

Crystal Lakes Fire Protection District

(970) 881-3521

Board of Directors

Minutes for May 18, 2023

7:00 PM

Crystal Lakes Fire Station

Call To Order: The meeting was called to order at 7:03 by President Hass.

In Attendance: Don Hass, Jody Randol, Anne Dirmeyer, Jim Kubichek, Robin Lauric, Evan Rau

Absent: None.

District Members in attendance: Harold Alexander, Steve Dirmeyer, Melanie Nelson, Doug Race, Mark Weeks

Approval of Agenda: Jody Randol made a motion to approve the agenda. The motion was seconded by Anne Dirmeyer. The motion passed unanimously.

Approval of Minutes of the Board meeting of April 20, 2023: Anne Dirmeyer made a motion to approve the minutes of April 20, 2023. The motion was seconded by Jody Randol. The motion passed unanimously.

President's Report: None.

Secretary's Report: Secretary Kubichek reported that Melanie Nelson has agreed to be the recording secretary for the board meetings. No motion was required, and she will begin recording minutes effective May 18, 2023.

Treasurer's Report: Treasurer Dirmeyer presented the monthly Treasurer's report.

Anne also reported that she had opened a new checking account for the Operating Reserve Account and has applied for new credit cards on which we will receive 2% back on all purchases. She should hear back from the bank with their approval of the application in about two weeks.

Fire Department Report:

- Chief Rau reported that the mountain chiefs are moving forward with a letter to the PFA and UC Health regarding EMS training concerns.
- There has been only one incident since our last meeting.
- We have gained one new member, a firefighter, and lost one new member, an SDR.
- Training held in May was Structure Fire 1 and the department practiced cross lays, initial attack and nozzle management. They also had the opportunity to use the new electronic valves on Engine and Tender. June's training will focus on Wildland 2.
- The department received a grant to help pay for Fire on the Plains. Four department members attended and reported it was an excellent learning opportunity.
- The department also received a grant to pay for the Guardian Angels lights, which have been received and distributed to department members.

UNFINISHED BUSINESS

CWPP: Robin Lauric gave an update on the CWPP. WUI (Wildland Urban Interface) Day will be held on May 28, 2023, from 1-3 pm at Basecamp. There will be keynote speakers, tables set up with information available from the Education, Mitigation and Evacuation committees. Air-Med Care will also be represented, and the fire department will have a table as well. Drawings for gift baskets and an appearance by Smokey Bear will round out the day.

Maps: Evan will be in touch with Joe Owen and will have a report at the next meeting.

Recruiting: Discussion was held regarding recruitment and the possibility of submitting a SAFER grant to help with recruitment and website expenses. Jim stated that the SAFER grants are available, but timing may be an issue. The department has a recruitment video that was created by Mark Weeks and one from the NVFC as well that may be useful. Suggestions were also made to create a community interest story for the news and to have recruitment materials available at the new property owners orientation meetings.

SDA: Discussion tabled.

Mill Retention: Discussion tabled.

NEW BUSINESS

Changing meeting time: The board meeting time will be changed from 7:00 pm to 6:00 pm beginning with the next scheduled meeting. Doug Race will file the transparency notice. Jody Randol made a motion to approve the time change. Robin Lauric seconded. The motion passed unanimously.

Addition of a Recording Secretary: Melanie Nelson has agreed to be the recording secretary. No motion was needed, and she will begin taking minutes effective May 18, 2023.

District Mission Statement: Mark Weeks has a draft mission statement that he has sent to the officers, and he will also forward it to the board members. Discussion will be held at our next meeting.

As the Board Desires: Jody Randol has created a trifold brochure highlighting the fire department and has sent it out to the board. It is still in draft form and easily edited. This brochure could be incorporated with the new owner orientation.

Evan reported that the department has been looking at creating a new website with Streamline. They have had several meetings with the company and are working out details to see if this is a viable option.

A recruiting booklet was shared by Anne. This booklet has also been presented to the department officers and will be available for the department's open house.

The Open Space Conservatory has asked to use the fire station's physical address as their mailing address to help delineate them from the HOA. They will also get a P.O. Box. Their board has approved it, and it should not present a problem.

The Engine is operational once again. A big thank you to Alex for all his efforts on this project.

A new water tank level gauge for Tender has been installed but needs to be calibrated.

Events to be held in the month of May are the flag raising on Memorial Day weekend, and WUI day held on May 28th. Doug Race will be speaking on behalf of the fire department on mitigation and evacuation.

A suggestion was made to catalog projects and build a database for our greenbelt mitigation efforts that can be kept in a central location and shared with other agencies.

Robin noted that Raina Eshelman is providing training on **property assessments in Glacier View** and will be here for WUI Day. She will bring information with her and is a good point person.

Comments by Attending Public: None.

Set or confirm next Board meeting date and location: June 15, 2023, at 6:00 pm at the fire station.

Adjournment: Jody Randol made a motion to adjourn the meeting. Anne Dirmeyer seconded. The motion passed unanimously. The meeting was adjourned at 9:13 pm.

Respectfully submitted,

Melanie Nelson, Recording Secretary

Crystal Lakes Volunteer Fire Department



237 Blackfoot Rd, Red Feather Lakes, CO 80545
(970) 881-3521

May 18, 2023

Fire Department Report

1. Department Activity since the last board meeting

- Business meetings: 1, in person with two members via Zoom (w/ technical difficulties)
- NW Larimer County Fire Chiefs ZOOM call: First Wednesday of the month via zoom. Quarterly in-person.
- CWPP Implementation Committee Meetings
- Greenbelt Management Committee Meetings: Monthly on 2nd Thursday at 19:00. Continued conflicts in my schedule prevented me from attending this month.
- Incidents – 1 since last CLFPD meeting.
 - 013: 04/22/23 – Mutual Aid: Structure Fire on CR 67A

2. PERSONNEL:

- One new member since last meeting: Jay Smith has joined as a Firefighter
- One member has resigned since last meeting: Leighann Sasso stepped down from her SDR role

3. TRAINING:

Department trainings:

- May's training was Structure Fire 1. During this training, firefighters learned how to operate the new electronic valves on Engine 1, practiced deploying crosslays from Engine 1, and hose management/nozzle tactics. This training was cut slightly short because of lightning in an incoming storm.
- June's training is Wildland 2.

Outside trainings:

- S211 Wildland Pumps, to be sponsored by the DFPC is likely to be postponed because of too low enrollment. Instructor, Battalion Chief Dan Escobedo, said we can try to reschedule for another time that works for more potential students.
- Fire on the Plains was last month. Firefighters attending reported their experiences at the last Business Meeting. All considered the training to be beneficial and enjoyable. We were also approved for a Larimer County grant to cover their tuition.

2023 Training schedule in place with RFLVFD:

Month	Topic
JANUARY	Scene Size-Up, ICS,
FEBRUARY	Apparatus Rodeo (separate)
MARCH	Ice Rescue
APRIL	Wildland 1
MAY	Structure 1
JUNE	Wildland 2
JULY	Structure 2
AUGUST	Low-Angle Rescue
SEPTEMBER	Cumulative scenario

OCTOBER	Extrication
NOVEMBER	SCBA
DECEMBER	Radios (Combined Training = Mock Incidents)

4. GRANTS:

- We were awarded a grant to secure 26 Guardian Angel red/red lights to outfit SDRs and firefighters with flashing red and white personal safety lights. <https://www.guardianangeldevices.com/m/first-responder-ems-safety-light/>
 - These have been ordered, received, and distributed to members.
 - Reimbursement paperwork was submitted today.

5. COMMUNITY

- The Open Spaces Coalition (OSC), the 501c.3 created to support grant-writing for greenbelt projects needs to establish a new mailing address that is different from Base Camp (to more explicitly separate the organization from the CLRRRA). They have requested that they be allowed to use the fire station's address as their new mailing address. I do not believe they intend to request access to the station for meetings or events, only to be able to list it officially as the mailing address. The OSC would not need access to the mailbox. They will forward physical mail to another mailbox. I HOPE TO CLARIFY THESE POINTS WITH CARMEL MAWLE FROM THE OSC BEFORE THE MEETING TONIGHT.

6. EQUIPMENT

- Engine 1 is fully operational with the new electronic valves installed.
- A new water tank level gauge has been ordered and received for Tender, which has suffered from inconsistent level gauge functionality for some time, making the level reading unreliable, which is both an operational and safety concern. Installation requires drilling through the bottom of the tank, which has delayed the installation.
- The exhaust on Squad 2 has been temporarily repaired. It likely needs a more permanent repair, but Squad 2 is currently in service.

7. EVENTS

- 05/27: Memorial Day flag raising ceremonies at Base Camp and at the fire station.

8. OTHER:

COVID-19

- NO CHANGE since last month. We do not currently mandate masks for indoor department meetings. This will be reevaluated continually.

CL GREENBELT MITIGATION COMMITTEE

- A few months ago, I suggested to the Greenbelt Committee that, as part of ongoing Greenbelt management, as well as to support CWPP-driven projects, the organization begin work on a mitigation project planning catalog detailing projects and including pertinent, comprehensive information about each project in a standardized format (think maps, fuels, prescriptions, etc.) This idea was well-received, but there remains a number of unanswered questions about how to accomplish this, what it looks like, etc.
- Effort lead by Craig Mawle to coordinate Home Ignition Zone (HIZ) evaluations in Crystal Lakes with the Colorado State Forest Service (CSFS).
- Planning to establish a leader from each filing to interact with Mitigation Committee and help organize and communicate with property owners in their filing.
- The Greenbelt Committee has budgeted \$8400 for rental of a truck and dump trailer for 24 days through the season to facilitate moving slash to the depot during the mitigation season.

Respectfully submitted,

Evan Rau

Fire Chief
Crystal Lakes Volunteer Fire Department