

Crystal Lakes Fire Protection District

(970) 881-3521

Board of Directors

Minutes for October 20, 2022
7:00 P.M.

Call To Order: Don Hass called the meeting to order at 7:00 pm

In Attendance: Don Hass, Jody Randol (Zoom), Anne Dirmeyer, Jim Kubichek, Harold Alexander, Evan Rau (Zoom)

Absent: None

District Members in attendance: Doug Race, Steve Dirmeyer

Approval of Agenda: Harold Alexander made a motion to approve the agenda. Anne Dirmeyer seconded the motion. The motion passed unanimously.

Approval of Minutes of Previous Meeting, September 15, 2022 Harold Alexander moved to approve of the minutes of September 15 with corrections. Anne Dirmeyer seconded the motion. The motion passed unanimously.

President's Report: None

Secretary's Report: None

Treasurer's Report: Treasurer Dirmeyer presented the monthly written report. She noted several line items that are over budget for the 2022 budget. She explained the October expenses in detail. Jim Kubichek made a motion to accept the October Treasurer's report which was seconded by Harold Alexander. The motion passed unanimously.

Reimbursement per call effects: Treasurer Dirmeyer explained the effect that this year's reimbursement per call policy has had on the overall budget and probable affects for the budget in 2023. It

was noted that due to insufficient revenue and proposed 2023 budget, that the reimbursement policy is not financially appropriate. Jim Kubichek made a motion to suspend the reimbursement per call policy due to insufficient funding. Harold Alexander seconded the motion. The motion passed unanimously.

2023 Budget: The 2023 proposed budget was presented with changes made during the meeting. Harold Alexander moved to accept the proposed 2023 budget with changes made. The motion was seconded by Don Hass. The motion passed unanimously.

Fire Department Report: Chief Rau presented the monthly department report. The written report is found at the end of these minutes.

UNFINISHED BUSINESS

NEW BUSINESS

Opting out of FAMLI info: Doug Race explained this policy to the board and noted that he notified officials that the policy does not affect the district due to it being a volunteer organization.

Holiday Gathering Info: The 2022 Holiday Party will be held Saturday, December 10 at the Community Center. Social hour at 5:00 and Dinner at 6:00.

As the Board Desires:

Harold Alexander suggested that the District purchase a new laptop, software, printer, and monitor in 2023. A vote will be taken after the end of this year.

Mr. Alexander also suggested that the District develop and distribute a yearly report of the district to all district members. The board was in favor of this action.

Director Alexander announced his intent to resign by the end of this year.

Comments by Attending Public:

Doug Race reported that the District is up to date on all FPPA contributions and eligible firefighters. He also noted that DOLA has accepted all records from the District Board.

Executive Session- Personnel

Jim Kubichek made a motion to enter Executive session to discuss personnel. The motion was seconded by Jody Randol. The motion passed unanimously.

Jody Randol made a motion to end the executive session which was seconded by Harold Alexander. The motion passed unanimously.

Set or confirm next Board meeting date and location: Thursday, November 17, 2022 at 7:00 pm at the station.

Adjournment: Harold Alexander made a motion to adjourn the meeting. Anne Dirmeyer seconded the motion which passed unanimously. The meeting was adjourned at 9:55 pm

Crystal Lakes Volunteer Fire Department

237 Blackfoot Rd, Red Feather Lakes, CO 80545
(970) 881-3521



October 20, 2022

Fire Department Report

1. Department Activity since the last board meeting

- Business meetings: 1, in person with two members via Zoom
- NW Larimer County Fire Chiefs ZOOM call: First Wednesday of the month via zoom. Quarterly in-person. This was cancelled in October due to the CWPP community meeting at the Wapiti Center.
- CWPP Meetings: ongoing stakeholder meetings, as well as a lodgepole treatment strategy session.
- Incidents – 6 since last CLFPD meeting.
 - 045: 09/13/22 – Wildfire: Mutual Aid to RF wildfire near Phantom Lake Ranch
 - 046: 09/18/22 – Wildfire: Mutual Aid to RF wildfire off FR169 and FR195 west of Crystal Lakes
 - 047: 09/18/22 – Medical: Disoriented patient in pain at Beaver Meadows
 - 048: 09/25/22 – Illegal Campfire: Mutual Aid to RF campfire on private land near slash depot
 - 049: 10/01/22 – Illegal slash burn: Six Elk Ct
 - 050: 10/05/22 – Structure fire: Mutual Aid to Glacier View for fully involved camper spreading to wildland

2. PERSONNEL:

- There have been some significant personnel changes since last meeting.
 - Two new firefighters have joined the department: Rachelle Mawle and Melanie Nelson
 - Currently two Officer positions that need to be filled ASAP. There were individuals nominated for both positions during October's Business Meeting and those candidates, if they accept their nominations, will be up for member vote in November:
 - Training Officer
 - Admin Officer
 - Mike and Susan Aden have resigned from the department.

3. TRAINING:

Department trainings:

- The members voted to change the weekday training day back to the first Thursday and to change the time to 18:00, year-round. This better accommodates work schedules of members with full-time employment.
- October's training was Extrication. This focused on a few basic, but versatile skills used to remove a patient from an automobile when not possible to open doors. Safety is a high priority for this training, as several unique responder safety threats exist with modern automobiles. Firefighters tried new techniques for skills such as roof removal learned at this year's Fire on the Plains training in La Junta.
- November's training will be SCBA. During this training, firefighters will refamiliarize themselves with the components of SCBA, donning and doffing SCBA gear, and proper breathing techniques. New members will be taught the basics of SCBA including the above, as well as care of masks and battery replacement on the packs, themselves.

Outside trainings:

- Poudre Canyon is holding their own low-angle rescue training and has invited members of other departments. CLVFD firefighter, Mike Clark, is planning to attend this training on November 5.

2022 Training schedule in place with RFLVFD:

Month	Topic
JANUARY	Scene Size-Up, ICS,
FEBRUARY	Apparatus Rodeo
MARCH	Ice Rescue

APRIL	Wildland 1
MAY	Structure 1
JUNE	Wildland 2
JULY	Structure 2
AUGUST	Low-angle Rescue
SEPTEMBER	Cumulative Scenario/Beaver Meadows
OCTOBER	Extrication
NOVEMBER	SCBA
DECEMBER	Radios (Combined Training=Mock Incidents)

4. GRANTS:

- **2021-22 Firefighter Safety and Disease Prevention Grant** – This entailed one SCBA setup with two bottles along with 6 pair of wildland pants. We are still waiting on an additional SCBA mask, but were just approved for reimbursement for the rest of the grant amount yesterday.
- **VFA Grant** - We were awarded a VFA grant for new fire shelters to replace outdated design and worn-out practice shelters. We did receive two practice shelters that were part of this grant, and have received the regular shelters, replacing the outdated shelters that we had in service.
- **Community Wildfire Defense Grant**. Next year, we may be able to apply for mitigation work funding for projects based on our new CWPP. The CLRRA may also apply for grant funding through this program. The [Black Diamond NEPA](#) has submitted an application for this year for areas near and surrounding Crystal Lakes. There is also a coalition formed between Glacier View Meadows, Glen Haven, and Estes Valley which we have been invited to join when our CWPP is complete.

5. COMMUNITY

- The robust update to Crystal Lakes' Community Wildfire Protection Plan that has been in the works for the last year or so is nearing completion. While the CLRRA is the driver and funder of this plan and The Ember Alliance is the contractor producing it, many other agencies have contributed heavily to its production and guidance, including CLVFD (with me as the representative), Larimer County Emergency Services, Colorado State Forest Service, US Forest Service, Larimer Conservations District, Coalition for the Poudre River Watershed, and others. This has gone through stakeholder review and is scheduled to be available for a 2-week period of community review early next week. The final CWPP will be finalized after that process is complete and any final revisions are made. This is an essential tool for protecting our community and lays the groundwork for the future.

6. EQUIPMENT

- **Squad 1**
 - The build of this truck is not quite complete, though it has been in service for almost a year, now. A source for the preferred winch has been located in Fort Collins. ETA: November 8.
- **Brush 1**
 - There is some warranty work being done related to the DEF system. That is down at the dealership as of today for that work to be completed.
 - The build of this truck is not quite complete, though it has been in service for almost a year, now. Primarily, it needs a winch and a means of externally carrying a small drop tank. The preferred winch has been located and is in stock in Fort Collins. Installation will be scheduled to coincide with the warranty work.

7. EVENTS

- The Red Feather Lakes Forest Health Community Tour is scheduled for 10/25/22 from 09:30 – 14:30. It will visit recent

mitigation work done by various community partners at Swanson Ranch and the W.O.L.F. Sanctuary. Anyone is welcome to attend. Several department members will be attending. Details and sign up are [here](#).

- The annual Holiday Party is in the planning process with Milo and Marilyn David leading the organization efforts. It will be held on December 10th at Base Camp. All department members, Board members, and their families are invited.

8. OTHER:

COVID-19

- NO CHANGE since last month. We continue to have isolated COVID infections within the department. We do not currently mandate masks for indoor department meetings. This will be reevaluated continually.

CL GREENBELT MITIGATION COMMITTEE

- Committee is run by the CL Road and Rec Board. CLVFD Chief is a member of the committee to develop a mitigation plan and guidelines. This project has an expected completion date in November, 2022.
- The Larimer County Initial Attack Module has begun a mitigation project on a 4.6-acre greenbelt area (Tract I) the 12th Filing. I believe they may have finished the project, but the fuels remain to be hauled down the slope and to the slash depot by volunteers. This is being organized by a member of the Greenbelt Committee.
- Cheryl Poage has been working with Larimer County OEM to secure federally available funds for mitigation. Larimer County has agreed to act as fiscal agent on a 36-month grant requiring a 12.5% match, including in-kind funds. This application has been submitted. I have heard this has been approved. An archaeologist is scheduled to inspect the area this week or next to determine if a formal archaeological study is necessary.

Respectfully submitted,

Evan Rau
Fire Chief
Crystal Lakes Volunteer Fire Department

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