

Crystal Lakes Volunteer Fire Department
Business Meeting Minutes
January 23, 2020

1. Call to order
 - The meeting was called to order by Chief, Mark Rode, at 1805 hrs.
2. Minutes from previous meeting (December,2019)
 - A motion was made to approve the minutes from the December, 2019, meeting. (M. Kelly/K. Kelly) The motion was approved.
3. Attendance
 - There were 15 members in attendance.
4. Personnel
 - Chief Mark announced that a letter documenting FPPA training hours will be sent to each qualifying member so members will have a documented record of their pension status. This will become an annual process.
5. Equipment
 - Engine 1 Paint: Super Vac has been contacted to give an estimate on what it will cost to paint E1 "Crystal Lakes Blue."
 - Brush 1 now has a pre-filter (installed by Alex) to help keep water flow from the tank to the foam eductor clear.
 - The pump line on E1 has been repaired (by Alex).
 - The auxiliary pump valve on E1 now works "normally." Alex stated that he needs to reverse some things to make the tank-to-pump valve "normal."
 - Members have complained that the auxiliary light on the consul in E1 is too bright and too hot to touch. Alex will look at replacement.
 - The new computer tablets are in. Chief Mark described what they will be used for and the maps program that has been installed. The tablets will run the ESO reporting and tracking program that is being researched.
 - The Pictometry program has been installed on the station's computer. Assistant Chief, Marian, discussed how the program can be used and stated training/orientation sessions will be scheduled.
6. Training
 - We have completed the first month of the new training schedule. The program itself went well. The new schedule was discussed, and clarified to be the first Thursday and Saturday after the first Tuesday of each month. RFL has scheduled optional trainings on 4th Tuesday nights at 1800. Training Officer, Evan, discussed volunteering to lead training and train-the-trainer meetings/classes.
 - An EMS "cracker barrel" meeting will be held at RFL on the third Tuesday of each month at 1700.

7. Safety

- Ten firefighters have been lost to apparatus miss-haps so far this year. Safety Officer, Jim, reviewed apparatus safety issues: driving, safe parking, dousing headlights, braking and chocks. He also admonished members to never turn their backs to an app when directing backups and to face on-coming traffic. Other hazards include ice and uneven ground. Also, all members are required to use warning signs and safety vests.
- Firefighting in the snow: Snow covers the ground. It also covers potholes and hazards such as lost tools. Snow should slow down response driving time. Snow makes it harder to move around—extra effort might require more frequent rehab. Watch out for hypothermia and unexpected perspiring. Hydrate, always.
- Safety officer and RFL: Jim asked what authority he might have on scene in relation to RFL. RFL Chief, Brendon (Bobby) Hill, stated that the safety officer's authority extends to CL and RFL on scene. A scene safety officer will be assigned if necessary. Chief Bobby also discussed emergency and priority radio traffic.
 - Jody Sandquist: Jody passed around a flier that announced a First Responders recognition event that is held at Sam's Club in the Fall.
 - Jody also mentioned that the Larimer County Emergency Manual has good information on how to respond to pandemic issues, a topic that is becoming an important "need to know."

8. CL F.I.R.E.S.

- The CL F.I.R.E.S. membership meeting will be announced soon. CL F.I.R.E.S. is looking for a project to promote for general donations.

9. Miscellaneous

- The department will send a "thank you" note to dispatch recognizing all they do.
- Kate stated that the department needs to recruit SDRs. Members suggested using Nextdoor to help announce recruiting efforts. Kate hopes to offer training every two months.
- SOG updates and re-writes: These will be coordinated with RFL. Jim will head the effort up.
- Grants: Jim updated current open grant programs and updated probable requests.
- Five-Year plan: Jim and Doug will follow up and present a draft document.
- Incident reporting: There still are 9-10 NFIRS reports from 2019 to process. Brian, Marian, and Jody are working to bring them up to date.
- Inventory program: Jim introduced the "Firehouse" program to help manage inventory and reporting. RFL is going to start using the "ESO" program in the relatively near future. The programs are not free. Advantages of each were briefly discussed. This will be an on-going evaluation/implementation process.
- A new vacuum cleaner is needed for the station. One will be purchased soon.
- Brendon (Bobby) Hill now RFL Chief.
 - Chief Bobby gave an RFL update

- Slash Depot: Required permits to burn the piles (windrows) have been acquired and a tractor operator has been contracted. The piles will be burned when snow and wind conditions are favorable.

10. Public comments

None

11. Adjournment

- A motion was made to adjourn the meeting at 2000 hrs. (K. Kelly/Sandquist) The motion was approved.

The next CLVFD business meeting will be held on Thursday, February 27, 2020, at 1800 hrs in the Crystal Lakes Community Center.

Respectfully Submitted:

Doug Race
Secretary/Admin Officer