

Crystal Lakes Fire Protection District

(970) 881-3521

Board of Directors

Minutes for April 16, 2020*

***7:00 P.M.**

***This Board Meeting was held via ZOOM video conferencing due to the Covid-19 Pandemic social distancing recommendations.**

Call To Order: The meeting was called to order at 7:14 by President Jan Sawyer.

In Attendance via Zoom video conferencing: Jan Sawyer, Shirla Race, Don Hass, Duane Jacoby, Jim Kubichek, Mark Rode

Absent: none

District Members in attendance: Doug Race

Approval of Agenda: Duane Jacoby made a motion to approve of the agenda which was seconded by Shirla Race. The motion passed unanimously.

Approval of Minutes of Previous Meeting: February 20, 2020

Duane Jacoby made a motion to approve the minutes of the February 20 meeting which was seconded by Jan Sawyer. The motion passed unanimously.

President's Report: No Report

Secretary's Report:

No CLFPD Board meeting was held in March due to weather. The April Board meeting is being held via Zoom video conferencing due to Covid-19 social distancing recommendations and 25 inches of snow.

Treasurer's Report: Treasurer presented the monthly Treasurer's report noting that nothing was noteworthy. She shared that the next insurance premium will be due in April and the total for the insurance should be below the budgeted amount. Jim Kubichek moved to accept the April Treasurer's report and that motion was seconded by Duane Jacoby. The motion passed unanimously.

Treasurer Race also announced that the audit exemption request was file before the deadline. Also discussed was that, due to a conflict of interest that now exists between the District and CLFIRES, the individual willing to take over the Treasurer's duties will be unable to do so.

Fire Department Report: Since the cancellation of the March meeting, Chief Rode presented two department reports.

For March there were 7 incidents, 6 medical and one suspected chimney fire. It was noted that the joint monthly trainings between Red Feather and Crystal Lakes are going well. Grants have been submitted as noted in previous months' reports and the department is waiting a decision and notification. Regarding the Covid-19 Pandemic, the department is working with Larimer County Emergency Services for appropriate protocols. Currently, on any suspected Covid-19 calls, only one fully outfitted with appropriate PPE EMT will enter the residence. It was noted that currently, both Crystal Lakes and Red Feather have sufficient PPE to manage our calls.

For the April report, Chief Rode noted 1 medical call since the last report. Two members resigned. Due to the Covid-19 Pandemic and social distancing requirements, the March meeting was held online with a review of Wildland Fire topics. No change in formerly noted grant statuses. The Chief noted that response protocols continue to evolve with the situation. Currently, ALL medical calls will be responded to with full PPE for the initially responding EMT in contact with the patient. Any other first responders having contact with the patient in any manner will be required to be in full PPE.

UNFINISHED BUSINESS

NEW BUSINESS

As the Board Desires:

DEO Action-Doug Race, District DEO, noted that there were three positions open on the Board for election but there were only two candidates for the positions so no election was required. President Sawyer has agreed to serve a two year term or until ineligible, to be appointed at the May Board meeting.

Comments by Attending Public: None

Set or confirm next Board meeting date and location: May 21, 2020 at 7:00 PM via Zoom video conferencing.

Adjournment: Duane Jacoby made a motion to adjourn the meeting which was seconded by Don Hass. The motion passed unanimously. The meeting was adjourned at 8:13 PM

***Note: Pension Board meeting will take place immediately following the Board Meeting**