

Crystal Lakes Fire Department
Business Meeting Minutes
January 4, 2018

1. Call to order
 - The meeting was called to order by Chief, Mark Rode at 1803 hrs.
2. Approval of Minutes from previous meeting (December)
 - Tabled to next month.
3. Attendance
 - 12 members plus Evan Rau, visitor and prospective firefighter member.
4. Personnel
 - Training Certificates: Mark R awarded some training record certificates that remained from the December Department dinner/party. He also noted that Department members logged over 2,000 hrs beyond scheduled trainings.
 - Apparatus Maintenance Sign-up: Mark R passed around the 2018 apparatus monthly maintenance sign-up list. Members chose an apparatus to document checks of established monthly maintenance items.
 - Sign-up for Monthly Station Maintenance: Mark R passed around a sign-up sheet for members to perform monthly maintenance on the station, specifically the downstairs areas. Shirla Race will maintain the upstairs area. Mark R stressed that members should practice mutual support in general toward maintenance issues, including emptying waste cans, "reloading" restrooms, keeping the downstairs office organized, etc.

Station

- Mark R commented on improvements made to the station since our September move-in, and what the next projects should probably be, including moving toward emptying the remaining storage container, and generally "cleaning house."
- New diffusers: Doug stated that the new upstairs light diffusers have been installed. He will check to see if our general contractor wants the old ones.
- Punch List and Outside Lights: The group discussed station punch list items that have and have not been addressed and the fact that the outside lights are not operating as intended. Doug will follow up.
- New TVs: The group discussed issues surrounding mounting the training area TV (the office unit is already mounted) and discussed HDMI requirements and what compatible computer programs are available.
- New PC: The group discussed purchasing a desk top PC dedicated to the Department that would reside in the station downstairs office, where it would be used for record-keeping, Department business, and incident documentation.
 - **Motion:** A motion was made to authorize Marian and Alex to research and buy a PC for the Department, using C.L.F.I.R.E.S.

funds. In exchange, the Department will buy C.L.F.I.R.E.S. a storage shed. (K Kelly/M Kelly). The motion was approved

- A Department workday to clear the remaining storage container and to continue to arrange items in the station is scheduled for Wednesday, January 10th at 1 pm.
 - Department members conducted a ballot vote to accept Evan Rau as a probationary firefighter member of the Department. The approval was unanimous.
5. Equipment
- Members were reminded to sign up for monthly apparatus maintenance checks. (A list was circulated.)
 - Helmets: The purchased sample structure helmet was approved by all but one Department firefighter. The Department will buy a new helmet for each firefighter, per a previously agreed upon list.
6. Communications
- Alex announced that the 800 MHz radio is installed in station office. Mark R stressed the importance of strategizing how we implement the 800s use. As things progress we will need more information on what we need to do and how. The group discussed various options.
7. Training
- Training dates will be presented per regular schedule. There will be an ice rescue training offered on January 21st by Poudre Canyon VFD. The consensus was to send as many members who attended last year's partial training as possible so they can complete the certification program that was partially completed last year.
8. Safety
- Jody reminded members that this year's flu shots are not totally effective. She advised members to use disinfectant whenever possible—hand sanitizer, wipes, etc.
9. Member Input
- Firefighter:
 - Pete mentioned that his red light (emergency) authorization form will be sent to Mark R for an update and submission.
 - Pete announced that he will be the Department liaison to the Water and Sewer Association Board. On a related subject, there was a short discussion regarding usage of the 20,000 gallon cistern located in filing 11.
 - NFIRS Reports: Kathy has 12 incidents that have not been completed. The group discussed issues surrounding members' timeliness in submitting reports, particularly incident reports from ICs. Kathy will be giving up managing the NFIRS report system when the 12 outstanding reports are completed.
 - SDR
 - No report.

-- Community

- Steve announced that, with the new signage the Road and Recreation Association will be installing, the Department will be required to move the fire danger sign at the Base Camp entrance to a location near the Crystal Lakes Tami Road entrance.

10. CL F.I.R.E.S.

- Jody S announced that C.L.F.I.R.E.S. will hold a Board meeting in February. Events and projects will be discussed.

11. Miscellaneous

- Mark R reiterated that, as a whole, Department members need to do a better job of turning in run sheets and incident reports this coming year.
- Ambulance Service and Coverage: Mark R informed the group about contract issues between PFA and UC Health. As a result, liquidated damages within the contract will be tracked now, and that could affect the service(s) we receive. This is an on-going issue over which we have no control. He will keep members posted as decisions are made.

12. Public comments

- None

13. Adjournment

- A motion was made at 2005 hrs to adjourn the meeting. (M Kelly, P Visser) The motion was approved.

The next regularly scheduled CLVFD Business Meeting will be held Thursday, February 1st, at 6 pm, in the Wapiti Room.

Respectfully Submitted,

Doug Race
CLVFD
Secretary/Admin Officer

**Crystal Lakes Fire Department
Business Meeting Minutes
February 2, 2018
Corrected**

1. Call to order
 - The meeting was called to order by Chief, Mark Rode, at 1810 hrs.
2. Minutes from previous meeting (January)
 - Jeanette Williams asked for clarification on verbiage in the January minutes relating to CLFIRES general funds, CLFIRES/CLVFD funds, a newly purchased PC, and a promised storage shed. After a short, clarifying discussion, a motion was made to approve the minutes from the January meeting. (Alex/Steve) The motion was approved.
3. Attendance
 - There were 12 members in attendance at the meeting, plus Mark Weeks by phone.
4. Personnel
 - Mark R initiated a discussion regarding pay-per-call reimbursement to members responding to incidents. Mark informed members that the Department officers were researching the topic and would forward information to members as it is assembled. Member input will be solicited.
 - Mark R distributed new Department-issue sweatshirts to attending members.
 - NFIRS reporting: Mark R listed the items Department officers had discussed relating to incident reporting procedures. SDR run sheets will no longer be required, just an "I was there" email. A reporting schedule for run sheets, incident reports, and NFIRS reports (five days for each, in succession) was also announced and discussed.
5. Equipment
 - New AEDs: Mark R, Marian, Support, and Doug have been issued the four new AEDs that were purchased by grant. One of the older units now resides in the AED case mounted near the main entrance to the station. One of the older units should probably be kept in E2 also. We will probably need to buy batteries for all of the units. The group discussed monthly unit check requirements.
 - Mark W asked if the Department had received all of the ordered rescue gear. The answer was yes.
6. Communications
 - 800 Radios: The group discussed the impending switch to 800 radios that will be required in the near future. Glacier View and Livermore have made the jump already. Members tested trunk line coverage and found coverage to be as good and possibly somewhat better with the 800 radios when they are compared to the VHF radios the Department

currently uses. Now the non-trunk lines need to be tested. Non-trunk lines are intra-department communication frequencies. (Trunk frequencies are system wide). An 800 antennae will need to be installed at the station before the non-trunk lines can be adequately tested. Radio batteries also need to be ordered. Mark thanked Alex and Pete for their work installing 800 radios in the apparatus. Overall, the Department should try to make the transition prior to the summer busy season.

7. Training

- Not discussed

8. Safety

- Jody S thanked everyone's efforts in general. She cautioned everyone to continue to watch out for the flu, and re-emphasized immunization importance. Jody also reminded members to make certain their Hep B series, Hep C titer, and TB titer are all up to date.
- Thank you cake to 900: Jody stated she will get a card for members to sign, thanking the 900 operators for all they do. The consensus also was to get a cake as a show of appreciation. Marian and Jody will follow up.

9. Member Input

- Firefighter
- No further comments
- SDR
- No further comments
- Community
- No comments

10. CL F.I.R.E.S.

- Jody S asked when the various 4th of July activities on the mountain are scheduled. RFL will hold their celebration on June 30th. CLFIRES will hold its activities on July 1st.
- Jody and Jeanette discussed a preferred date for the CLFIRES Department member appreciation event held at the end of summer. September 16th or 23rd seem to be the best dates. There might be a conflict with burn trailer training on the 16th. Jody and Jim will check dates.
- Jeanette: The CLFIRES annual report from treasurer, Marie Rode, shows that CLFIRES raised \$7,000 this past year with and for the Department. That gives the Department a CLFIRES balance of over \$20,000 to use. CLFIRES will focus on raffles for fund raisers this year. Jody showed a Legos project that might be of interest.
- Kate asked if the Department will allow CLFIRES to use the station for the Memorial Day rummage sale this year. The answer was yes, with consideration for established restrictions for items that will not be included or accepted.

11. Miscellaneous

- Mark R presented a "thank you" plaque to Doug for the work he did on the station remodel project.

- Steve mentioned that the rented storage container still needs to be cleared out.
 - Doug discussed issues that have plagued the station's outside lights. Apparently the motion detector that was supposed to be installed, was, in fact, not installed. Doug has been in contact with the contractor and a fix is on the way.
12. Public comments
- No comments
13. Adjournment
- A motion was made to adjourn the meeting at 1928 hrs. (Shirla/Kate)
The motion was approved.

The next CLVFD business meeting will be held Thursday, March 1st, at 6 pm, in the Wapiti Room.

Respectfully Submitted,

Doug Race
CLVFD
Secretary/Admin Officer

Crystal Lakes Fire Department
Business Meeting Minutes
March 1, 2018

1. Call to order
 - The meeting was called to order by Chief, Mark Rode, at 1810 hrs.
2. Minutes from previous meeting (February)
 - A motion was made to approve the minutes from the previous meeting. (Alex/Jeanette) The motion was approved.
3. Attendance
 - The meeting was attended by 11 department members, including Mark Weeks, who attended by phone.
4. Personnel
 - Cards: Marian passed around a thank you card for the 900 dispatch staff, and a get-well card for a call the department responded to in late February.
 - Member Responses: Mark R thanked everyone for their responses to calls in general and specifically for department members' response to a particularly distressing call in late February.
 - Incident Reporting Process: The "new" incident reporting process is now in force. SDRs will now only be required to submit an email stating "I was there and I did this." The group discussed the reporting procedure in general. Marian will maintain a spreadsheet that tracks the reporting process, which will be reviewed monthly at the department business meeting.
 - Rules and Regulations: There was general discussion concerning the recently revised department Rules & Regulations. A final draft will be emailed to members. Final adoption requires District Board approval.
5. Equipment
 - Storage Container: The storage container has been emptied. That which was not thrown or given away now resides in the station in various places. There will have to be another "trash or stash" session to see what items will ultimately be kept.
6. Communications
 - 800 Antennae: The 800 antennae is becoming more important. Members agreed to meet and install it when weather and time permit.
7. Training
 - Department Pictures: Individual department member pictures will be taken during the month of March, and as seasonal members return. Members will wear their structure coat and hold their helmet for poses.
 - March Trainings:
 - March 8th ladder training and individual pictures
 - March 24th fire extinguishers and apparatus medical kits

- March 6th optional training at Red Feather Lakes to review Med 1 equipment and on board items.
8. Safety
- Mark R:
 - Be careful—ice is dangerous. Use shoe tracks. Communicate with members on calls.
 - Dress warmly. Drink lots of water. Watch out for cold weather that sets in after a warm day. SDRs, wear optic yellow jackets. All members should wear reflective outer wear.
9. Member Input
- Firefighter
 - Landing Strobes: Jim mentioned that the LZ landing strobes we have on board the apparatus don't last forever. Two strobe batteries failed during a recent incident. There was discussion on what to do about replacement for aging LZ strobes.
 - Station Exhaust Hoses: Evan related an experience he had had with regard to the station exhaust hose on Engine 2. A hose clamp loosened and the hose disconnected, spilling diesel exhaust into the station. He suggested that the exhaust hose connections be regularly inspected to prevent a recurrence. Also, members were reminded to connect exhaust hoses to the apparatus as they are backed into the station instead of waiting until the apparatus are parked.
 - SCBAs: A separate monthly inspection will be added to monitor the fill level in the SCBA tanks and the full extension of the SCBA pack straps. Alex and Mark R will initiate inspections.
 - Dry Suit Zipper Wax: Marian stated that wax for the dry suit zippers—which were difficult to operate during the recent ice rescue training—is located, somewhere, in the station. The zippers need to be lubricated.
 - SDR
 - Red Light Sticker: Sharon stated that she still needs a red light sticker. Evan, Marian, and Jeanette need them also.
 - Community
 - No Items
10. CL F.I.R.E.S.
- No Items
11. Miscellaneous
- Internet Service at the Station: Internet service to the station, while not expected to be optimal, is useless, most of the time. Members discussed the possibilities of installing satellite access. Shirla will investigate.
 - Community Emergency Siren Control: Jim led a discussion regarding the controls for the community emergency siren system. Due to repeated Association staff turnovers, resident expertise to operate and maintain the system is questionable. It was proposed that a remote system control be installed at the station to facilitate easier and more certain activation if/when direct access to the Association office is not possible or would be delayed. After an extended discussion, it was determined that the department should not install a remote control for the siren system.

The group also agreed that a meeting with the two Associations, the District Board, and department officers to discuss and identify emergency response responsibilities for each organization should be scheduled.

- Computer Drive: Marian picked up a computer drive with pictometry and MS Office. It now is installed on the station's downstairs office computer.
- CLFIRES Upstairs Computer: Alex stated that the MS Office the department bought for CLFIRES has been compromised. A general discussion regarding various computer issues ensued.

12. Public comments

- No items.

13. Adjournment

- A motion was made to adjourn the meeting at 1946 hrs. (Kate/Marian)
The motion was approved.

The next department business meeting will be held Thursday, April 5th, at 1800 hours, in the Wapiti Room.

Respectfully Submitted:

Doug Race
CLVFD
Secretary/Admin Officer

Crystal Lakes Fire Department
Business Meeting Minutes
May 3, 2018

1. Call to order
 - The meeting was called to order by Chief, Mark Rode, at 1803 hrs.
2. Minutes from previous meeting (March)
 - A motion was made to approve the minutes from the previous meeting, as submitted. (Mark W/Shirla) The motion was approved.
3. Attendance
 - Fourteen department members and four visitors were in attendance at the meeting.
4. Personnel
 - Chief Mark introduced the meeting's visitors, all four of whom had expressed interest in joining the department. Chief Mark discussed the department's organization, outlined membership requirements, and outlined the department's basic monthly schedule and some of the special events the department annually supports.
 - Attending members held a ballot election to accept or not accept three of the visitors as probationary members of the department. The unanimous vote of approval accepted Kennilynn Bongiovonni, Tom Bongiovonni, and Brian Goodwin as probationary members of the department. Initially, Tom and Brian will train to become firefighters. Kennilynn will begin service as a special duty responder (SDR).
 - Chief Mark reminded meeting attendees that all members are governed by HIPPA restrictions when asked about incident activities.
 - Marilyn asked the group to discuss what to do with animals/pets at scene. The general advice is to watch out for pets, curtail them if you can, and ask if there is someone to contact who can take care of them.
5. Equipment
 - The department's "NU" (new used) engine arrived today (5/3). Chief Mark encouraged all to go and inspect the NU apparatus—to be known as "Engine 1"—and make equipment suggestions, as desired. Chief Mark gave a short explanation for the purchase of the NU apparatus as a replacement for Engine 2. The group also discussed setting a schedule for putting Engine 1 into service. Chief Mark also asked if there is an operation manual for Engine 1. Mark W will follow up.
 - Vehicle Chains: Chief Mark will page out a time when tire chains will be removed from the apparatus.
 - Sharon still doesn't have red light sticker for her vehicle. Chief Mark will follow up. He has sent in two requests, so far.
 - Jody R asked what the procedure is for power outages at the station. There was no definitive answer.

6. Communications
 - No discussion
7. Training
 - After discussion, the group decided to begin morning trainings June 14th at 9 am. May trainings will remain at 1 pm.
 - CPR Class: UC Health CPR protocols are changing. Recertification classes will be held May 19 and 26 at Glacier View Station. These classes will recertify current card holders only. Initial certification classes will be offered by the department in near future.
 - Jim: May trainings will be centered on getting acquainted with Engine 1 and hose lay management.
8. Safety
 - Chief Mark reminded everyone to stay hydrated when responding to an incident, or anytime members engage in physical activity.
9. Member Input
 - Firefighter
 - No comments
 - SDR
 - No comments
 - Community
 - No comments
10. CL F.I.R.E.S.
 - Kate: Reminded members why it is important to join CLFIRES. She also reviewed items and issues surrounding the annual Memorial Day weekend (May 27th) rummage sale that will be held at the station. She asked members to schedule help with accepting donations on May 12, 19, and 26. The traditional bag sale will be held on Sunday instead of the following Monday. Kate gave a big thanks to Alex and Mark W for driving a great deal for Engine 1.
11. Miscellaneous
 - Jim will present the department's portion of the Associations' homeowner's orientation that will be held May 12th. Other orientations will be held in August, November, and February. Members volunteered assistance.
 - Mark W announced Flightline membership drives are ongoing. The Crystal Lakes code is 10606 for new members. The department receives \$10 for each new member/family.
 - Chief Mark announced that the Red Feather Lakes Property Owners Association first responder appreciation dinner will be May 5th at 5 pm in the RFL POA building. All members are invited to attend.
 - The 9 News Health Fair on will be held May 5th from 8 am to noon at Chapel in the Pines. Several members have volunteered to help with the event.

- Members were reminded to record non-training hours on the web site. Also, to not forget to track absences in excess of 24 hrs on the web site's time off tracker.
 - VFA Grants: Jim discussed the plusses and minuses of the new scoring system being used to determine VFA grant recipients. Applications are due by the end of May. The group made several grant purchase suggestions: A pump kit for the auxiliary pump, new IRPGs, some special absorbent pads, and two water back packs.
 - Mark W reintroduced the vehicle service logs and the SCBA inspection log.
 - Doug gave a short explanation on why the station's outside lights still are not working as ordered. He will continue to follow up.
12. Public comments
- None
13. Adjournment
- A motion was made to adjourn the meeting at 2006 hrs. (Mark W/Kate)
The motion was approved.

The next CLVFD business meeting is scheduled for Thursday, June 5th, at 6 pm in the Wapiti Room.

Respectfully Submitted:

Doug Race
CLVFD
Secretary/Admin Officer

Crystal Lakes Fire Department
Business Meeting Minutes
June 7, 2018

1. Call to order
 - The meeting was called to order at 1806 hrs by Chief, Mark Rode.
2. Minutes from previous meeting
 - A motion was made and seconded to accept the minutes, as corrected, from the May business meeting. (Steve/Alex) The motion was approved.
3. Attendance
 - Sixteen department members and one guest, Chris Wolf, attended the meeting.
4. Personnel
 - Chief Mark led a discussion addressing incident command issues that have surfaced during recent calls. Department officers normally will assume IC functions during incidents, but all department members should be prepared to assist and/or assume IC as situations dictate.
5. Equipment
 - The group discussed issuing turnout/bunker gear to the department's new members.
 - Gloves: Mark W reported that newer, more flexible and pliable structure gloves run \$100 and more per pair. He will check with some other departments, including Estes Park, to see what style seems to work best.
 - The question of selling Engine 2 was discussed. The group consensus was to keep Engine 2 until at least the July 4th activities are over.
 - Homeland Security Grant: Visitor, Chris Wolf, briefed the group on the status of the station back-up generator the department requested through a FEMA grant. Chris is on the review committee. Chris relayed that the grant for the generator has been approved, while our related request for 800 MHz radios had not. The department may request CLFIRES funds to acquire the 800 radios, which are becoming necessary for communications with dispatch and neighboring departments.
 - Doug announced that CSFS will not be able to accommodate retrofitting Brush 2 with foam and/or provide the department with a Type 6, as had been discussed, at this time. Doug will reconnect with CSFS after fire season is over.
 - Installing an internal intercom system on Engine 1 seems to be prohibitively expensive at this time. While something to keep in mind, it will have a low priority for now.
 - The group discussed servicing the apparatus, especially the gas-powered units. Mark W will research and report back.
 - Storage shed: After some investigation and research, it has become apparent that the storage shed for CLFIRES should be newly

constructed. Steve will check with CLFIRES to see what they want.

6. Communications

- The 800 MHz antenna has been installed on the station. RFL responders will use 800 radios on medical calls. The VHF radios will be used on all other calls in Red Feather and Crystal Lakes until further notice.

7. Training

- The CPR/ART classes went well at Glacier View VFD. Members were reminded to notify Jim if they need initial CPR certification.
- Poudre Canyon VFD is hosting a low angle ropes training on Saturday, June 16th. Members should arrive at PC station 2 at 8:30 am if attending. Attending members were reminded to practice tying required knots.
- Jim: June's first training will include a debriefing on the propane class Steve and Ann attended, a debriefing on the firefighter training attended by department members at GVVFD, and a dry hydrant blow out at Catawba pond. The second training will include review of the low angle ropes training that department members attended, and that, hopefully, will include an introduction to the ropes/rescue equipment the department has purchased.
- Department trainings will be scheduled for 9 am thru September.
- Upcoming community seminars: June 23rd Stop the Bleed, June 30th Evacuation.

8. Safety

- Chief Mark reiterated safety concerns with a recent experience he had with his chain saw.
- Ticks are out. Members were reminded to be aware and check themselves regularly when outside. Keni suggested a mineral oils product she uses as a repellent. She will forward it's "recipe" to interested members.
- Members were reminded to keep themselves hydrated.

9. Member Input

- Firefighter
- Nothing additional
- SDR
- Nothing additional
- Community
- RFL fireworks will be held on Saturday, July 7th. SDRs have been requested to assist with parking for the event, in addition to the department's regular fire and water support.
- July 4th activities: The department supports multiple activities during the July 4th celebrations. Events will include the Crystal Lakes annual fishing derby and the RFL parade through RFL village on July 7th; and the department's parade, and CLFIRES activity day on July 8th. The group discussed various issues attached to the weekend's events, including response to calls.

10. CL F.I.R.E.S.

- Kate thanked everyone for their help at the rummage sale. It was a big success.

11. Miscellaneous

- Glacier View Fire Days: The department traditionally has supported this event, which this year will be held on June 9th. Chief Mark asked for volunteers.
- USFS Controlled Burn: USFS is requesting type 6 support for a prescribed burn scheduled for June 10th and 11th. Steve, Marian, Jody, and Shirla will assist.
- Station: Punch list items for the station remodel have been completed. The retainage portion of the contract fee has been released. Any further issues will be warranty items.
- Station Flag: The station's flag still cannot be flown due to the roof cutting the draw line and the fact that the pole's pulley is broken. Alex suggested the department contact "Jeff" at Rocky Mountain Flag for some suggestions. Mark W and Doug will follow-up.
- After a short discussion it was decided to continue to hold department meetings in the Wapiti Room for now. Trainings will continue be held at the station.

12. Public comments

- None

13. Adjournment

- A motion was made and seconded to adjourn the meeting at 1928 hrs. (Jim/Kate) The motion was approved.

The next CLVFD business meeting is scheduled to be held on Thursday, July 5th, at 6 pm in the Crystal Lakes Wapiti Room.

Respectfully Submitted:

Doug Race
CLVFD
Secretary/Admin Officer

Crystal Lakes Fire Department
Business Meeting Minutes
July 5, 2018

1. Call to order
 - The meeting was called to order at 1801 hrs by Chief, Mark Rode.
2. Minutes from previous meeting (June)
 - A motion was made to approve the minutes from the previous meeting. (Brendon/Shirla) The motion was approved.
3. Attendance
 - The meeting was attended by 22 members and three visitors (two SDR applicants, and one firefighter applicant)
4. Personnel
 - Chief Mark introduced Richard and Jeanne Rowe, two prospective SDRs, and Brad Chiodo, a potential firefighter. Kenilynn Bongiovanni also announced that she will train to become a firefighter.
5. Equipment
 - Engine 1: The fuel pump on Engine 1 has been replaced and the engine is working at this time. It will be monitored over the weekend. Engine 2 has been partially outfitted to meet responses in the absence of Engine 2s availability. Engine 2 does not have SCBA's on board. Eng 1, if working properly, will get its exhaust reconfigured later this summer so the required flange can be installed.
 - Flagpole: Doug and Mark W will schedule a time to examine and make recommendations regarding the department's flag pole.
6. Communications
 - No additional comments
7. Training
 - Anyone who has not received their new CPR cards should let Chief Mark know.
 - A new CPR class is scheduled for Monday July 23rd. The class is full.
 - The department's July 12th training will include a debriefing from members who attended the Glacier View academy and hose/nozzles deployment.
 - The Fire on the Plains academy is scheduled for July 19-22. Four members will attend.
 - The department's July 26th training will feature low angle ropes rescue introductions and practice. Both firefighters and SDRs are encouraged to attend.
 - A Saturday, August 11th, training covering MVA extrication is scheduled in conjunction with Red Feather VFD from 0900 to 1200.
 - The county burn trailer is scheduled to be at Glacier View VFD from September 14th - 16th. Jim is checking to see if CLVFD can be scheduled to use the trailer on the 14th.
8. Safety
 - Members were reminded to wear their safety vests, sunscreen, and bug repellent when responding.
 - Members were also reminded to keep themselves hydrated, and to use the 'buddy system' when on scene.

9. Member Input
 - No additional comments
10. Personnel
 - A written ballot vote was taken to approve Brad Chiodo as a probationary member firefighter. The vote was unanimous for acceptance.
 - A written ballot vote was taken to approve Richard and Jeanne Rowe as probationary SDR members. The vote was unanimous for acceptance.
 - A written ballot vote was taken to approve Evan Rau as a full-time member firefighter. The vote was unanimous for acceptance.
 - Firefighter
 - Members were reminded that, when on-scene, to be professional, stay focused, stay with your partner, and limit public interaction. Remember HIPA regulations
 - SDR
 - No additional comments
 - Community
 - No additional comments
11. CL F.I.R.E.S.
 - CLFIRES thanked everyone for their efforts during the rummage sale. The event generated almost \$3,000 in sales.
12. Miscellaneous
 - Family Fun Day: Mark W discussed plans for the various Crystal Lakes and Red Feather events the department will support on July 7th and 8th. Department participation will kick off Friday, the 6th, with apparatus washing and decorating, and conclude on Monday, the 9th, with clean-up activities.
 - The family performance group, "Harmony Fields", will perform a concert to benefit the department on August 11th from 1500-1700 at the station.
13. Public comments
 - No additional comments
14. Adjournment
 - A motion was made to adjourn the meeting at 1942 hrs. (Kate Steve)
The motion was approved.

The next Crystal Lakes VFD Business Meeting will be held on Thursday, August 2nd, at 1800 hrs, in the Wapiti Room.

Respectfully Submitted:

Doug Race
CLVFD
Secretary/Admin Officer

Crystal Lakes Fire Department
Business Meeting Minutes
August 2, 2018

1. Call to order
 - The meeting was called to order by Chief, Mark Rode, at 1802 hrs.
2. Minutes from previous meeting (July)
 - A motion was made to approve the minutes from the previous meeting, as submitted. (Kubichek/Sandquist) The motion was approved.
3. Attendance
 - There were 20 members and one visitor in attendance at the meeting.
4. Personnel
 - Water Officer - Assistant Chief, Mark Weeks, led a discussion outlining the need to establish a water officer on fire scenes. The sole responsibility of the water officer is/would be to ensure adequate water supplies at any given scene. The scene's IC would appoint the water officer, who can be any qualified firefighter.
5. Equipment
 - Engine 1 – The exhaust flange has been installed, and repairs have been made to Engine 1. Engine 1 still has some nagging issues to resolve, but it is fully operational.
 - Engine 2 – Assistant Chief Weeks has been authorized to purchase an intake cap for Engine 2. Additionally, the consensus of the membership is that Engine 2 should be sold. A local business might be interested in marketing Engine 2. If that does not pan out, the consensus is to contact Brindley wholesalers to sell it. Shirla Race will follow up.
 - Station warranty walk-through on August 6th - Three items are scheduled for review at the station's one year warranty walk-through on August 6th. 1) The lights in the west ("main") bay periodically trip the lights' circuit breaker. 2) A crack in the station's apron needs to be repaired. 3) The main heating element in the west bay rattles when it operates. Other items mentioned by members included whether the station's emergency lights operate properly and if a space between the station's west wall and a steel support beam had been addressed. These items will be checked out prior to the August 6th walk-through.
 - Vehicle Inventories - Chief Rode and Assistant Chief Weeks introduced the idea of creating detailed inventory listings for each compartment on each of the department's apparatus. The consensus of attending members, after some discussion, was that this is a good idea that could be added to the apparatus monthly checks already in place. Chief Rode and Assistant Chief Weeks will follow up.
 - Apparatus Maintenance - The department's gas-operated apparatus are due for maintenance check-ups. The steering on Brush 1, especially, needs to be repaired. Assistant Chief Weeks will follow up.
 - Purchases – Members were reminded to get approval from a department officer before purchasing an item for reimbursement.
6. Communications
 - Incident Reporting – Assistant Chief, Marian Kelly, told attendees that the department, overall, is doing well submitting reports for this year's

incident responses. She said she will follow up on some outstanding reports and encouraged all members to keep up the good work.

- Radios – Assistant Chief Weeks reviewed department communication issues that relate to the VHF and 800 radios.
- Cross References – Assistant Chief Kelly handed out district street cross reference sheets to members who needed them.

7. Training

- EMR Class – There currently are five CLVFD and four RFLVFD members scheduled to take the Emergency Medical Responder class scheduled for the last two weekends of September
- Burn Trailer – The Colorado State Forest Service burn trailer is scheduled at Glacier View VFD September 14-16. CLVFD will probably request to be scheduled for September 14th (Friday). There will be a department-wide SCBA and PPE review the week prior to the burn trailer training.
- Assistant Chief Weeks announced that the department will conduct a “live” scenario on September 13th. Members will respond as if responding to a true incident.
- Training Officer, Jim Kubichek, announced that there are some open training dates in the fall. He is taking suggestions.
- It was announced that the CLFIRES appreciation barbeque will be held on September 18th. Details will be forthcoming.
- August 11th - A joint extrication training to be held in conjunction with RFL is scheduled for August 11th from 0900 to 1200. CLVFD will host lunch at RFL station following the training. Additionally, the Harmony Field Singers will perform a concert to benefit CLVFD at 1500 at CL station.
- August 9th – Training will include a review of the Fire on the Plains academy and a WUI scenario.
- August 23rd will feature additional WUI situations and scenarios.
- Members were reminded to color their lot on the office map and list their radio call number(s).

8. Safety

- The following safety issues were discussed:
 - Fix B1 steering issues.
 - Hydrate, hydrate, hydrate.
 - Snacks replenishment
 - Park correctly on scene
 - Lookouts, communications, escape routes, and safety zones (LCES) for Wildland scenes.
 - Buddy system on all scenes

9. Member Input

- Firefighter
 - No comments
- SDR
 - No comments
- Community
 - No comments

10. CL F.I.R.E.S.

- Sharon Cooper stated that Jeanette Williams thanks everybody for help on the Community Fund project(s). Sharon listed future CF projects, including putting an AED in the community center. Chief Rode

suggested including a "Stop the Bleed" kit, also.

11. Miscellaneous

- The officers will meet on August 5th to prioritize purchases for the rest of the year.
- Assistant Chief Kelly announced that the North 40 Mountain Alliance emergency organization is a coordinating group for mountain communities' evacuations. More information will be forthcoming as the group develops its contacts and procedures.
- CLFIRES Shed – The 24X20 shed the department "owes" CLFIRES will require a building permit and a foundation. Expenses are estimated to be between six-to-nine thousand dollars for the project.
- Flag Pole – Doug Race gathered basic information on acquiring and installing a new station flag pole. More information will follow.
- Hook on Engine 1 Rear Bumper – Kenilynn Bongiovanni asked about installing a tow hook on Engine 1s rear bumper. It was noted that there are eye hook screw inputs at the rear of Engine 1.
- Annual Recognition Dinner – The annual recognition dinner and party will be held December 8th, at Fox Acres.
- Jody Randol picked up some structure hoses and nozzles from Poudre Fire Authority.
- Visitor, Jack Dinges, expressed an interest in joining the department. A vote to accept Mr. Dinges as a probationary member was taken. Mr. Dinges was unanimously accepted as a department probationary member.

12. Public comments

- No comments

13. Adjournment

- A motion was made to adjourn the meeting at 1939 hrs. (Jody Sandquist/T Bongiovanni) The motion was approved.

The next CLVFD Business meeting will be held on Thursday, September 5th, at 1800 hrs in the Wapiti Room.

Respectfully Submitted

Doug Race
CLVFD Secretary/Admin Officer

**Crystal Lakes Fire Department
Business Meeting Minutes
September 6, 2018**

1. Call to order
 - The meeting was called to order by Chief, Mark Rode, at 1802 hours.
2. Minutes from previous meeting (August)
 - A motion was made to approve the minutes from the previous meeting. (K. Kelly/Kubichek) The motion was approved.
3. Attendance
 - There were 21 members and 1 visitor in attendance at the meeting.
4. Personnel
 - A ballot vote was taken at the end of the meeting to accept Jan Barron as a probationary firefighter member of the department. Jann was approved unanimously.
 - Chief Rode announced that he and all the department officers will be available to schedule one-on-one meetings with members to discuss department and individual matters of concern. Additionally, all probationary members will have a 3-month meeting scheduled. (Currently, three probationary members are due 3-month meetings.)
5. Equipment
 - The SCBA pack set that has a faulty gauge has been scheduled for repair.
 - The department's extrication equipment has been serviced and repaired.
 - Jack Dingess announced that there still may be a possibility of securing a flag pole from Fort Carson. He will continue to pursue the possibility.
6. Communications
 - Members were asked to document issues that surface regarding the use of the 800 radios.
 - The 800 radio antennae on support needs to be repaired. (Alex)
 - Anne, Brian, Marilyn, and Jeanne do not have 800 radios.
7. Training
 - After some discussion it was decided that department trainings will remain at 9 am through September, and will move to 1 pm in October. Two members mentioned that weekday trainings are difficult to attend.
 - Training officer, Jim Kubichek announced the following:
 - A list of future department trainings. He also asked for suggested training topics.
 - Poudre VFD will hold extrication training on Sept 30th from 9 am to 5 pm at Shambala Center.
 - Discussions of the Sept 13th live scenario training, which will be paged out. Members will respond as on a "real" call. (Weeks)
 - The burn trailer has been canceled.
 - PPE inventory will be schedule during one of the future trainings.
 - Chief Rode reminded members of the EMR training scheduled for the last two weekends of September. Five members each from CL and RFL are scheduled to attend.
8. Safety
 - Training Officer, Kubichek, and Assistant Chief, Kelly, led a discussion reminding members to be self aware and to perform frequent self-assessments when on scene. Members were instructed to be honest and to evaluate what they can or cannot do safely and to check

their mental acuity and skills set. In short, to avoid putting themselves and/or others in danger or at risk. This extends to keeping watch on fellow members, also.

- Safety Officer, Jody Sandquist addressed the following colder weather issues:
 - Dress appropriately for the weather.
 - Check flashlight batteries
 - Get flu shots as soon as possible. The inoculation works all season. Remember also to make sure hepatitis A and tetanus vaccinations are up to date. Members might also want to consider getting the shingles vaccinations—series of two.
 - Be aware of diabetic issues and members.
 - Remember to go slow and check what you need before dispatching to scene. Do a 360 on all apparatus before dispatch.
- 9. Member Input
 - Firefighter
 - No additional comments
 - SDR
 - No additional comments
 - Community
 - No comments
- 10. CL F.I.R.E.S.
 - The end-of-summer event, hosted by CLFIRES, will be held Sept 16th at the Pot Belly restaurant. Social begins at 5 pm, dinner is at 6 pm.
- 11. Miscellaneous
 - Jim thanked everyone who responded to his incident.
 - Chief Rode reminded members that confidentiality is required regarding the department's responses to incidents. Patient and individual's information is protected by HIPPA. This includes the description, location, and disposition of an incident.
 - The USFS has requested assistance for the prescribed burn scheduled for Sept 7th (Fri). It was determined that no two members were available to assist.
- 12. Public comments
 - None
- 13. Adjournment
 - A motion was made to adjourn the meeting at 1938 hours. (Weeks/Alexander) The motion was approved.

The next CLVFD business meeting is scheduled for 1800 hours on Thursday, October 4th, in the Wapiti Room.

Respectfully Submitted;
Doug race
CLVFD
Secretary/Admin Officer

**Crystal Lakes Fire Department
Business Meeting Minutes
October 4, 2018**

Call to order

- The meeting was called to order by Assistant Chief, Marian Kelly, at 1805 hrs.

Minutes from previous meeting (September)

- A motion was made to approve the minutes from the previous meeting as submitted. (S Race/Kubichek) The motion was approved.

Attendance

- There were 15 members and two guests in attendance at the meeting. Assistant Chief, Mark Weeks, attended by phone.

Personnel

- Fred and Courtenay Guthrie were introduced as guests with interest in becoming SDRs with the department. The Guthries introduced themselves and announced their residence/participation plans. A ballot vote to accept the Guthries as probationary members of the department will be taken at the end of the meeting.
- Officer Nominations
 - Nominations for 2019 department officers were taken. While the Chief and Assistant Chief positions are the two positions that are presented to the CLFPD board for approval, traditionally, department members are given the opportunity to approve the department positions of safety, training, secretary/admin, and traffic control officers by ballot vote also. The 2019 officer nominations are as follows:
 - Chief – Mark Rode (Nominated by K Kelly/K. Bongiovanni) A motion was made to close nominations for Chief. (S. Race/Kubichek) The motion was approved.
 - Asst Chief #1– Mark Weeks (Nominated by Hill/S. Race) A motion was made to close nominations for Assistant Chief #1. (K. Kelly/S. Race) The motion was approved.
 - Asst Chief #2 – Marian Kelly (Nominated by Hill/S. Race) A motion was made to close nominations for Assistant Chief #2. (K. Kelly/S. Race) The motion was approved.
 - Training Officer – Jim Kubichek (Nominated by Weeks/Alexander) A motion was made to close nominations for Training Officer. (S. Race/Alexander) The motion was approved.
 - Safety Officer – Jody Sandquist (Nominated by S. Race/K. Kelly) A motion was made to close nominations for Safety Officer. (K. Kelly/Alexander) The motion was approved.
 - Secretary/Admin Officer – Doug Race (Nominated by Kubichek/Alexander) Anne Dirmeyer (Nominated by K. Kelly/Rau) A motion was made to close nominations for Secretary/Admin Officer.(Milo David/K. Kelly) The motion was approved.
 - Traffic Control Officer – Kate Kelly (Nominated by S. Race /Kubichek) Judy Randol (Nominated by Kubichek/Milo David) A motion was made to close nominations for Traffic Control Officer (S. Race/Milo David) The motion was approved.
 - A motion was made to close 2019 CLVFD officer nominations. (S. Race/Milo David) The motion was approved.

Equipment

- Sirens
 - Assistant Chief Kelly: Arrangements for the department to take control of the Associations' emergency siren system operations continue. The Associations will

continue to retain ownership of, and financial responsibility for, the siren systems. Currently, the systems do not work.

- Blackfoot Road trenching work and CLVFD vehicles parked at mail shed
 - Tender 1, Engine 1, Support 1, and Brush 1 are parked at the base camp sheds. Access to the station is now via Crow road. The group discussed response issues including personal gear, keys for the apparatus, and Engine 1 pump draining issues. On a related note, the trenching operation cut the water and sewer lines to the station, so there currently is no water/sewer service to the station.
- Mark Weeks reminded the group that Brush 1 still needs to have repairs made to its steering. Jim Kubichek and Alex will follow-up with Northside Towing to schedule the repairs.
- Mark Weeks recommended that an officer's meeting be scheduled to finalize this year's bunker gear and wildland gear purchases.
- Jim Kubichek announced that the department has been awarded a grant from Firehouse Subs to purchase 10 sets of bunker gear and boots. Delivery of the funds has yet to be determined. All present congratulated and thanked Jim for spearheading the grant applications he has submitted on behalf of the department, and especially for the current Firehouse Subs award.
- Assistant Chief Kelly announced that a response plan will be developed for Tom Bongiovanni, Kenilynn Bongiovanni, Evan Rau, Jann Barron, and Anne Dirmeyer, the department's five new EMRs. All in attendance congratulated the five on their recent certification.
- The group, by consensus, approved Alex to contact a locksmith to rekey Engine 1 and Tender 1 so that the cabs and cabinets of each can be locked.
- Shirla Race announced to the group that she is waiting for approval to move Engine 2 to Front Range Apparatus to facilitate Engine 2's sale, which she continues to pursue.
- The group discussed issues surrounding tire chains for Engine 1.

Communications

- The department will re-issue seasonal members' 800 radios to full-time members for the winter. Assistant Chief Kelly stated the department, per Larimer County, needs to request more 800 radios to supply each department member with the now general-use 800 radios.
- Alex announced that the "Pulse Point" application for smart phones now covers the mountain communities. The application provided notifications of local CPR issues and emergency response calls.
- Assistant Chief Kelly reminded members that they shouldn't say anything on the radio that they wouldn't say person-to-person. This especially applies to people's names.

Training

- Training officer, Jim Kubichek announced the following:
 - A survey is being developed to provide members an opportunity to have input regarding training days and times.
 - Currently, October-May trainings are held at 1300 hrs.
 - The first October training will feature a tour of district landing zones and apparatus staging strategies. Members were reminded that they need to be prepared to give latitude and longitude readings for LZs, and to remember to water down LZs when needed.
 - The second October training will possibly feature a vehicle rodeo—weather permitting.
 - CPR review instruction needs to be scheduled.

- The horizontal stand-pipe water delivery is to be used when engine pre-connect hoses won't reach the point of attack.
- Alex led the group in thanking Brendon ("Bobby") Hill for heading up a recent set of trainings.

Safety

- The group discussed some general safety precautions for winter operations.

Member Input

- Firefighter
 - No additional comments
- SDR
 - Kate Kelly provided SDR functions and procedures for the meeting's two visitors.
 - A ballot vote to accept Fred and Courtenay Guthrie as probationary members was conducted. The vote was unanimous for acceptance.

Community

- No comments

CL F.I.R.E.S.

- No comments

Miscellaneous

- No comments

Public comments

- No comments

Adjournment

- A motion was made to adjourn the meeting at 1947 hrs. (K. Kelly/S. Race) The motion was approved.

The next CLVFD business meeting is scheduled for 1800 hours on Thursday, November 1st, in the Wapiti Room.

Respectfully Submitted;

Doug race

CLVFD

Secretary/Admin Officer

**CRYSTAL LAKES FIRE DEPARTMENT
BUSINESS MEETING MINUTES
NOVEMBER 1, 2018**

Call to Order

- The meeting was called to order by Chief, Mark Rode, at 1802 hrs. The meeting was held in the Base Camp Community Center.

Minutes from previous meeting (October)

- A motion was made to approve the minutes from the previous meeting, as submitted. (Kubichek/K Kelly) The motion was approved.

Attendance

- There were 20 members in attendance at the meeting. Assistant Chief, Mark Weeks, attended by phone.

Personnel

- Probationary Members
 - A ballot vote was conducted addressing the confirmation of probationary members Tom Bongiovanni, Kenilynn Bongiovanni, and Brian Goodwin. All three were confirmed to full department membership by unanimous vote.
- Election of 2019 Department Officers
 - A ballot vote was conducted addressing the election of department officers for calendar year 2019. The results of the election were: Chief, Mark Rode; Assistant Chief, Mark Weeks; Assistant Chief, Marian Kelly; Safety Officer, Jody Sandquist; Training Officer, Jim Kubichek; Secretary/Admin Officer, Doug Race; Traffic Control Officer, Kate Kelly.

Equipment

- Sirens
 - Department officers and Harold Alexander (Alex) led a discussion surrounding the many issues that face the department as it assumes responsibility for the operation and maintenance of the Crystal Lakes emergency warning sirens.
- EMR Supplies
 - Assistant Chief, Kelly has ordered five equipped response bags for the department's new EMRs along with "fill-in" medical supplies for the rest of the department. Chief Rode also reviewed the incident response protocol announced last month.
- Apparatus Repairs
 - Brush 1 tie rod repairs will be scheduled in January, 2019. Engine 1 is functional, however the foam dispenser needs repair. Support 1 service maintenance will be scheduled after the first of the year. Brush 1s pump

spews gas if its oil reservoir is over filled. Also, members were instructed to be sure and turn the fuel line on B1s pump completely off.

- Radios
 - Chief Rode led attending members in a discussion addressing multiple issues when using the 800 radios. Members will keep their VHF radios to maintain communications with the forest service. Also, five members still need 800 radios.

Training

- Upcoming Training (Jim Kubichek)
 - The November 8th training will review 800 radio issues and procedures, vehicle fueling issues and procedures, and winter operations.
 - No training November 22nd. (Thanksgiving)
 - December. 13th training will cover emergency sirens, and a CPR review.
 - A December 10th RFL training will cover SCBAs and basic interior search procedures.

Safety (Jody Sandquist)

- Do not approach a home without a buddy or partner, even if you are answering a call to that address. The group discussed issues surrounding responses to dangerous situations (red flagged addresses), staging scenarios, and the importance of being an “active witness” when on scene.
- By consensus, attendees adopted a new call for assistance: “Mayday” three times.
- Larimer County Emergency Preparedness Guides were handed out.
- Members were reminded to put winter gear in their response gear, and to purchase ice grip-type shoe attachments for winter responses. (There are two pair each in E1, T1, and S1.)
- Water bottles freeze when left in vehicles.
- Adjust driving speed to winter conditions—Slow Down!
- Members were reminded to check all vehicle and accessory batteries and vehicle wiper blades, and to replace weak and worn items.

Member Input

- Firefighter
 - A request was made to include pump operations in a future training.
- SDR
 - No comments

Community

- No comments

C.L.F.I.R.E.S.

- The department’s balance through September is \$26,940.56.

- There was a brief discussion regarding the storage shed the department, using a portion of its CLFIRES funds, will purchase and install for CLFIRES.

Miscellaneous

- The department end-of-year/holiday party will be held Saturday, December 8th, at Fox acres. By consensus, attendees agreed on a menu. The event opens at 1700 hrs with a cash bar, with dinner served at 1800 hrs.
- The Road and Recreation Association still plans on burning the slash piles located at Slash Depot. RFLVFD will be the authorizing agency once all permitting and burn issues have been resolved. CLVFD will support burn operations.
- It's time to turn in years-of-service pins so they can be re-distributed at the holiday party.
- The annual Veteran's Day luncheon, organized by Ed Hansen and hosted by Beaver Meadows, will be held Saturday, November 10th, at 1100 hrs. Interested attendees should RSVP to Ed Hansen.

Adjournment

- A motion was made to adjourn the meeting at 2008 hrs. (Williams/Kubichek). The motion was approved.

The next CLVFD business meeting will be held Thursday, December 6th, at 1800 hrs in the Wapiti Room..

Respectfully Submitted

Doug Race

CLVFD

Secretary/Admin Officer

**Crystal Lakes Fire Department
Business Meeting Minutes
December 6, 2018**

Call to Order

- The meeting was called to order by Chief, Mark Rode, at 1800 hrs.

Minutes from the previous meeting (November)

- A motion was made to approve the minutes from the previous meeting, as amended. (Kubichek/Jo. Randol) The motion was approved.

Attendance

- There were 18 members in attendance at the meeting. Mark Weeks and Brendon Hill attended by phone.

Personnel

- Chief Rode formally appointed department officers, as voted on by department members at the November meeting. Department officers for 2019: Chief, Mark Rode (approved by CLFPD Board); Assistant Chief, Mark Weeks; Assistant Chief, Marian Kelly; Training Officer, Jim Kubichek; Secretary/Admin Officer, Doug Race; Safety Officer, Jody Sandquist; Traffic Control Officer, Kate Kelly.
- Chief Rode announced that the 10 new sets of bunker gear funded by the Firehouse Subs grant will be issued to members according to years of service and experience. Additionally, there is a possibility that seven more sets of bunker gear will become available via a FEMA grant that will be awarded in the spring, 2019. The distribution of bunker gear to members in the future was also discussed.
- Training Survey: Assistant Chief, Kelly announced that the overall results of the training survey that members were encouraged to complete revealed that, by an overwhelming majority, department members want to continue to hold trainings per the current schedule. There will probably be more joint trainings scheduled with RFL.
- It was announced that the “end of year” party will be held at Fox Acres on December 8th. The event opens at 1700 hrs with a cash bar. Dinner will be served at 1800 hrs.
- Service Pins: Members were reminded to bring their service pins to the December 8th party if they haven’t already turned them in for re-distribution.
- Incident Reporting: Chief Rode and Assistant Chief Kelly both thanked members for turning in incident reports. However, while the reports are more

up-to-date than they have been in the past, there still are outstanding reports that need to be turned in.

- EMR Response: Chief Rode led a discussion regarding EMR response procedures, specifically, and department response procedures in general, using a recent incident to illustrate and identify various issues, i.e., parking on scene, winter driving, Squad 1 plowing, designating an IC, communications protocols, and establishing an LZ and ground contact.
- Members were asked to start thinking of department goals for 2019. Chief Rode will send out an email reminder. Members were asked to bring their input to the January business meeting.

Equipment

- Members signed up for monthly station maintenance and monthly apparatus maintenance checks.
- Early Warning/Emergency Sirens: The December 6th training conducted by the siren vendor went well. Several members are now oriented to the operation of the sirens and the command station. Signals for all but one of the sirens had to be reset. Orientation and training for all members will be held at the December 13th regularly scheduled department training.

Training

- Jim Kubichek
 - Burn Trailer: Jim is working on spring dates and a location to bring the CSFS burn trailer to the mountain. The most positive location seems to be the Slash Depot. Steve Dirmeyer will help follow up.
 - The December 13th training will feature a CPR review and emergency siren training.
 - Jody Randol, Judy Randol, and Brian Goodwin attended “psychological first aid” training recently. They will debrief members at the December 13th department training.
 - PVREA will be scheduled to present their high line safety program in January/February.
 - Ice rescue training is in flux. Jim will notify members when a date and time has been established..
 - Jim asked the SDRs to pass on to him topics that would be of interest to them for training. SDRs are always welcome at all department trainings.

Safety

- Jody Sandquist
 - Jody re-iterated the dangers of smoke on scene. She reminded members to park to escape, and to watch for blow-ups.

- Jody led discussions dealing with educating property owners about the emergency sirens and Crystal Lakes evacuation issues in general, including a possible evacuation scenario for all of Crystal Lakes (and by proxy, Red Feather Lakes). She also discussed being a firewise community and mitigation issues.

Member Input

- Firefighter
 - No additional comments.
- SDR
 - No additional comments.
- Community
 - No comments.

C.L.F.I.R.E.S.

- Steve Dirmeyer announced that the original contractor engaged to build the shed the department owes CLFIRES has begged off. A new contractor will meet with Steve within the next month. It's been determined that a 12' X 24' shed is what can be safely placed on the best-suited site behind the station. Additionally, it may be feasible to rebuild the "old" shed and put it back to back with the new one.

Miscellaneous

- No comments

Adjournment

- A motion was made to adjourn the meeting at 1915 hrs. (Kubichek/Jo Randol)
The motion was approved.

The next CLVFD business meeting will be held Thursday, January 4th, at 1800 hrs in the Wapiti Room.

Respectfully Submitted

Doug Race
CLVFD
Secretary/Admin Officer