

Crystal Lakes Fire Protection District

(970) 881-3521

Board of Directors

Minutes for April 15, 2021

7:00 P.M.

Call To Order: The meeting was called to order by Don Hass at 7:02 PM

In Attendance: Don Hass, Jody Randol, Shirla Race, Jim Kubichek, Mark Rode

Absent:

District Members in attendance: Harold Alexander, Steve Dirmeyer

Approval of Agenda: Jody Randol moved to approve the agenda. Don Hass seconded the motion. It passed unanimously.

Approval of Minutes of Previous Meetings:

March 18, 2021- regular board meeting: Shirla Race moved to approve the March 18 minutes which was seconded by Jody Randol. The motion passed unanimously.

April 1, 2021- special board meeting- Jody Randol made a motion to approve the minutes of the April 1 special board meeting. Don Hass seconded the motion. The motion passed unanimously.

President's Report:

Notification of Board Member Resignation: President Hass announced that Duane Jacoby has resigned from his board position as of March 21. Jim Kubichek made a motion to accept the resignation and Don Hass seconded. The board passed unanimously.

Appoint new board member to fill vacancy and serve until the 2022 election.

Jody Randol made a motion to appoint Harold (Alex) Alexander to fill the vacated director's position. Shirla Race seconded the motion. The motion passed unanimously.

Shirla Race made a motion to accept the results of the election to reappoint Jody Randol to the Board of Directors for the next 2 years. Don Hass seconded. The motion passed unanimously.

Oath of Office: Jody Randol and Alex Alexander both took the oath of office for Director of the Crystal Lakes Fire Protection District.

Secretary's Report: No report

Treasurer's Report: Treasurer Race reported that the recent sewer repair costs will be covered by the District's insurance policy. She further reported that the monthly financials were unremarkable. The expenses for the sewer repair totaled \$10,400. Jim Kubichek moved to accept the monthly financial reports for March and April. Don Hass seconded. The motion passed unanimously.

Fire Department Report: Chief Rode presented the monthly department report. It is attached at the end of the minutes.

UNFINISHED BUSINESS

CLFIRES Activities for 2021: Jody Sandquist, CLFIRES president sent a note to the district outlining the upcoming activities for 2021. They include:

May 29- Flag raising ceremony at base camp and at the station

July 4- Apparatus and community parade along N&S Ottawa Way. There will also be a parade around Base Camp. Following the parade a new event, Duck Race, will be held at Snoopy Pond. Ducks can be adopted for a fee with proceeds going to CLVFD.

Sept. 5- Rummage Sale at the Fire Station

NEW BUSINESS

Ratify actions from meeting of April 1 related to funds approved for sewer repair.

Shirla made a motion to ratify the action taken on April 1 related to the sewer line replacement. Don seconded the motion. The motion passed unanimously.

Ratify actions from meeting of April 1 related to funds approved for purchase of Dodge truck to serve as new Squad.

Jim Kubichek made a motion to ratify actions on April 1 to purchase a new Squad vehicle for a cost not to exceed \$37,000. The motion was seconded by Jody Randol. The motion passed unanimously.

Jody Randol made a motion to ratify additional funds, up to \$11,000 to equip the new Squad vehicle for department use. Don Hass seconded the motion. The motion passed unanimously.

Action related to Reimbursement per Call: The board directed the Chief to revise the policy of 1/2021 to remove references to “paged out”.

Insurance issues regarding out of district responses: Shirla Race reported that she attended the Red Feather Fire Protection District Meeting to present a plan to that board to add the new Squad to their policy. The RFFPD also agreed to add all Crystal Vehicles to their policy. The request was well received and the CLFPD should receive a copy of the certification soon.

Recognition of Crystal Lakes Community Donation of funding on new brush truck.

Jim Kubichek made a motion to direct the department to create an emblem or decal that will be affixed to the new brush truck recognizing the contributions of the Crystal Lakes Fire Protection District community and friends. Jody Randol seconded the motion. The motion passed unanimously.

As the Board Desires: Jim Kubichek made a motion not to cast a ballot for the Road and Recreation Assn. vote for Bylaw and Articles of Incorporation changes. Jody Randol seconded the motion. The motion passed unanimously.

Comments by Attending Public: None

Set or confirm next Board meeting date and location: May 20, 2021 at 7:00 PM

Adjournment: The meeting was adjourned at 9:20 PM

Crystal Lakes Volunteer Fire Department

237 Blackfoot Rd, Red Feather Lakes, CO 80545
(970) 881-3521



April 15, 2021

Fire Department Report, YTD.

1. Department Activity since the last board meeting (March 2021)

- **Business meetings** – 1, in person and Zoom
- **NW Larimer Fire Depts” Chiefs ZOOM call** – 1st and 3rd Wednesday. (Crystal Lakes, Red Feather, Poudre Canyon, Glacier View, & Livermore + Rist Canyon). I have taken over Lead for setting up and running the meetings as Chief Warren has other additional commitments and asked if I would help.
- **Incidents** – 2 since last report, **6 YTD 2021**
 - #5 – 47 YOM, difficulty breathing (intoxicated)
 - #6 – 65 YOM, possible stroke (reaction to med changes)

2. PERSONNEL:

- No new news. Will add a recruitment video to our website.

3. TRAINING:

- **Department trainings** – April training held in person. Training was hose deployment and engine pumping (muddy but fun!). May training is Tender Operations and water supply. Optional training day (1 additional day per month) started in April. Optional trainings will review and practice previous training activities.
- **2021 Training schedule** in place with RFLVFD:

Month	Topic
JANUARY	Scene Size-Up, ICS,
FEBRUARY	EMS equipment/EMS scenarios
MARCH	Ice Rescue
APRIL	Hose deployment/Engine pumping
MAY	Tender ops/Water supply
JUNE	Initial wildland attack/shelters
JULY	Wildland water supply
AUGUST	Cumulative scenario
SEPTEMBER	Extrication
OCTOBER	Beaver Meadows
NOVEMBER	SCBA
DECEMBER	Radios

4. GRANTS:

- **AFG grant 2018** – Approved for 7 sets of bunker gear. \$12,985. We bought 5 sets of bunker gear so far. One additional set planned for Craig Mawle. Leaves us with one more to buy for new member by to Sept 15, 2021.

- **FEMA AFG grant 2021** – Submitted. Total cost = \$34,340. Our share of above cost = \$1,635.24
 - 2 x handheld 800MHz/VHF radios
 - 5 x handheld 800 MHz radios
 - 7 x microphone/speakers
 - 6 x 800 MHz/VHF mobile radios
- **VFA wildland grant 2021** - Will be submitted next week. Due 4/30.....Will apply for 12 hose packs, 6 wildland packs, some hand tools, and wildland gloves.
- **Fire safety and disease prevention grant 2021** – Still waiting for State to release
- **National Volunteer Group** – Applied for backpack compressed foam system for wildland fire. (\$6K)

5. **OTHER:**

- **Covid-19** - First vaccinations given to CLVFD members 12/28. Second shots started 1/25. State website is: [Covid19.colorado.gov/vaccine](https://www.colorado.gov/vaccine) for info on vaccine. Not all CLVFD members are getting the vaccine. We are not requiring members to do so, but strongly encourage them to. Who gets and who does not is confidential (HIPPA). Here are our current covid protocol:
 - If we are inside the CLVFD station, we ALL should be wearing a mask all the time and practice social distancing as much as possible. If we have an in-person training that involves physical work inside the station, we will allow masks to not be worn during the training, but we will open the bay doors to allow for a higher level of air flow, weather permitting. If we can't open the bay doors, masks should continue to be worn.
 - Masks do not need to be worn for any training outdoors. You can wear a mask if you chose to, but it is not required.
 - If we are on an a medical incident, and you are outdoors and NOT within 6 feet of the patient, you do not have to wear a mask, but I would encourage you to wear a cloth or N95 mask. If you are within 6 ft of the patient (I.E., helping move the patient) or asked to come inside the home to help move the patient, you should be wearing our P100 mask with filters. If there are covid symptoms present with the Pt, you should not come within 6 ft of the Pt. EMTs have their own protocol including coveralls if covid symptoms are suspected with the Pt.
- **CL GREENBELT MITIGATION COMMITTEE:** Committee is lead and run by the CL Road and Rec Board. CLVFD Chief now participating with committee to develop mitigation plan and guidelines. CLVFD input will be based on what was learned from the Forest Service during physical inspections of CL property. Current activity is determining a need to hire a company to help create and write an updated CWPP (CO Wildfire Protection Plan). The plan is needed to apply for grants for mitigation work. Ideally, the plan will
 - o Identify the specific mitigation work that needs to be completed
 - o Identifies what specific mitigation work should be completed (I.E., shaded tree cuts, clear cuts with strategic islands, exactly where and how, etc)
 - o Prioritizes the work that should be done.

- A plan for 5+ years that community can use to plan for budgeting purposes.

NOTE: This originally was put in place to mitigate the 500 acres of Greenbelt, but has now expanded into a mitigation plan for the entire CLFPD. The plan can cost up to \$36K, so the thought process was that this should cover the entire District if it going to be this expensive and a multi-year plan. Of additional note is the committee is discussing more and more that this should be a shared cost between the R&R and the CLVFD. We discussed that we (CLVFD or Cdo NOT have the budget for this in 2021, and the R&R does have \$30K budgeted for mitigation for 2021, so I am pushing that they should use this to pay for the plan. If they do this, we MAY be asked to help pay for “some” of the gap (\$36K – 30K = \$6K). Additionally, we may be asked to contribute to some of the future mitigation work that is not covered by grants. I have **not** committed to any CLVFD monetary contributions, but the ask is coming and something we need to discuss further.

- **NEW BRUSH TRUCK PURCHASE:**

- Order for new truck placed with Dodge dealer Tuesday 12/15. Cost for truck and utility body is \$74,094. Estimated cost of vehicle after all the work we do is still in the \$120,000 range. STATUS – Truck is at the utility body manufacturer in LaSalle, CO. Estimated delivery date is still TBD
- Slid-in skid unit ordered 1/18. \$15,500. It was delivered on Monday 4/12 and is stored in one of the bays at the station. Very cool!

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- **SQUAD REPLACEMENT TRUCK** - Dodge Ram 2500. Status – Board approved purchase price of \$36,715 + \$11,000 to upgrade truck (radios, cap, winch, emergency lights, etc). **STATUS** - On train on it's way from Mexico. No estimated arrival date. **OPEN ISSUE** – Insurance coverage for responding to RFLVFD medical incidents. Shirla to discuss with RFLFPD Board this past Tuesday.

- **REIMBURSEMENT PER CALL** – We have completed the first quarter incidents and do not have a simplified reimbursement policy agreed upon or agreement to reimburse members for the 5 incidents in 1Q21. The intent was to help the members with their incidental costs, but a complicated reimbursement process just creates added angst.

Respectfully submitted,

Mark Rode
Fire Chief
Crystal Lakes Volunteer Fire