

Crystal Lakes Fire Protection District

(970) 881-3521

Board of Directors

**Minutes for May 21, 2020
7:00 P.M.**

Call To Order: Vice President Don Hass called the meeting to order at 7:02 PM. This meeting was held via Zoom video conferencing due to health precautions related to the Covid-19 pandemic.

In Attendance: Don Hass, Shirla Race, Jim Kubichek, Duane Jacoby, Mark Rode

Absent: None

District Members in attendance: Jan Sawyer, Doug Race, and Jody Randol.

Approval of Agenda: Shirla made a motion to accept the agenda which was seconded by Duane Jacoby. The motion passed unanimously.

Approval of Minutes of Previous Meeting: April 16, 2020

Shirla Race made a motion to approve the minutes of April 16, 2020 as corrected. Don Hass seconded. The motion passed unanimously.

President's Report: None

Secretary's Report: None

Treasurer's Report: Treasurer Shirla Race presented the monthly Treasurer's report. Regarding the operating budget, the report was unremarkable other than May's propane cost which was due to the addition of a second, 1,000 gallon tank dedicated to the generator use. The Administrative Services line was influenced by the payment of dues for both Crystal Lakes Water and Sewer and Road and Recreation Associations. Jim

Kubichek made a motion to accept the report which was seconded by Don Hass. The motion passed unanimously.

Fire Department Report:

Chief Rode presented the monthly Department Report. Highlights include;

- Calls YTD- 13
- Firefighter recruitment efforts will be undertaken this summer
- Most grants are under review and decisions have been delayed due to Covid 19.
- The department, through a regional grant from RETAC will receive a disinfectant fogger and disinfectant and 3-M respirator masks and filters. These items will help better protect our firefighters as they respond to medical incidents during the Covid-19 pandemic. The grant will also fund the same items to the other Mountain departments of: Livermore, Poudre Canyon, Glacier View, and Red Feather Lakes.
- The department is working closely with Larimer County Emergency Services regarding Covid-19 response protocols to best protect the patient and the responders.

UNFINISHED BUSINESS

Designated Election Official Report: There is an open position on the Board due to President Jan Sawyer's resignation (due to change of resident status). This leaves a two-year term position vacancy. Doug Race (DEO) also noted that all special district elections must move to odd-years.

NEW BUSINESS

As the Board Desires:

-The board wishes to thank Jan Sawyer for her many years of service to the Crystal Lakes Fire Protection District. Her contributions to the District and the Board will be missed greatly. The District has benefitted from her time, leadership, and efforts.

-Jody Randol has expressed great interest in filling the Board vacancy created by the resignation of President Jan Sawyer. Duane Jacoby made the motion to appoint Jody Randol to the open Crystal Lakes Fire Protection District Director position. Shirla Race seconded the motion. The motion passed unanimously.

Comments by Attending Public: None

Set or confirm next Board meeting date and location:

The June 18th Crystal Lakes Fire Protection District Board meeting will be held at the Lower Committee Meeting room of Base Camp at 7:00 PM. All appropriate Covid-19 precautions will be followed with masks and physical distancing recommendations to be followed.

Adjournment: Shirla Race moved to adjourn the meeting which was seconded by Don Hass. The motion passed unanimously. The meeting was adjourned at 8:13 PM