

**Crystal Lakes Fire Department
Business Meeting Minutes
March 26, 2020**

- Call to Order
 - The meeting was remotely called to order at 1805 hrs by Chief, Mark Rode.
- Minutes from the previous Meeting (March)
 - Tabled to April meeting
- Attendance
 - There were 15 members in attendance by remote phone conference.
- Personnel
 - Chief Rode announced the arrangement that has been made regarding member Harold Alexander and his work at the station.
 - In answer to a previous inquiry, it was announced that family members who attend an incident are not covered by the department's insurance. Any person directly engaged by the department for assistance is covered by the department's insurance.
 - Kate Kelly announced that long-time SDR, Sharon Cooper, has resigned from the department for personal reasons. Sharon and her late husband, Herb, were important members of the department for many years.
- Equipment
 - Engine 1 Paint: The quotes to paint Engine 1 blue all have come in far too high for serious consideration. Ergo, E1 will remain painted red for the foreseeable future or until a "reasonable" quote can be obtained.
 - Rescue Discs: The department is going to order two "rescue discs" to assist with water and ice rescues. Assistant Chief, Mark Weeks, will follow up.
 - Ice Rescue Suit: Chief Rode announced that a new ice rescue suit to replace the one that leaked has arrived and is on board Support 1.
 - Station American Flag: The station's American flag needs to be replaced. Doug Race will follow up.
 - Station Toilets: The station's toilets are not flushing properly. Repeated plunging has not helped. Members were asked to monitor the situation and report any major issues.
 - Department Snow Plow: Chief Rode announced that members need to use discretion when using the Department's snow plow. The word is: "Use, don't abuse" the privilege, and remember that the plow's primary purpose is to provide scene clearance/management, not neighbors' driveways or Association roads.
- Training
 - Training Officer, Evan Rau, reviewed current COVID-19 assembly restrictions and their effect on Department training. On-line modules or similar programs are being investigated to provide some type of training for the duration of the restrictions.
 - In compliance with COVID-19 assembly restrictions, all EMS trainings are suspended until further notice.

- Safety
 - Safety Officer, Jim Kubichek echoed the COVID-19 restrictions that had been reviewed and urged all members to follow all current and future recommendations and requirements. Jody Sandquist reiterated the same.
 - COVID-19 Issues: Members were urged to take care of themselves, fellow members, the community-at-large, and the station. This includes limiting exposures as much as possible.
 - COVID-19 Response Protocols: Evan reviewed response protocols and current procedures for all medical calls, with an emphasis on suspected COVID-19 responses.
- Member Input
 - Firefighter
No comments
 - SDR
No comments
 - Community
No comments
 - C.L.F.I.R.E.S.
CLFIRES President, Jody Sandquist, reminded everyone that, due to COVID-19 restrictions, the May rummage sale has been postponed until further notice. Similarly, the department will not accept any donated items until a new date has been set.
- Public Comments
 - No comments
- Adjournment
 - A motion was made at 1853 hrs to adjourn the meeting. (Weeks/S. Race) The motion was approved.

The next CLVFD Business Meeting will be held on Thursday, April 23rd, at 1800 hrs, in a format and/or place to be determined.

Respectfully Submitted:

Doug Race
Secretary/Admin Officer