

Business Meeting
January 5th 2012

Meeting called to order at 6:33pm

The minutes from the previous meeting were read. Jody made a motion to accept the minutes as read. Ardie seconded. Motion passed.

Personnel: Sharon made a motion to accept by acclamation the slate of officers nominated. Jody seconded. Motion passed. It was reported that Tom and Renee Paterson have retired from the department. Jody made a motion to accept Mark Weeks as a full member of the department. Sharon seconded. Motion passed.

Equipment: Duracell has sent us a box of AA batteries as a part of their support to volunteer fire departments. Marian reminded everyone to check their windshield stickers. Doug Race reported that we have a complete set up of a chain saw and equipment on each brush truck. The dry hydrants have been checked and tested and are working well. Mike reported that we need to have something to get the big garage doors at the station open during a power outage. He will look into a solution. Marian stated that we also may need to revisit the need for a generator. Mike has been checking into the cost of putting a plow blade on the Squad. There was discussion. Sharon made a motion to allow Mike to pursue the purchase of an articulated snow plow and needed equipment to install on the Squad, not to exceed \$6,000.00. Ron seconded. Motion passed.

Communications: Marian reported that we now have our frequency. Larimer County has donated most of the needed repeater equipment and some narrow band radios. Doug Race reported that the portable radios don't work at the landing zone; you have to use the radio in the apparatus. Marian stated that external headsets are on order. There was discussion on the last call and communication problems.

Training: Doug Race reported on upcoming trainings.

Safety: Jody gave us a ladder safety quiz. She also reminded us to check our water.

Firewise: Jody stated that we need to do CWPP training.

Miscellaneous: With a new year beginning it was decided it was time for door codes and web passwords to be changed. Doug Race made a motion to change the door code to *****. Ardie seconded. Motion passed. Diana made a motion to change the web password to *****. Janet seconded. Motion passed.

Herb made a motion to adjourn. Janet seconded. Meeting adjourned at 8:03pm.

Respectfully submitted,
Helen Bowlin
Secretary

There was debriefing on the past 2 calls before the business meeting.

Business Meeting

2/2/12

Meeting called to order at 6:56pm

The minutes from the previous meeting were read. Sharon made a motion to accept the minutes as corrected. Janet seconded. Motion passed.

Personnel: Marian gave us an update on Jody's condition.

Equipment: Mike and Doug Race fixed the headlights on the Squad. The new snow blade will be kept in the Station during the off season. It was reported that we will be putting some Wildland hose on the Engine and the Tender.

Communications: It was reported that Deadman tower is back up and working. Radios and pagers were discussed.

Training: Doug Race reported that 12 people have signed up for the CPR class. The first aid class will be on April 28th. Doug also reported on upcoming trainings. Use of the rescue boat was discussed.

Safety: Marian reminded us to dress warmly. The air jack was discussed.

Miscellaneous: The can bin needs to be emptied. It was decided to do this on Tuesday. Use of the new snow plow blade was discussed. Doug Race would like to install a wind sock at the landing zone. Marian will get permission from the owner.

Shirla made a motion to adjourn. Janet seconded. Motion passed.
Meeting adjourned at 7:50pm.

Respectfully submitted,
Helen Bowlin
Secretary

Debriefing for past calls was done before this meeting.

Business Meeting
March 1, 2012

The meeting was called to order at 7:08pm.

The minutes from the previous meeting were read. Sharon made a motion to accept the minutes as read. Diana seconded. Motion passed.

Personnel: Getting hot beverages and snacks on scene for personnel was discussed. A request to CL FIRES will be made to see if they have anyone willing to do this.

Equipment: It was reported that Squad 1 is not keeping a charge. Rick will check the battery. Marian reminded us to gas up the vehicles after any use. Alex has ordered some new pagers. We now have enough radios for our new frequency. Larimer County has provided equipment and Crystal Lakes Association is providing the tower for the repeater. Installation will have to wait for nicer weather. Radios for the trucks are in but the headsets are not. Kate reported that she has filed an extension on the FEMA grant.

Training: Doug Race reported on upcoming trainings. He also reported on mutual training with Red Feather Fire Department.

Safety: Jody reminded us to take the time to use our Stabilicers because of the slick conditions.

Miscellaneous: Mike reminded everyone to take time to plow department member driveways if you are out with the Squad plowing the landing zone. Marian stated that there are forms in the station desk. Please don't take the last one. Take time to make copies. There was discussion on moving the Business Meetings to 6:00pm. Sharon made a motion to move the Business Meeting to 6:00pm starting with the April meeting. Janet seconded. Motion passed. The Fire Board is considering allowing slash burning in outlying areas of the Crystal Lakes Fire District. This would not override the Crystal Lakes Association rules. Bio Char's contract to burn the slash pile will expire at the end of April. They do expect to be done by then. There was discussion on recirculating the pumps when you are out on a call. Jody thanked everyone for their well wishes while she is recuperating. Kate and Marian thanked everyone for their condolences during their difficult time.

Doug made a motion to adjourn. Kate seconded. Meeting adjourned at 7:53pm.

Respectfully submitted,
Helen Bowlin
Secretary

Business Meeting
4/5/12

Meeting called to order at 6:07pm

The minutes from the previous meeting were read. Ray made a motion to accept the minutes as read. Sharon seconded. Motion passed.

Equipment: Marian would like to change how we handle building and vehicle maintenance issues by having 1st and 2nd assistant chiefs take calls dealing with those issues. They can then assess what is needed.

Communications: Larimer County has checked the Association tower and reported that it needs some repairs, which will be done by Alex and other volunteers. We will stay on channel 5 until the new antenna is up. The next Bugle article will be on fire evacuations.

Training: Doug R. reported on upcoming trainings including fire evacuation and first aid.

Safety: Jody reminded us to check all our gear and to oil wildland boots. Kate reminded us to check water, snacks and flashlight batteries.

Firewise: Bio-Char has decided not to extend its contract and is pulling out. Much of the slash pile was dealt with, but there is still a fairly significant amount of material in the slash pile area. Jody stated that firewood is available; please sign a waiver at the office.

CL FIRES: Jeanette handed out financial information. She also reported on her plan to provide snacks and drinks in case of a lengthy emergency. There was discussion.

Miscellaneous: Ron volunteered to hang the help wanted sign at Basecamp in early May. A report was given on the Poudre Canyon Chili Cook-off, in which Helen's firehouse chili won the judge's choice award. There was discussion on the mutual aid agreement with Red Feather fire department, which was approved by department members. It will still need board approval before going into effect.

Kate made a motion to adjourn. Mike seconded. Meeting adjourned at 8:09pm.

Respectfully submitted,
Helen Bowlin
Secretary

Business Meeting
May 3, 2012

Meeting called to order at 6:04pm

The minutes from the previous meeting were read. Sharon made a motion to accept the minutes as read. Ray seconded. Motion passed.

Personnel: An underage cadet program was discussed. All snow birds were welcomed back.

Equipment: FIT fire suppression device was discussed. Mark Weeks will research for possible purchase. Each firefighter should have a wildland pack. They will be handed out next training.

Communications: Thanks were given to all who helped Alex with the tower. We will stay on Channel 5 until everything is complete. The Fire Board approved the Red Feather mutual aid agreement. 900 will have a copy for information on paging out calls.

Training: Next training the chains need to be removed from all the vehicles. The evacuation training was discussed.

Safety: Jody reminded us that our first priority is our own safety and our second priority is our buddy's safety.

Firewise: The Association will be testing the emergency sirens Sunday June 10th.

CL FIRES: Jeanette gave a report on the upcoming fire barn sale. Jeanette has made snack bags for each of the vehicles; she will check these once a month.

There was a discussion about Fire Ice, a home spray-on fire suppressant. The Memorial Day weekend activities were discussed.

Miscellaneous: Jim Tiffin reported on a story that stated terrorists may be planning to set forest fires.

Ray made a motion to adjourn. Jody seconded. Meeting adjourned at 7:55pm.

Respectfully submitted,
Helen Bowlin
Secretary

MINUTES

CLVFD BUSINESS MEETING JUNE 7, 2012

Meeting called to order at 6:05 pm by Chief Marian Kelly

Minutes of the May meeting were read by Marian Kelly in the absence of Secretary Helen Bowlin. Changes were made to the Cadet program references in the minutes. Sharon Cooper moved that the minutes be approved as corrected. Doug Blunt seconded the motion. Motion passed unanimously.

PERSONNEL Jeanette Williams moved that Matt Ulizio, Evan Winsberg, Beth McCombs, Steven Martin, and Adam Bolin be accepted as members of CLVFD. Shirla Race seconded the motion, which passed unanimously.

The Cadet Program was discussed. Article III of the Rules and Regulation will include Section e as follows:

e) Persons under the age of eighteen may join the Cadet Program, as established in Appendix A. Cadets have no voting rights, do not go through a probationary period, and are not required to meet the attendance requirements established for other department members. Duties, responsibilities and attendance requirements for Cadets will be set out in Appendix A.

Appendix A is attached.

Jeanette moved that the rules and Regulations be changed to include Article III, Section e and Appendix A. Jim Tiffin seconded the motion, which passed unanimously. It was decided that Cadets should not answer calls. Cadets will be given t-shirts with CLVFD Cadet logo. Jane Tiffin requested that the Roster include the Cadets' names.

By appointment of the Chief, Mike Schrodtt and Mark Weeks will share the office of Assistant Chief.

EQUIPMENT 8 large megaphones have been purchased, one for each fire vehicle with no built-in loudspeaker and the rest for pavs. They will be kept at the station.

More handheld radios are needed. Kate will check if grant excess funds are available. If the truck radio headsets are used, sound issues only through the headsets. So the headsets can only be used after arrival at the scene.

Radio Dave and Larry donated a lot of equipment and time to CLVFD. They want to come up to program all our radios when we have a barbecue. Marian will check dates with them. Doug Race moved that the CLVFD purchase annual fishing passes for Dave and Larry. Ray Williams seconded the motion, which passed unanimously.

"F.I.T" Disks were discussed. They will smother a fire but will not work well under many structure fire situations in the district. Doug Blunt suggested we ask RFLVFD about their protocol for using them. More research will be done.

Jeanette Williams will resign from doing inventory and recording/reporting to NFIRS in 6 months.

Doug Race, Mike and Shirla volunteered to move the trucks for the Road and Recreation Annual Meeting on Saturday. Doug Race will move the rest of the rummage sale items to their church.

COMMUNICATIONS. When using the repeater (Channel 1/CL FIRE), wait a second after keying the mic before speaking.

Special thanks go to Mark, Mike, Doug Race, Alex, Ray and Chuck for their work on the Repeater.

TRAINING The next training will be wildland fire practice, so report to the station.

Personnel will be needed for the fireworks on the 7th and for the fun day on the 8th. On the 8th people will be needed for games and parade. Sherry Alexander is coordinating the fun day.

Larimer County Fire Restrictions will remain in place until September 30th due to the extreme fire conditions.

SAFETY Jody reminded members to 1) wear ear plugs when running pumps 2) chock the wheels of all trucks when stationary, and 3) use standard hand signals for directing vehicles. She passed out a copy of the signals.

The sirens will be tested at 11 am on the Sunday after the Road and Rec Annual meeting.

CL FIRES Jeanette thanked all members for their donations and work during the Rummage sale. Total profits were \$2100. Helen and Rick Bowlin donated all logo items in exchange for a table saw and restaurant materials. Fire Boots brought in \$190.

MISCELLANEOUS. Department IDs can be obtained from Marian at the CL office.

The CLA parking lot will be upgraded. All supplies are being stored in the overflow lot and the space in front of the office will be blocked off. When responding to an incident during this project, use Blackfoot Road to get to and from the station.

The Greenbelt committee will be starting phase II in the 15th filing. There will be some logging and road closures. This will affect incident responses in that area.

Channel 4 News has Firewise programs available on the web at CBS.denver.com

Shirla reported on the Wildland Incident Management Summit. Thanks to Shirla for attending this summit.

Jeanette and CL FIRES created stash bags for each truck containing snacks for firefighters.

Truck teams were reminded to check the bottled water on the trucks. Water in the left fridge should be used first.

Ray moved the meeting be adjourned at 20:12. Doug Blunt seconded the motion which passed unanimously.

Respectfully submitted

Kate Kelly for Helen Bowlin

Business Meeting

August 2, 2012

Meeting called to order at 6:10pm

Mark Weeks read the minutes from the July meeting.

Sharon made a motion to accept the minutes as read and corrected. Jeanette seconded. Motion passed.

Personnel: Matt, Rob and Evan have gone back to school. Marcus has resigned.

Equipment: Squad 1 is out of service. Equipment needs are a valve on engine 2, hard line 6" for quicker drafting.

Communications: Landing zone coordinates for Beaver Meadows were given.

Training: Doug Race reported on upcoming trainings. He also reported on a possible live structure fire suppression training with Poudre Valley Fire Authority at their facility.

Safety: Jody thanked Sharon for getting us maps of Glacier View. She also suggested that we send a thank you letter to 900 dispatch. Marian will get one ready for everyone to sign at next training. There was a discussion on the fire ban and fire pits.

CL FIRES: Jeanette reported on available funds for department use. She has made up a binder that has reports on all fund raising done by CL FIRES. The quilt that was donated by Mountain Meadow Quilters was discussed. The upcoming volunteer appreciation dinner, craft fair and fish dinner were discussed. October 13 will be the last book sale. It will be held in the Wapiti Room and will include a bake sale.

Miscellaneous: Larimer County and the Forest Service have lifted their fire bans. The Association Board will decide at the next meeting whether to lift the Crystal Lakes ban.

Jeanette made a motion to adjourn. Shirla seconded. Meeting adjourned at 7:43pm.

Respectfully submitted,

Helen Bowlin

Secretary

Business Meeting
October 5th, 2012

Meeting called to order at 6:04pm

The minutes from the previous meeting were read. Mark made a motion to accept the minutes as read. Mike seconded. Motion passed.

Personnel: Shirla made a motion to accept Tracie Morales, Adam Bowlin, Celeste Hansen, Jeff Anliker, Lorraine Fratelli and Randy Roberts as probationary members of the department. Ron seconded. Motion passed. Marian reported that Diana has resigned from the department and expressed the department's appreciation for everything she has done. Marian will be out the first two weeks of November for medical reasons.

Equipment: Doug Race gave a report on the new hose reel. Mark weeks reported on the intake valve for engine 2. He also reported on needed vehicle repairs.

Communications: We were reminded on the proper way to use the radios now that we are on the repeater tower.

Training: Doug Race reported on upcoming trainings.

Safety: Jody reminded us to check our water and leave room for freezing. She also reminded us to check our gear to make sure we have the necessary items for the upcoming cold weather. Take time to dress appropriately when we go out on calls. There was discussion on dehydration.

Firewise: Jody reported on the upcoming town meeting about the grant for the shaded fuel break.

Miscellaneous: Marian reported on the donations we have received from the Livermore fundraiser, Schrader stores fund raiser, The Wandering Moose fire week and the Labor Day boot. Someone is needed to take over the NFIRS reporting.

Shirla made a motion to adjourn. Tracie seconded. Meeting adjourned at 7:49pm.

Respectfully submitted,
Helen Bowlin
Secretary

Business Meeting
November 1, 2012

Meeting called to order at 6:01pm.

The minutes from the previous meeting were read. Ray made a motion that the minutes be approved as read. Janet seconded. Motion passed.

Personnel: Kate reported that Marian is doing great and recovering well from her surgery. Nominations for officers for 2013 are as follows:

Chief: Jody nominated Marian Kelley as chief. Doug Race seconded.
Nominations for Chief were closed.

1st Assistant Chief: Kate nominated Mike Schrodt & Mark weeks to share duties as 1st Assistant Chief. Ardie seconded.
Nominations for 1st Assistant Chief were closed.

2nd Assistant Chief: Kate nominated Shirla Race as 2nd Assistant Chief. Jeanette seconded.
Nominations for 2nd Assistant Chief were closed.

Traffic Control Officer: Jeanette nominated Kate Kelly as Traffic Control Officer. Janet seconded.

Nominations for Traffic Control Officer were closed.

Training Officer: Kate nominated Doug Race as Training Officer. Jeanette seconded.

Nominations for Training Officer were closed.

Secretary: Jody nominated Helen Bowlin & Ardie Yowell to share duties as Secretary. Kate seconded.

Nominations for Secretary were closed.

Doug Race made a motion to close all nominations. Jeanette seconded. Motion passed. Nominations closed.

Equipment: Kate handed out new ID badges. Brush 2 has been repaired and passed its safety inspection. The drain plugs were replaced on Tender 1 and it passed its safety inspection also. The snow blade has been put back on the Squad. We will install chains on the vehicles after we have sufficient snow pack. Reflective jackets and gloves are going to be ordered for the SDRs, please note your size on the attendance sheet. Shirla reported on a web site that has wildland and structure boots on sale. It was decided that the department would purchase a few extra pairs for backup and summer help. Doug reminded us to do our vehicle checks.

Communications: We were reminded to stop and take a breath after keying our radios so that we do not cut off the beginning of the communication.

Training: Doug reported on the upcoming training with Air link. There will be no training on November 22nd. Doug stated that we could possibly have a live fire exercise after the first of the year.

Safety: Jody reminded everyone who hasn't gotten their Hep B vaccine to do so. She also reminded us to prepare for cold weather and check our water and gear. Kate suggested all SDRs to get ski pants for cold weather calls. With an mva we are out for hours and they will help keep us warm.

CL FIRES: Jeanette reported on the last book sale and October fest. She has purchased some shelving for the kitchen area in the fire barn. Anyone who can help with assembly, please come on Saturday at 9:30am.

Miscellaneous: The Department Christmas party is Sunday December 2nd. It was reported that a property owner has a boat for sale that might fit our needs better than the one we have. Mike has a motor that we could use on it. We have permission from the Water & Sewer Board to train on the lake 2 times per year. In an emergency we can also use a gas motor on the lake. There was a lengthy discussion on the Stevens Grant.

Kate made a motion to adjourn. Jeanette seconded. Meeting adjourned at 7:34pm.

Respectfully submitted,
Helen Bowlin
Secretary

Business Meeting
December 6, 2012

Meeting called to order at 6:03pm.

The minutes from the previous meeting were read. Shirla made a motion to accept the minutes as read. Ray seconded. Motion passed.

Personnel: The boots that were discussed at the December meeting were not ordered because the sizes we needed were out of stock. Ballots for the election of officers were handed out. They were tallied and everyone was elected as shown on the ballot.

Equipment: Traffic control gloves were handed out to the SDRs. The bunker gear used in the Red Feather fire needs to be cleaned. It was decided to keep extra gloves on the vehicles. Safety glasses are available in the station office. (2 guests arrived) There is a shortage of hose on the Tender. We need more 1 ¾" and 2 ½" hose, which will be purchased after the beginning of the year.

Equipment: Jody stated that we may need an equipment vehicle or some way to haul gas.

Communications: Marian reminded us to speak slowly on the radio. There was discussion on using our radios. We were reminded not to discuss any calls with people outside the department.

Training: Doug Race discussed the upcoming training. He also offered to do additional training for anyone interested.

Safety: Jody congratulated everyone on a job well done on the Red Feather fire. Cris Meeks sent her thanks for our help.

Miscellaneous: Shirla would like to get the tool room organized and purchase new tools for it. Doug made a motion to allow Shirla to spend up to \$3,000.00 of CL FIRES department money to purchase tools, a compressor and tool storage cart. Herb seconded. Motion passed. Jeanette made a motion to purchase 2 round tables for department use with CL FIRES money. Kate seconded. Motion passed.

Helen made a motion to adjourn. Tracie seconded. Meeting adjourned at 7:07pm.

There was a de-briefing on the Red Feather fire call after the meeting.

Respectfully submitted,
Helen Bowlin
Secretary