

## **CLVFD BUSINESS MEETING MINUTES**

**January 16, 2023, MEETING**

### **MEETING CALLED TO ORDER AT 18:20 by Chief Evan Rau**

**ATTENDEES:** Harold Alexander, Mike Clark, Brad Chiodo, Anne Dirmeyer, Steve Dirmeyer, Jon Gessert, Sue Gessert, Marian Kelly, Jim Kubichek, Melanie Nelson and Susan Rau. Via Zoom: Evan Rau, Craig Mawle, Rachelle Mawle, Marilyn David, Milo David and Mark Weeks.

### **APPROVAL OF MINUTES OF PREVIOUS MEETING**

Alex moved to approve the October 2022 minutes. Anne seconded. Unanimous approval.

Jim moved to approve the November 2022 minutes. Alex seconded. Unanimous approval.

There were no minutes from the December meeting, which was cancelled.

### **REVIEW OF INFORMATION ITEMS**

#### **EQUIPMENT**

Alex stated that the valves and controllers were installed on Tender today. There is still some wiring to be done but felt that the job could be finished as soon as Tuesday morning, January 17<sup>th</sup>. Alex also felt that we could do Engine ourselves rather than sending it out.

#### **PERSONNEL**

Evan stated that Jamie Cardenas has resigned from the department on good terms. She may rejoin later when her schedule allows. She would join as a probationary member at that time.

Kate is out on medical leave until at least March.

Jody Sandquist sadly had to put down her dog Scout today and Shadow is in surgery. Evan asked that we keep Jody in our prayers and offer our support at this very difficult time for her.

#### **OPERATIONS**

Larimer County Fuel Cards – Larimer County has provided credit cards we can use to fuel fire apparatus at Larimer County fueling sites during large incidents. These cards can also be used at regular gas stations in an emergency (a situation where we're out of district and no one on the apparatus has a credit card they can use to fuel up). The cards must be activated before they can be used and the county won't activate them before they're needed. All members should review the protocol for storage, use, and activation of the cards and the directions for activation (sent with the agenda), even if you don't expect to ever need to use one. Envelopes with cards and directions in them are in the glove compartments of the apparatus and must not be removed from the vehicles. For the two vehicles don't have glove compartments, in Tender, the envelope is inside the metal clipboard, and in Engine, it's in the small compartment above the passenger-side visor.

### **DISCUSSION ITEMS**

#### **EQUIPMENT**

Boat shed design – no update.

## **OPERATIONS**

Implementation of the Community Wildlife Protection Plan (CWPP) is still being ironed out and Evan encouraged participation from the CLVFD. The plan is posted on the CLR&R website and Evan would like it posted on the CLVFD website as well. He will work with Marian to get this done. Anne stated that both she and Robin Lauric had attended the last CWPP meeting and are interested in representing both the department and the fire board. Please contact Evan if you are interested in participating.

The officers discussed setting department goals. A good goal causes you to stretch but is also achievable. We would like to settle on 6-7 goals to accomplish collectively this year. Following are suggestions received from members:

- Upgrade valves on the engine.
- EMS training – EMRs eliminated from CME training credit by UC Health. Provide EMS training to all department personnel.
- Recruiting/Open House – Set goal of recruiting three new firefighters and three new SDRs. Break into committees to recruit and have a leader.
- Update website to recruit younger people.
- Find a safety cage and hoist for the mezzanine level.
- Commit to submitting Incident Reports in a timely fashion. Streamline reporting. NFIRS sets a time limit of 24 hours from the incident.
- Become more tech savvy.
- ESO is cost prohibitive – are there other programs available?
- Create and mail brochures to property owners highlighting the MIL levy tax loss.
- Create a flyer/brochure highlighting the fire department and what we do. Send it out semi-annually.
- Finish the revision of rules and regulations and SOGs before the MIL election. Also need a 5-year plan. Show the community where we are headed and what the MIL levy is working towards.
- Paint the bay lines.
- “Be accident free in 23.”
- Recruit additional SDRs.

Marian will compile a list of the suggested goals and send out a survey asking members to rank the goals in order of importance. The top five or six goals will be put forward as possible 2023 goals.

## **SAFETY**

SCBA compressor – Evan reminded members to take the SCBA fill station air compressor off-line when vehicles are running in the east bay. The make-up air for the fill station comes from the east bay and we want members to breathe safe, clean air when on an SCBA. (Carbon monoxide is not good for lungs and other breathing organs.) Open a bay door and wait for the air to clear before putting the fill station back on-line. Ask one of the officers if you don't know how to turn the compressor on and off.

Apparatus safety reminders - Jim reminded members to follow safety protocols when operating apparatus. Drivers must always use a second person to assist in backing up, and all members were encouraged to be alert in situations where someone was backing up so they could step in and assist drivers if necessary. This will be discussed further during driver training in February.

Road Conditions – pay attention to road conditions. Do not exceed the speed limit.

Parking - use care when parking and be mindful of ditches so that both you and your passenger can get out safely.

Safety vests – be sure to wear your safety vest if you are close to a roadway.

Footwear - with the slippery conditions it is a good idea to use crampons, Yaktrax or STABILicers to keep you from sliding. There are some in each apparatus, under or behind the front seat. If you are unable to find them, please let Jim know.

## **BUSINESS CARDS**

Steve had department business cards made and passed them around to members at the meeting. Please distribute these freely. If you need more, they will be located under the printer in the station office.

## **AS THE MEMBERSHIP DESIRES**

Jim mentioned that at the last fire board meeting a board member expressed interest in assisting with recruiting, MIL levy information dissemination and assistance with projects at the station and that we keep that in mind when we need help.

Jim reminded members that confidentiality should be maintained for all calls, not just medical calls. Confidential and personnel information should remain within in the department and not be shared.

Standing down – Doug spoke with Red Feather VFD about standing down after a call. Going forward, EMTs leaving scene on Med 1 will be returned to scene by RFLVFD and we no longer need to arrange a ride back. Only the IC will stand the department down with Dispatch and they will only stand down their own department. ICs will get the run numbers.

Crystal is in charge of its own landing zones. Med 1 is in charge of itself. If you are a dual member riding in Med 1, that member becomes Red Feather. When assigned to a unit, you become that unit. The lead SDR is responsible for all SDRs and reports to the IC to stand down.

Potential new member: Karen Smith has attended several training sessions and has attended the CWPP meetings. She stated that she would volunteer wherever she was needed, but preferred to be a fire fighter. Karen has lived here for about 18 months, moving from southern California. She retired in 2019 having worked for 25 years as a science teacher (anatomy and chemistry). She lives here year-round with her husband. She stated that she had become interested in joining the department when she received the recruitment mailer and had also had talked with Brad. Karen stepped out of the room and Evan put her name forth as a probationary member. She was voted in unanimously.

#### **ADJOURNMENT**

Alex made a motion to adjourn, Brad seconded. Motion passed unanimously.

**Meeting adjourned at 19:51**

**Respectfully submitted,**

**Steve Dirmeyer, Secretary**