



Crystal Lakes Fire Protection District

237 Blackfoot Rd. Red Feather Lakes, CO 80545
970.881.2679 fax 970.881.3521

Board of Directors

December 14, 2023
6:00 PM
Crystal Lakes Fire Station

Minutes

Call to Order Time: The meeting was called to order at 6:00 pm by President Hass.

New Board Member: Susan Vance was recognized as being appointed to the CLFPD as a new board member last month.

Attendance: Don Hass, Jody Randol, Anne Dirmeyer, Robin Lauric and Susan Vance

Absent: None

District Members in Attendance: Harold Alexander, Brad Chiodo, Mike Clark, Steve Dirmeyer, Doug Race, Evan Rau (via Zoom), Melanie Nelson (Recording Secretary)

Agenda Approval: Jody made a motion to approve the agenda as presented. Robin seconded. The motion passed unanimously.

Approval of minutes from November 16, 2023, Board Meeting: Jody made a motion to approve the minutes as presented. Anne seconded. The motion passed unanimously.

Fire Department Report: Chief Rau presented the fire department report. The full report is found at the end of the regular minutes.

Robin inquired about the fire suppression rating schedule (FSRS) that the SIC Committee was interested in. Evan will follow up on this request.

Access to update and training for the new website will be given to both Jody and Robin. Evan will forward a training video to them and inquire about setting up a hands-on training session with Streamline.

Comments by Attending Public: None

Presidents Report: Don Hass – Don announced that he will be resigning as President of the Board effective tonight. Don said he wanted to be more available to spend time with his family and his grandchildren.

Secretary's Report: None

Treasurer's Report: Anne Dirmeyer – Treasurer Anne Dirmeyer presented the Treasurer's report for November 2023. She stated that she had accidentally overlooked paying the department's credit cards this past month and incurred \$199.75 in late fees. She has personally reimbursed the department for these fees. Jody made a motion that the board reimburse Anne \$199.75 for these fees. Don seconded. The motion carried unanimously.

The 2024 proposed budget needs to be approved tonight. The budget can be amended if necessary. Jody made a motion to approve the proposed 2024 budget. Robin seconded. The motion carried unanimously. Don signed the Resolution. Robin made a motion to accept the Treasurer's Report as presented. Jody seconded. The motion passed unanimously.

Unfinished Business

Confirmation of Department Election – The board had questions for Chief Rau regarding his vision for the Department, since he was home sick the questions were tabled until he could be present. Jody made a motion to confirm Chief Evan Rau as Fire Chief. Anne seconded. The motion passed unanimously.

Update on CLRRRA Snowplowing First Responders Response – Jody received a response from the CLRRRA general manager, regarding the Fire Board's inquiry asking the CLRRRA Board to consider first responders a priority when snow plowing the association. According to the association's general manager, CLRRRA will not consider this. Discussion was held regarding whether the Board or the fire department should pursue this issue further. Jody will initiate a response with Susan's help and Evan's input.

Mill Retention - Jody spoke to both Glacier View and Dan Defibaugh at Red Feather regarding mill retention. Both hired firms to assist with this. Dan recommended a company to Jody that does not accept payment unless your mill levy passes. Jody will contact the law firm and get additional information.

At the SDA conference Anne and Robin attended, mill retention was the subject of one of the sessions. There is a recording of this session available, and they recommend that the board view it at the January Study Session.

June is the deadline for the board to file a formal resolution to get a mill levy on the ballot.

Website and Email Status – Jody and Robin will be trained and given access to the new website in order to update and maintain the Board's pages. We have migrated to new emails, except for Anne's and Jody's. Jim's name should be changed if you have it associated with the board secretary. The same is true for Don as he steps down from president. The "at large" email has been updated to "director@." If you have a need for a dedicated inbox that archives incoming emails this can be done. It would involve an additional cost of \$6.00 per account per month.

Work Session Topics -- A work session is scheduled for January 13, 2024, at the station from 9:00 am – 5:00 pm. Doug Race was invited to speak on the past mill levy initiative. Robin volunteered to do the agenda for the work session. As you come up with topics let Robin know so she can include them on the agenda.

Asset Management Document – Robin met with the Chief to go over the Asset Management Spreadsheet draft (to be referred to as Capital Improvement (CI) spreadsheet), which still needs additional information. It is advised that it become part of a larger Asset Management piece that the Department manages. The CI spreadsheet helps to keep track of future apparatus replacement and helps provide the Board guidance for reserve fund planning/budgeting for the next 5-10 years. The CI spreadsheet is being built for the department to take over as department personnel were not available at the time to build this document.

Jody would like a survey sent to department members asking for their input on department needs and a “wish list.”

New Business

A letter was received from a community member with a question regarding the October 19, 2023, Board Meeting. A draft response will be sent to board members for input and review.

CWPP Evacuation Committee: Robin stated that CLRRRA has all the evacuation information on the website, thanks to Stella. There has been some discussion about who oversees maintenance of the road sign evacuation arrows. The CWPP Evacuation Committee would appreciate any input from the Department. The group will be creating a map that mirrors the North 40 map which shows arrowed roads on a Crystal Lakes map. The map will have consent of the fire department before it is finalized.

Comments by Attending Public: Alex made recommendations regarding replacing and/or repairing department apparatus.

Alex also stated that effective at the end of this month he will be resigning from the department but will be available to work on the apparatus if it needs to be done.

Doug stated we need a second Tender.

Robin thanked President Don Hass for his many years of service and said that she appreciated his commitment. She also thanked all District members, especially Alex Alexander, Doug Race, and Steve Dirmeyer who have attended the Board Meetings over the past year and shared their knowledge, expertise, and support.

Jody said that although the holiday celebration held on December 12th was not a function put on by the board, he did want to thank Steve, Anne, and Mel for their help.

Jody made a motion to accept Don’s resignation from the CLFPD board on this day of December 14, 2023. Anne seconded. The motion passed unanimously.

Set and confirm next Board meeting date and location: January 18, 2024, at the CLVFD Station 6:00 PM

Adjournment: Anne made a motion to adjourn and move on to Pension Board meeting. Robin seconded. The motion passed unanimously. The meeting adjourned at 8:33 pm.

Respectfully submitted,

Melanie Nelson
Recording Secretary

Crystal Lakes Volunteer Fire Department

237 Blackfoot Rd, Red Feather Lakes, CO 80545

(970) 881-3521



December 14, 2023

Fire Department Report

1. Department Activity since the last board meeting

- Business meetings: one scheduled Nov. 28 to combine November and December dates
- Officer meetings: one scheduled around Holiday Party
- NW Larimer County Fire Chiefs ZOOM call: First Wednesday of the month via zoom. Quarterly in-person. I was in attendance this month.
- Monthly meeting with NLCERA medical directors (UCHealth): This was the same day as our Holiday Party. No one represented CLVFD at this meeting this month.
- Emergency Responders Roundtable: No meeting this month due to holiday conflict

Incidents – 3 since last CLFPD meeting.

- 059: 11/17/23: Medical on Sutiki Dr
- 060: 11/29/23: Medical on Pow Wow Dr
- 061: 12/08/23: Disturbance/Medical on Tami Rd

2. PERSONNEL:

- Election for Officer positions took place at last month's Business meeting on 11/28/23. Results forwarded to Board by Election Officer, Jody Sandquist. Changes resulting from election:
 - o Marian Kelly elected PIO, did not re-run for Assistant Chief position.
 - o Mike Clark elected Assistant Chief
 - o Steve Dirmeyer did not re-run for Secretary position. Position remains unfilled.

3. TRAINING:

Department trainings:

- December's training was Traffic Control. During this training, SDRs trained firefighters to respond for traffic control and lead-in, should the need arise to assign firefighters to those duties.
- January training is incident command and scene size-up.

Outside trainings:

- EMS training skills. Anne, Karen, and Marian attended this UHealth-led training at Glacier View.

2024 Training schedule in place with RFLVFD (subject to revision):

JANUARY	Scene Size-Up, ICS
FEBRUARY	Apparatus Rodeo (separate)
MARCH	Ice Rescue
APRIL	Wildland 1
MAY	Structure 1
JUNE	Wildland 2
JULY	Structure 2
AUGUST	Low-Angle Rescue
SEPTEMBER	Cumulative scenario
OCTOBER	Extrication
NOVEMBER	SCBA
DECEMBER	Radios (Combined Training = Mock Incidents)

4. GRANTS:

- PPE grant/group buy through DFPC. Boot fitting completed at last training, and boots have been ordered. Helmets have been ordered. Bunker gear has been ordered.
- LETA extending regional contract to CLVFD and other rural departments for First Due, including a suite of fire department management software components. Details unknown at this time.

5. COMMUNITY

~NO UPDATES~

- CL FIRES and CLVFD are planning next year's events.
 - o We have been discussing combining the Safety Day and Open House events into a single event, but have not made a decision about that.
 - o CL FIRES and CLVFD decided to not hold the Open House during the Poker Run due to the Poker Run's pairing of alcohol consumption and driving.

6. EQUIPMENT

- Asset Management tracking software may be available from First Due via LETA - Tender 1 scheduled to go to Trans West for routine maintenance tomorrow.

- Squad 2 is back in service and running very well, according to Jim. CLVFD is planning to purchase a new power unit for the plow before end of year to resolve plow performance problems.
- We are purchasing a few additional items with 2023 budget. These include, at minimum:
 - 2nd water/ice rescue reach pole and attachments PURCHASED
 - New tires for rear of B2 (fronts replaced recently) PURCHASED
 - Lightweight reel hose for B1 PURCHASED
 - Auxiliary lighting for Squad1 PURCHASED
 - Battery-powered jumpstart pack capable of starting all apparatus. PURCHASED
 - Regular jumper cables for Squad1
 - ~~One additional Kenwood portable radio~~ REMOVED FROM PURCHASE LIST
 - Chainsaw chaps (3 sets) PURCHASED
 - Safety glasses for ALL members PURCHASED
 - Starlink internet service and equipment PENDING CONTACT FROM STARLINK

7. EVENTS

- Holiday Party was 12/12/23 at 17:00 in the Community Room at Base Camp. Department members, Board Directors, RF Chief Officers, and their plus-ones were invited.

8. OTHER:

CLRRRA Greenbelt Management Committee

- No updates this month

CL Open Space Conservancy (OSC)

- No updates this month

Respectfully submitted,

Evan Rau

Fire Chief

Crystal Lakes Volunteer Fire Department