

Crystal Lakes Fire Protection District

(970) 881-3521

Board of Directors

Minutes for June 15, 2023

6:00 PM

Crystal Lakes Fire Station

Call To Order: The meeting was called to order at 6:04 pm by Vice President Randol.

Board Members in Attendance: Jody Randol, Anne Dirmeyer, Jim Kubichek, and Robin Lauric

Absent: Don Hass

In attendance: Evan Rau, CLVFD Chief and Melanie Nelson, Recording Secretary

District Members in attendance: Harold Alexander, Steve Dirmeyer, Doug Race, Mark Weeks

Approval of Agenda: Jim Kubichek made a motion to approve the agenda. The motion was seconded by Anne Dirmeyer. The motion passed unanimously.

Approval of Minutes of the Board meeting of May 18, 2023: Robin Lauric made a motion to approve the minutes of May 18, 2023. The motion was seconded by Jim Kubichek. The motion passed unanimously.

President's Report: Jody Randol sent out a card on behalf of the CLVFD to two mountain departments thanking them for their rescue efforts at the motor vehicle accident on Pingree Park Road Tuesday evening. He posted a message on Facebook and Nextdoor as well.

Jody also attended Marian Kelly's mitigation class on the 10th. He said it was excellent and sent her a thank you note.

WUI Day was outstanding with various guest speakers from Larimer County and approximately 60 property owners in attendance.

Secretary's Report: Nothing to report.

Treasurer's Report: Treasurer Dirmeyer presented the monthly Treasurer's report.

The cost of the vehicle parts and repairs for the engine exceeded the estimated amount of \$22K by \$166.08. The overage will be transferred into vehicle parts.

There have been some issues with getting the new credit cards, but Anne was able to get the bank the additional information they needed and is waiting to hear back to see if they require anything else.

The estimated cost for the boat shed was \$17,440, but due to the possibility of additional incidentals, the estimated amount was raised to \$20K. Robin Lauric made a motion to approve \$20K from capital reserves. Jim seconded. The motion passed unanimously.

Jim made a motion to approve the Treasurers report as presented. Robin seconded. The motion passed unanimously.

Fire Department Report: Chief Rau reported on the project at Hidden Park to create a pull off west of Shoshone and West Ottawa Way to create a staging area for fire apparatus without impeding traffic flow. This project is funded by a \$10K grant awarded to the Greenbelt Committee. Evan has been talking with Carmel Mawle and Peter Henderson and issued recommendations today in a letter with technical aspects. It is unclear as to whether or not this project will proceed as it is underfunded.

UNFINISHED BUSINESS

Fire Districts Appreciation Events for the department members and family: June 29th is set for washing and decorating the trucks for Family Fun Day. The board will provide lunch for those members participating. An additional date in September is planned for another appreciation lunch, possibly in conjunction with the Rummage Sale.

Robin Lauric presented a “favorite things” form that could be used as an additional way to thank members of the department. The idea being that members could fill out the form with things that they like, i.e., their favorite candy, and these forms would be kept in the office and be accessible to everyone. This way members could easily see what others like and can present small tokens of appreciation to them. It could be member-to-member, officer-to-member, officer-to-officer, board members to officers or members – everyone can participate. It can be anonymous or not and the tokens can be left in member’s lockers. Discussion was held regarding where to leave gifts for the SDRs and it is possible we could use a spare locker for all SDRs.

Robin Lauric stated that in 1984 President Regan established August 18th as Volunteer Firefighter Day and suggested that we do something on that day in recognition of our volunteer first responders.

Clarification of OSC use of Fire Departments address for temporary use: Clarification was requested regarding OSC’s use of the fire department’s physical address for their mail and what the plan is to address any mail received for the OSC at the station. There seemed to be some disconnect in the way the information was communicated to the fire department. Currently the department has not received any mail for the OSC and it was felt that they may have found a different avenue.

Update of Web pages for the district and department: Evan reported that he needs to get in touch with Sharon Fessler to discuss the changes with her before we move forward with this, but he has not been able to speak with her yet.

District Mission Statement: This board felt that the mission statement needed some fine tuning. The statement is broken down into three parts: who we are, that we are internally committed to promote fire safety and mitigation, and recruitment. Robin Lauric will make edits to the statement and bring it back to the board for review.

CWPP: WUI Day was very successful, and the fire department was incredibly well represented. Doug Race was a keynote speaker.

Maps: Jody Randol will email out a PDF copy of the map to the board members.

Recruiting: Anne Dirmeyer reported that the task force is currently focused on the Open House but plans to resume recruiting activities after the event. Some of these activities include contacting the Glacier View fire department to see how they handle auxiliary positions, as well as contacting our insurance company to see if and how we could cover a different class of membership in our department.

SDA: Eaton (workshop) June 16, 2023 8-12:30 (Anne Dirmeyer, Robin Lauric and Jody Randol):
Anne, Jody and Robin will be attending this workshop.

Keystone Annual Conference (Keystone) September 12-14, 2023 (Anne Dirmeyer and Robin Lauric):
Robin is planning on attending this conference, Anne could possibly attend two of the three days.

Mill Retention: Doug Race and Jody Randol will get a timeline and checklist together.

Changing meeting time to 6:00 PM: Doug Race has filed the transparency notice and the meeting time has been officially changed to 6:00 PM.

NEW BUSINESS

5-year plan ideas: Doug Race stated that this is a working document, and he is currently editing it. He noted that we have accomplished most of what is in the current 5-year plan. Doug will have two members from the fire department and Robin Lauric, if she is available, to help with the plan.

As the Board Desires: Fun Day weekend is coming up. The fire department will hold a water shooting demonstration at Snoopy Pond both before and after the duck race on July 3rd.

Comments by Attending Public: None.

Set or confirm the next Board meeting date and location: July 20, 2023, at 6:00 pm at the fire station.

Adjournment: Jim Kubichek made a motion to adjourn the meeting. Anne Dirmeyer seconded. The motion passed unanimously. The meeting was adjourned at 7:43 pm.

The district Pension Board meeting followed immediately after adjournment.

Respectfully submitted,

Melanie Nelson, Recording Secretary