

Crystal Lakes Fire Department
Business Meeting Minutes
April 23, 2020

1. Call to order
 - The meeting was called to order via Zoom conference at 1810 hrs by Chief, Mark Rode.
2. Minutes from previous meeting (March, 2020)
 - A motion was made to approve the minutes from the previous meeting. (Weeks/Goodwin) The motion was approved.
3. Attendance
 - There were 19 members in attendance.
4. Information Topics
 - Personnel
 - Tom and Kenilynn Bongiovanni have resigned from the department.
 - A new membership roster is available. The department now has 14 firefighters and 11 SDRs.
 - New SOGs are being developed. Virtual meetings with RFL will be held to help coordinate on scene operations/SOGs. Jim and Doug will follow up.
 - Grants
 - Current grant fundings are all questionable due to COVID-19 issues.
 - The station's backup generator is installed and is up and running. Chief Rode explained the generator's features and congratulated Jim on the overall efforts he expended to first of all, acquire the generator, and then see the project through the many delays that seemed to continually creep up.
 - Water grant: Delivery of the private canned water pallets is pending. There will be one pallet each for CL and RFL.
 - 5-year plan
 - There's been lots of input to update the department's five-year plan, but there still is work to be done to finish the project. Doug and Jim will follow up.
5. Equipment
 - Rescue Disks
 - Two rescue disks have been ordered and should be delivered soon. The rescue disks will be used primarily for water rescue.
 - Extrication Gloves
 - Jim is looking at several types of extrication gloves for department members.
 - Sirens

- The Crystal Lakes emergency evacuation sirens have been repaired. One siren is still responding intermittently, at best. A system test is still planned with R&R. Marian will follow up.
- Tools
 - Chief Rode requested that if members use a piece of equipment, that the item needs to be returned to its resting place. In short, if you use it, put it back. If you want to relocate something on an apparatus, check with those in charge of the apparatus.
- Flag Pole Repaired
 - Repairs to the station flag pole have been completed. LCSO knows who ran into the pole, and has apprehended the responsible individual.

6. Training

- EMS trainings are still canceled. On-line programs are being prepared. RFL EMS trainings are still on third Tuesdays, currently via Zoom.
- Regular CL training: This month utilized off-line modules on thumb drives. May training is hose deployment. Not sure how that subject will be approached. The training will be coordinated with RFL.
- The ESO program has been introduced at RFL. The reporting system will go live on May 11th.
- SCBA Testing: All of the department's SCBA tanks have been inspected. Six are out for testing now. The remaining six will be swapped out when the first six are returned.
- COVID-19
 - Evan reviewed response protocols for medical personnel, and expanded the discussion to include firefighter concerns and procedures. Due to age, most of our responders fall into the "at-risk" category, which is reason enough for strict adherence to COVID protocols.

Note: It has been noted that potential patients have self treated when they normally would have called 911. Marian will issue a "Notes from the Department" email to reinforce to the public that, in spite of COVID-19 concerns, patients should always call 911 when emergencies arise. We will respond!

7. Safety

- Jim reiterated the importance of continuing to reduce personal exposure when in public settings. He also suggested that members call friends if they are feeling "down".

8. Member Input

Firefighter

- No comments

SDR

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Community

9. C.L.F.I.R.E.S.

- Jody mentioned that, considering current restrictions, the group is working on how to handle its May quarterly meeting. She also thanked Anne for getting the membership fliers and letters mailed out.

10. Miscellaneous
 - Attending members thanked Jim for plowing their driveways this past winter.
 - Chief Rode reminded members that CLVFD is a family and that we are in weird times. We all need to help each other, even if it's just to talk.
11. Public comments
 - None
12. Adjournment
 - A motion was made to adjourn the meeting at 1910 hrs. (S. Dirmeyer/Goodwin). The motion was approved.

The next CLVFD business meeting will be held on Thursday, May 28th, 2020, at 1800 hrs in a place and/or format to be determined.

Respectfully Submitted,

Doug Race
Secretary/Admin Officer