

Crystal Lakes Volunteer Fire Department
Business Meeting Minutes
January 23, 2020

1. Call to order
 - The meeting was called to order by Chief, Mark Rode, at 1805 hrs.
2. Minutes from previous meeting (December, 2019)
 - A motion was made to approve the minutes from the December, 2019, meeting. (M. Kelly/K. Kelly) The motion was approved.
3. Attendance
 - There were 15 members in attendance.
4. Personnel
 - Chief Mark announced that a letter documenting FPPA training hours will be sent to each qualifying member so members will have a documented record of their pension status. This will become an annual process.
5. Equipment
 - Engine 1 Paint: Super Vac has been contacted to give an estimate on what it will cost to paint E1 "Crystal Lakes Blue."
 - Brush 1 now has a pre-filter (installed by Alex) to help keep water flow from the tank to the foam eductor clear.
 - The pump line on E1 has been repaired (by Alex).
 - The auxiliary pump valve on E1 now works "normally." Alex stated that he needs to reverse some things to make the tank-to-pump valve "normal."
 - Members have complained that the auxiliary light on the consul in E1 is too bright and too hot to touch. Alex will look at replacement.
 - The new computer tablets are in. Chief Mark described what they will be used for and the maps program that has been installed. The tablets will run the ESO reporting and tracking program that is being researched.
 - The Pictometry program has been installed on the station's computer. Assistant Chief, Marian, discussed how the program can be used and stated training/orientation sessions will be scheduled.
6. Training
 - We have completed the first month of the new training schedule. The program itself went well. The new schedule was discussed, and clarified to be the first Thursday and Saturday after the first Tuesday of each month. RFL has scheduled optional trainings on 4th Tuesday nights at 1800. Training Officer, Evan, discussed volunteering to lead training and train-the-trainer meetings/classes.
 - An EMS "cracker barrel" meeting will be held at RFL on the third Tuesday of each month at 1700.

7. Safety

- Ten firefighters have been lost to apparatus miss-haps so far this year. Safety Officer, Jim, reviewed apparatus safety issues: driving, safe parking, dousing headlights, braking and chocks. He also admonished members to never turn their backs to an app when directing backups and to face on-coming traffic. Other hazards include ice and uneven ground. Also, all members are required to use warning signs and safety vests.
- Firefighting in the snow: Snow covers the ground. It also covers potholes and hazards such as lost tools. Snow should slow down response driving time. Snow makes it harder to move around—extra effort might require more frequent rehab. Watch out for hypothermia and unexpected perspiring. Hydrate, always.
- Safety officer and RFL: Jim asked what authority he might have on scene in relation to RFL. RFL Chief, Brendon (Bobby) Hill, stated that the safety officer's authority extends to CL and RFL on scene. A scene safety officer will be assigned if necessary. Chief Bobby also discussed emergency and priority radio traffic.
 - Jody Sandquist: Jody passed around a flier that announced a First Responders recognition event that is held at Sam's Club in the Fall.
 - Jody also mentioned that the Larimer County Emergency Manual has good information on how to respond to pandemic issues, a topic that is becoming an important "need to know."

8. CL F.I.R.E.S.

- The CL F.I.R.E.S. membership meeting will be announced soon. CL F.I.R.E.S. is looking for a project to promote for general donations.

9. Miscellaneous

- The department will send a "thank you" note to dispatch recognizing all they do.
- Kate stated that the department needs to recruit SDRs. Members suggested using Nextdoor to help announce recruiting efforts. Kate hopes to offer training every two months.
- SOG updates and re-writes: These will be coordinated with RFL. Jim will head the effort up.
- Grants: Jim updated current open grant programs and updated probable requests.
- Five-Year plan: Jim and Doug will follow up and present a draft document.
- Incident reporting: There still are 9-10 NFIRS reports from 2019 to process. Brian, Marian, and Jody are working to bring them up to date.
- Inventory program: Jim introduced the "Firehouse" program to help manage inventory and reporting. RFL is going to start using the "ESO" program in the relatively near future. The programs are not free. Advantages of each were briefly discussed. This will be an on-going evaluation/implementation process.
- A new vacuum cleaner is needed for the station. One will be purchased soon.
- Brendon (Bobby) Hill now RFL Chief.
 - Chief Bobby gave an RFL update

- Slash Depot: Required permits to burn the piles (windrows) have been acquired and a tractor operator has been contracted. The piles will be burned when snow and wind conditions are favorable.

10. Public comments

None

11. Adjournment

- A motion was made to adjourn the meeting at 2000 hrs. (K. Kelly/Sandquist) The motion was approved.

The next CLVFD business meeting will be held on Thursday, February 27, 2020, at 1800 hrs in the Crystal Lakes Community Center.

Respectfully Submitted:

Doug Race
Secretary/Admin Officer

**Crystal Lakes Fire Department
Business Meeting Minutes
March 26, 2020**

- Call to Order
 - The meeting was remotely called to order at 1805 hrs by Chief, Mark Rode.
- Minutes from the previous Meeting (March)
 - Tabled to April meeting
- Attendance
 - There were 15 members in attendance by remote phone conference.
- Personnel
 - Chief Rode announced the arrangement that has been made regarding member Harold Alexander and his work at the station.
 - In answer to a previous inquiry, it was announced that family members who attend an incident are not covered by the department's insurance. Any person directly engaged by the department for assistance is covered by the department's insurance.
 - Kate Kelly announced that long-time SDR, Sharon Cooper, has resigned from the department for personal reasons. Sharon and her late husband, Herb, were important members of the department for many years.
- Equipment
 - Engine 1 Paint: The quotes to paint Engine 1 blue all have come in far too high for serious consideration. Ergo, E1 will remain painted red for the foreseeable future or until a "reasonable" quote can be obtained.
 - Rescue Discs: The department is going to order two "rescue discs" to assist with water and ice rescues. Assistant Chief, Mark Weeks, will follow up.
 - Ice Rescue Suit: Chief Rode announced that a new ice rescue suit to replace the one that leaked has arrived and is on board Support 1.
 - Station American Flag: The station's American flag needs to be replaced. Doug Race will follow up.
 - Station Toilets: The station's toilets are not flushing properly. Repeated plunging has not helped. Members were asked to monitor the situation and report any major issues.
 - Department Snow Plow: Chief Rode announced that members need to use discretion when using the Department's snow plow. The word is: "Use, don't abuse" the privilege, and remember that the plow's primary purpose is to provide scene clearance/management, not neighbors' driveways or Association roads.
- Training
 - Training Officer, Evan Rau, reviewed current COVID-19 assembly restrictions and their effect on Department training. On-line modules or similar programs are being investigated to provide some type of training for the duration of the restrictions.
 - In compliance with COVID-19 assembly restrictions, all EMS trainings are suspended until further notice.

- Safety
 - Safety Officer, Jim Kubichek echoed the COVID-19 restrictions that had been reviewed and urged all members to follow all current and future recommendations and requirements. Jody Sandquist reiterated the same.
 - COVID-19 Issues: Members were urged to take care of themselves, fellow members, the community-at-large, and the station. This includes limiting exposures as much as possible.
 - COVID-19 Response Protocols: Evan reviewed response protocols and current procedures for all medical calls, with an emphasis on suspected COVID-19 responses.
- Member Input
 - Firefighter
No comments
 - SDR
No comments
 - Community
No comments
 - C.L.F.I.R.E.S.
CLFIRES President, Jody Sandquist, reminded everyone that, due to COVID-19 restrictions, the May rummage sale has been postponed until further notice. Similarly, the department will not accept any donated items until a new date has been set.
- Public Comments
 - No comments
- Adjournment
 - A motion was made at 1853 hrs to adjourn the meeting. (Weeks/S. Race) The motion was approved.

The next CLVFD Business Meeting will be held on Thursday, April 23rd, at 1800 hrs, in a format and/or place to be determined.

Respectfully Submitted:

Doug Race
Secretary/Admin Officer

Crystal Lakes Fire Department
Business Meeting Minutes
April 23, 2020

1. Call to order
 - The meeting was called to order via Zoom conference at 1810 hrs by Chief, Mark Rode.
2. Minutes from previous meeting (March, 2020)
 - A motion was made to approve the minutes from the previous meeting. (Weeks/Goodwin) The motion was approved.
3. Attendance
 - There were 19 members in attendance.
4. Information Topics
 - Personnel
 - Tom and Kenilynn Bongiovanni have resigned from the department.
 - A new membership roster is available. The department now has 14 firefighters and 11 SDRs.
 - New SOGs are being developed. Virtual meetings with RFL will be held to help coordinate on scene operations/SOGs. Jim and Doug will follow up.
 - Grants
 - Current grant fundings are all questionable due to COVID-19 issues.
 - The station's backup generator is installed and is up and running. Chief Rode explained the generator's features and congratulated Jim on the overall efforts he expended to first of all, acquire the generator, and then see the project through the many delays that seemed to continually creep up.
 - Water grant: Delivery of the private canned water pallets is pending. There will be one pallet each for CL and RFL.
 - 5-year plan
 - There's been lots of input to update the department's five-year plan, but there still is work to be done to finish the project. Doug and Jim will follow up.
5. Equipment
 - Rescue Disks
 - Two rescue disks have been ordered and should be delivered soon. The rescue disks will be used primarily for water rescue.
 - Extrication Gloves
 - Jim is looking at several types of extrication gloves for department members.
 - Sirens

- The Crystal Lakes emergency evacuation sirens have been repaired. One siren is still responding intermittently, at best. A system test is still planned with R&R. Marian will follow up.
- Tools
 - Chief Rode requested that if members use a piece of equipment, that the item needs to be returned to its resting place. In short, if you use it, put it back. If you want to relocate something on an apparatus, check with those in charge of the apparatus.
- Flag Pole Repaired
 - Repairs to the station flag pole have been completed. LCSO knows who ran into the pole, and has apprehended the responsible individual.

6. Training

- EMS trainings are still canceled. On-line programs are being prepared. RFL EMS trainings are still on third Tuesdays, currently via Zoom.
- Regular CL training: This month utilized off-line modules on thumb drives. May training is hose deployment. Not sure how that subject will be approached. The training will be coordinated with RFL.
- The ESO program has been introduced at RFL. The reporting system will go live on May 11th.
- SCBA Testing: All of the department's SCBA tanks have been inspected. Six are out for testing now. The remaining six will be swapped out when the first six are returned.
- COVID-19
 - Evan reviewed response protocols for medical personnel, and expanded the discussion to include firefighter concerns and procedures. Due to age, most of our responders fall into the "at-risk" category, which is reason enough for strict adherence to COVID protocols.

Note: It has been noted that potential patients have self treated when they normally would have called 911. Marian will issue a "Notes from the Department" email to reinforce to the public that, in spite of COVID-19 concerns, patients should always call 911 when emergencies arise. We will respond!

7. Safety

- Jim reiterated the importance of continuing to reduce personal exposure when in public settings. He also suggested that members call friends if they are feeling "down".

8. Member Input

Firefighter

- No comments

SDR

-

Community

9. C.L.F.I.R.E.S.

- Jody mentioned that, considering current restrictions, the group is working on how to handle its May quarterly meeting. She also thanked Anne for getting the membership fliers and letters mailed out.

10. Miscellaneous
 - Attending members thanked Jim for plowing their driveways this past winter.
 - Chief Rode reminded members that CLVFD is a family and that we are in weird times. We all need to help each other, even if it's just to talk.
11. Public comments
 - None
12. Adjournment
 - A motion was made to adjourn the meeting at 1910 hrs. (S. Dirmeyer/Goodwin). The motion was approved.

The next CLVFD business meeting will be held on Thursday, May 28th, 2020, at 1800 hrs in a place and/or format to be determined.

Respectfully Submitted,

Doug Race
Secretary/Admin Officer

CLVFD
Business Meeting Minutes
May 28, 2020

1. Call to Order

- The meeting was called to order at 1803 hrs by Chief, Mark Rode.

2. Minutes from Previous Meeting

- A motion was made to accept the minutes from the April meeting. (M. Kelly/Rau) The motion was approved.

3. Attendance

- The meeting was attended by 17 members, all by ZOOM conference service.

4. Personnel

- Recruitment: The group discussed events that might be employed to recruit new members for the department. A new flier printed by GVVFD will include information for all five mountain departments. Marian Kelly will post information in the department's community email and on NextDoor.

5. Equipment

- After considerable investigation and discussion, Jim Kubichek will order extrication gloves for each member.
- The community emergency siren at Little Lone Pine Lake is scheduled for repairs on May 28th.
- Chief Rode announced that repairs to the flag pole will be fully reimbursed.
 - Bollards to protect the flag pole and light have been purchased. A work party will be scheduled to install them..
- Brush 2
 - Options on what to do with Brush 2 were discussed by the group. Ultimately it will have to be replaced.
- The group discussed department apparatus maintenance needs and service requirements.

6. Training

- June trainings will focus on Tender operations.
- Burn trailer: GVVFD is working on having the burn trailer being made available to the mountain departments for offensive attack structure firefighting.
- Wildland: The forest services have announced that wildland pack tests from last year will be accepted for this season.
- The initial operational period for wildland fires has been revised to 24 hrs from first response.
- There still is no answer on official certification for EMRs.
- ESO: The ESO reporting system is now up, running, and in use by RFL. Both medical and fire calls will be recorded on the system.
- COVID response: Even Rau reviewed current COVID response protocols. Some of the original procedures have been modified.
- Optional department trainings will be offered this summer. Days/times will be announced.
- CPR certifications for most members is expiring in June. Evan will follow up.

7. Safety

- Safety Officer, Jim Kubichek, passed on the following to attending members:
 - Watch your speed when responding. Remember, “It’s their emergency, not ours.”
 - Watch stopping distances, curves, etc. when driving large apparatus.
 - Be visible when taking walks/hikes and on scene.

8. CLFIRES

- Donation/membership amounts: \$12,423.00 when all donations and memberships are combined. CLVFDs portion is \$9,800.
- The Memorial Day rummage sale has been canceled.

9. Miscellaneous

- Grants: Jim Kubichek and Evan Rau led a discussion on the overall status of various grants the department either has been awarded or for which it has applied. Highlights included the station backup generator, which is installed and operational; an order for new pack-set radios, structure fire academy funding, and COVID supplies, including a sanitizing fogger unit.
- The July 4th weekend activities have been canceled. The morning “fun parade” will be expanded to include the CL lower filings and portions of RFL. Mark Weeks and Doug Race will follow-up. The parade will be announced in the View, NextDoor, and the department email.
- SCBA testing
 - Six tanks have been returned and the remaining six have been sent out.
- New Crystal Lakes maps are now available. The Association is giving the dept 30 copies. Chief Rode wants to put one of the new maps in each apparatus, give one to each member, and 2-3 to RFL.
- RFL Squad: The new RFL Squad 1 unit will roll on all calls. Eventually, it will become an incident command vehicle for both departments. The unit also has a 4-wheeler on board.
- Members were reminded that wildland season is here and to make sure that all gear is ready to respond.
- The group discussed COVID testing for all members. There was no final decision or process announced.
- CLVFD membership cards expire at the end of June. Chief Rode will follow up on renewal procedures.

10. Public Comments

- None

11. Adjournment

- A motion was made to adjourn the meeting at 1904 hrs. (D. Race/Weeks.) The motion was approved.

The next CLVFD business meeting will be held on Thursday, June 25th, at 1800 hrs, at a place/format to be arranged.

Respectfully Submitted:

Doug Race
Secretary/Admin Officer

CLVFD
Business Meeting Minutes
June 25, 2020

1. Call to Order

- The meeting was called to order at 1800 hrs by Chief, Mark Rode.

2. Minutes from Previous Meeting

- A motion was made to accept the minutes from the April meeting. The motion was approved.

3. Attendance

- The meeting was attended by 17 members, all by ZOOM conference service.

4. Personnel

- Recruitment: A motion was made at the end of the meeting to approve Dave Strum as a probationary SDR member of the department. (Weeks/K. Kelly). The motion was approved unanimously by electronic vote by attending members.

5. Equipment

- Members who report to the station should check the SCBA compressor and ensure it is in “operation” mode.
- Members assigned to monthly Engine 1 inspections are responsible to check the SCBA battery pack to ensure the pack’s proper operation.
- The station’s white boards can/should be used to list needed supplies, repairs, etc.
- When drafting for Brush 1, it helps to back fill the inlet (draft) line before attempting to establish the draft line draw.
- All 12 of the department’s SCBA tanks have now been tested and returned.

6. Training

- July training dates: RFL: Tuesday, July 7. CL: Thursday, July 9. Combined: Saturday, July 11.
 - Topics will be hose deployment from and to departments’ engines and different situational scenarios.
- The state’s burn trailer will be in Waiverly on June 30th. Members were encouraged to attend if they haven’t previously experienced training in the trailer. Email Chief Rode or Training Officer, Evan Rau, to arrange attendance.
- Training Officer, Evan Rau, is putting out feelers to see if there is sufficient interest to organize an EMR class.
- CPR class: Evan asked members to reply to the email he sent requesting that members identify when they are available to attend CPR training.
- All EMTs now have the inter-gaurd filter required to use a BVM.
- The group discussed the characteristics, wear, and care of the 2097 masks that each department member now has.

7. Safety

- Safety Officer, Jim Kubichek, passed on the following to attending members:
 - Lightning safety practices.

8. CLFIRES

- No report

9. Miscellaneous

- Assistant Chief, Mark Weeks, led a discussion outlining plans for the Fourth of July “drive by” parade that will snake through Crystal and Red Feather Lakes.
- Chief Rode led a discussion that reviewed the department’s response to the Lost Lake fire.
- Members were reminded that fire season is here and alive. Early indications are that people are not obeying fire ban restrictions. Members were encouraged to stay alert and stay ready.

10. Public Comments

- None

11. Adjournment

- A motion was made to adjourn the meeting at 1910 hrs. (D. Race/Weeks.) The motion was approved.

The next CLVFD business meeting will be held on Thursday, June 23rd, at 1800 hrs, at a place/format to be arranged.

Respectfully Submitted:

Doug Race
Secretary/Admin Officer

CLVFD
Business Meeting Agenda
August 27, 2020

1. Call to Order

- The meeting was called to order by Chief, Mark Rode, at 1800 hrs.

2. Minutes from Previous Meeting

- Minutes not available.

3. Attendance

- The meeting was attend by 23 members. Seventeen members attended via Zoom conference. Six members were present at CL Station.

4. Personnel

- Dan Hanlan, Nick Marouf, and Austin McGuire were approved for firefighter probation by member ship consensus.

5. Equipment

- The group expressed its thanks to Alex and those who helped for installing the new LED light bars are Tender 1.

6. Training

- The September training topic is extrication. RFL will host the combined Saturday training. Chief Hill will be the lead.
- Future Wednesday optional trainings will be announced week-by-week.
- The Estes Park structure academy has been canceled. A train-the-trainer seminar will be offered to local departments, who will then will schedule related trainings at their convenience.

7. Safety

- Safety Officer, Jim Kubichek, emailed IRPG highlights to each member. He and Chief Rode emphasize the importance of reviewing the highlights to each member.
- Cameron Peak Fire Issues
 - If a mandatory evacuation ordered, the Larimer County Sheriff's Department will manage the operation. The USFS will be in charge of and will manage overall operations, including medical responses. We will do whatever they ask. Chief Rode emphasized communication policies and restrictions due to the wide range of responders involved. Chief Rode will forward information as it becomes available.
 - Firefighter safety is always the top priority.

8. Incidents Review

- Chief Rode reviewed the eight calls the department had responded to since last meeting. There were no additional comments.

9. CLFIRES

- CLFIRES will reimburse member expenses related to department activities.
- A \$5,000 allocation was approved to purchase communication headsets.

10. Miscellaneous

- Crystal Lakes Task Force (Cameron Peak Fire)
 - Chief Rode announced the member task force that has been developed in response to the Cameron Peak fire. Specific apparatus have been identified, member assignments have been made and a chain of command has been established.
 - Chief Rode updated Cameron Peak USFS fire control line clearing activities.
 - The group discussed appropriate firefighter PPE for the Cameron Peak Fire response. (Wildland gear only.)
 - Chief Rode explained the structure triage mapping that CLVFD has done.

11. Public Comments

- None

12. Adjournment

- The meeting was adjourned at 1908 hrs.

The next CLVFD business meeting will be held on Thursday, September 24th, in a format to be determined, at 1800 hrs.

Respectfully Submitted'

Doug Race
Secretary/Admin Officer

CLVFD
Business Meeting Minutes
October 22, 2020

1. Call to Order

- The meeting was called to order at 1806 hours by Chief, Mark Rode.

2. Minutes from Previous Meeting (August)

- A motion was made to approve the minutes from the previous meeting. (S. Dirmeyer/Goodwin)
The motion was approved.

3. Attendance

- There were 25 members in attendance via Zoom conference calls. Six members attended in person at Crystal Station.

4. Personnel

- Election of officers - Nominations
 - Chief: Mark Rode
 - Asst Chief: Marian Kelly, Mark Weeks, Evan Rau
 - Training Officer: Evan Rau
 - Admin/Secretary: Doug Race
 - Safety Officer: Jim Kubichek
 - Traffic Control: Kate Kelly/Jody Sandquist
 - Kate made a motion to have Jody Sandquist share Traffic Control Officer duties with her. (K. Kelly/D. Race) The motion was approved.
 - Officer elections will be held next month
- No November meeting will be held. The next meeting will be held December 10th for both November and December. Officer elections will be held electronically in November.
- Rupert's therapy is offering counseling appointments for members who might be experiencing stress-related anxieties, especially as it applies to the Cameron Peak fire.
- Response Reimbursement
 - Incident response reimbursement starts in January 2021.
 - All member responders will receive \$15.00/call.
 - Marian will develop procedure/policy qualifications for reimbursement. Basic call response issues were reviewed.

5. Equipment

- The District Board has approved the purchase of a new brush truck (type 6)
 - The unit will be patterned after the new RFL unit. Building a truck will save a substantial amount over purchasing a factory-made unit.
- Schedules for winter maintenance for Department vehicles will be determined.
 - Tender 1, Brush 1.
 - Vehicle chains

6. Training

- The November training is low angle ropes/rescue. SDRs are invited/encouraged to attend.

- Evan is working on the 2021 training schedule. He will be looking at adding optional trainings through winter.

7. Safety

- Watch responding speed, especially now that winter is upon us.
- Prepare for winter weather, including vehicles and clothing.
- Remember that masks are required in the station, as is physical distancing. Don't forget to wash masks frequently.
- Members are encouraged to get their flu shots

8. CLFIRES

- The Go Fund Me page for the new brush truck stands at \$16,600 to date.
- The CLFIRES quarterly meeting will be held Saturday, November 14, at 1300 hrs. Everyone is invited.

9. Miscellaneous

- Cameron Peak Fire
 - Task force assignments will continue until further notice.
 - Members are alerted to expect smoke reports from concerned residents.
- Road & Recreation Association Barbecue
 - A "thank you" barbecue will be held, outside, Saturday, Oct 24, at 1400 hrs, at the Community Center. Masks and distancing will be required.
 - Members were requested to wear some department identifier clothing.
- Mitigation Follow-up
 - CLVFD will help physically challenged residents replace moved items, except for fire hazards (like firewood).
- 2021 Community Education Subjects
 - Marian is soliciting additional topics for the community education seminars she coordinates during the summer months.
- Tami Bridge
 - Tami Bridge is closed for repairs at this time, possibly for rest of week. Remember detour routes when responding.
- Holiday Party Dec 10
 - Members are requested to bring their service pins to the upstairs desk at the station. They will be re-issued at the holiday party.
- Rodent Issues at Station
 - Members were encouraged to check their clothes, especially boots/shoes, for rodent invasions.

10. Public Comments

- None

11. Adjournment

A motion was made to adjourn the meeting at 1904 hours. (K. Kelly/M. Kelly) The motion was approved.

The next CLVFD business meeting will be held on December 10th, at 1800 hours, in a format to be determined.

Respectfully Submitted,
Doug Race
Secretary/Admin Officer

CLVFD
Business Meeting Minutes
December 10, 2020

1. Call to Order

- The meeting was called to order at 1807 hrs by Chief, Mark Rode.

2. Minutes from Previous Meeting (October)

- A motion was made to approve the minutes from the previous meeting. (Rau/Rode) The motion was approved.

3. Attendance

- The meeting was attended by 21 members, all by Zoom conference.

4. Personnel

- Chief Rode introduced Craig Mawle as a prospective probationary firefighter member. A confirmation vote will be held at the end of the meeting.
- Chief Rode announced the results of the recent vote for department officers that was conducted on-line:
 - Chief: Mark Rode
 - Asst Chiefs: Marian Kelly, Doug Race
 - Safety Officer: Jim Kubichek
 - Training Officer: Evan Rau
 - Secretary/Admin Officer: Jann Barron
 - Traffic Officer(s): Kate Kelly/Jody Sandquist
- Chief Rode introduced the peer counseling program that is being developed. Interested members were asked to contact him for further information.

5. Equipment

- Members were reminded that sign-ups for station cleaning and vehicle maintenance for 2021 will be forthcoming.
- Doug Race has been appointed vehicle maintenance coordinator. Repair items should be channeled through him.
- The new multi gas meter now resides, along with a carbon monoxide meter (CO), in a black case that is stored in the Engine 1 console plastic bucket. Chief Rode briefly reviewed the gas meter's calibration requirements. Additionally, a CO meter will now reside with the chief and in the downstairs office at the station.
- The water rescue boat has arrived and is packaged in the east bay. Future use must now be developed.
- The vehicles are now chained for winter. Brush 1 will have two new front tires installed. Brush 2 remains unchained, per recent procedure.
- Chief Rode and Asst. Chief, Race, visited the Fort Collins Dodge dealer to obtain a quote to replace Brush 2. Chief is awaiting the return information, and if all is well, the new vehicle will probably be ordered the week of December 14. There is a 10-12 week delivery window.

6. Training

- Training Officer, Evan Rau, has developed the 2021 training schedule. The format employed last year that included combined trainings with RFLVFD will be continued. Subject matter leaders are being solicited.
- Chief Rode asked if the department should be interested in a propane IQ class that is being offered. Steve and Anne Dirmeyer, who have attended the class previously, stated that they felt it was a worthwhile class. CLVFD will consider hosting the class for the mountain departments. Asst. Chief Race will follow up.
- Chief Rode reviewed COVID-19 vaccination roll-out schedules.
- Assistant Chief, Kelly, reported she is tallying results for the community education survey she conducted earlier this year.

7. Safety

- Safety Officer, Kubichek, reminded members, once again, to watch their speed—always--and especially when responding to calls. Also to:
- Stay COVID-19 vigilant, and to remember that the station is a “mask zone.”
- Prepare for winter by winterizing vehicles, assembling a survival kit, and using personal safety devices like shoe/boot crampons.

8. CLFIRES

- Jody Sandquist reported that donations for the new brush truck have reached \$32,034.00. The related GoFundMe appeal has reached \$12,818.00. District Treasurer, Shirla Race, reported that donations made directly to the department have reached \$12,000.00.

9. Miscellaneous

- Larimer County lifted the county-wide fire ban, and Crystal Lakes has followed suit. National and State Forest fire bans are still in effect
- Steve Dirmeyer reported that he is in the process of acquiring the required permits to burn the Slash Depot slash piles. A date in mid-February is likely.
- Craig Mawle was confirmed, unanimously, by “Zoom vote” as a probationary firefighter member.

10. Public Comments

- None

11. Adjournment

A motion was made to adjourn the meeting at 1910 hrs. (D. Race/Sandquist) The motion was approved

The next Crystal Lakes VFD business meeting will be held on Thursday, January 21, at 1800 hrs, at a site and format to be determined.

Respectfully Submitted,

Doug Race
CLVFD

Secretary/Admin Officer