

Business Meeting
March 3, 2011

Meeting called to order at 6:31pm

The minutes from the previous meeting were read. Sharon made a motion to accept the minutes as read. Doug Blunt seconded. Motion passed. Jody and Kate abstained.

Personnel: Marian is working with the Red Feather department to set up an auto aid agreement. Until this is set up we will have an auto standby. SDRs will be included in this. We will be planning some joint training to learn their equipment. Marian stated that we need to do more SCBA training. Entry teams were discussed. Marian, Doug, Shirla and Lou said they would be willing to do entry teams. We will possibly be doing a mass casualty training with Red Feather.

Equipment: Marian reminded everyone to do the truck exercising that they are signed up for. The oxygen is set up and ready to use. Alex and Doug Race put new lights on the engine.

Communications: The time off tracker was discussed. We need to buy five new pagers when there is money in the budget for this. We are moving forward with the grant. Radio Dave is helping us with the tower details.

Training: The first training in March will be on ice rescue. The second training will include a representative from Poudre Valley REA to discuss all our power sources. The grant classes were discussed. They need to be done according to the grant stipulations.

Safety: Please make sure that you read every page you receive. They can be different. Red Feather may page us out for help with medical incidents or traffic control in their district, not just fires. Jody discussed eye safety. There is a new roster on the web site. Kate reminded us that when we have our personal vehicle at a scene, park on the same side of the road, turn head lights off and put flashers on.

Firewise: Kilns have started to arrive at the slash pile site. Doug Race and Ron will help Alex take down dead trees behind the fire station. Thank you to Herb for his time with the plumber to thaw the sewer line.

Crystal F.I.R.E.S.: Jeanette reported that they are still working out all the details. They want to have an open house and bring back the fish fries. No funds have been paid out since last report.

Miscellaneous: The recent call was discussed. Thank you to Mike for plowing the landing zone. Alex put together a "how to" manual for Engine Two.

Tom made a motion to adjourn. Shirla seconded. Motion passed
Meeting adjourned at 8:14pm.

Respectfully submitted,
Helen Bowlin
Secretary

Business Meeting
May 5th, 2011

Meeting called to order at 6:32pm

The minutes from the previous meeting were read. Mike made a motion that we accept the minutes as read. Kate seconded. Motion passed.

Personnel: It was announced that John Lang passed away on May 1st. There was a moment of silence. Memorial information was shared. Instead of flowers the family asked for donations to the department. There was discussion on what to purchase in John's memory.

Ray announced that Herb has resigned from the Fire Board. Kate asked for help assisting Doug Blunt following his knee surgery.

Equipment: Accountability tags for SDRs have been ordered. There was discussion on how to use the tags. When you exercise your assigned vehicle, make sure that you also fill the gas tank. Call Association staff on the radio during their working hours to see if they can assist in getting fuel. If not, make arrangements with Marian, Jody or Mike to fill tank.

We will meet 30 minutes early next training to remove chains and roll hoses. We need to pressure test our hoses. Red Feather will lend us their tester. This could be a possible June project. Jeanette reported that she still needs inventory sheets from some personnel.

Communications: Marian reminded us to check your radio channel before speaking. We will be doing a joint training with Red Feather on Saturday May 14th. Marian will show a fire training video after the business meeting.

Safety: Jody reminded us to ask for help when we need it. She also gave us a carbon monoxide quiz. Marian handed out two articles on fire and beetle kill. There was a brief discussion on wildland fire.

Firewise: The Greenbelt Committee is spending their \$10,000.00 budget on beetle kill tree removal in the trailer park area. Colorado Biochar has 19 kilns up here now, and they are burning about 7 to 8 kilns per day. More burning could create additional smoke reports. They have permission to start early.

Crystal F.I.R.E.S.: Jeanette reported that we are now an officially recognized non profit organization by the State of Colorado. They are still finishing up other details and applications. Bryon and Sharon Fessler are doing their web site. The site is at clfires.org. They will be set up to do PayPal donations. She also reported on the rummage sale and banner that were ordered.

Miscellaneous: It has been determined that the station is the best location for the repeater tower. There will still be some areas that will not work with the

hand held radios. Don and Patty Watkins did a mock up of what a remodel could make the station look like. This was passed around. Comments should be passed on to Alex.

Kate made a motion to adjourn. Mike seconded. Motion passed.

Meeting adjourned at 7:54pm

Respectfully submitted,
Helen Bowlin
Secretary

Business Meeting
June 2nd 2011

Meeting called to order at 6:33pm

Minutes from previous meeting were read. Sharon made a motion to accept minutes as read and corrected. Tom seconded. Motion passed.

Personnel: It was reported that Bob Nauroth and Curt Livingston have resigned. Donations in John's memory are \$850.00. Kate made a motion to accept Chad Arvizo, Robert Lusk and Carrie Manley as probationary members of the department. Motion passed.

Equipment: We will be pressure testing hoses on Tuesday the 21st at 9:00am. Lunch will be provided. Marian will purchase Fasplints. They are \$300.00 per set. They will be exchanged out with Poudre Valley when used. One set will be in the squad. Jody asked the department to provide extra safety vests for first responders & those arriving on scene via POV.

Communications: Marian will be meeting with companies providing bids for the repeater tower. Marian asked membership if anyone has an objection to sharing the frequency with the association. There was discussion and it was decided that there were no objections. A Larimer County size up sheet was passed out. They would use this information for reporting fires. Jody reminded use to keep radio communications brief.

Training: Doug reported on upcoming training. He also discussed the upcoming Fourth of July demonstration.

Safety: Jody reminded us to check our snacks and water. She also gave us a hazardous waste quiz. We were also reminded that the spring runoff is still strong and streams are overflowing. The kilns are burning frequently. We may have to go out and check smoke reports.

CL FIRES: Jeanette reported on the rummage sale. She also discussed the upcoming Fourth of July activities. A financial report was also given.

Miscellaneous: I reported that I have patches available in John's memory. Ray reported on the downspouts and mud around the station. Carrie thanked everyone for their help on the incident in the restaurant. Jane reported on one of our other incidents. Doug R. reported that you can track your training hours on the web site. Marian reported that we need a new assistant chief. Shirla Race declined the nomination. Doug made a motion to appoint Mike Schrodtt by acclamation. Kate seconded. Motion passed. Renee stated that there was not enough room left for the firefighters to bunker up during the rummage sale.

Herb made a motion to adjourn. Janet seconded. Meeting adjourned at 7:55pm.

Respectfully submitted,
Helen Bowlin
Secretary

Business Meeting
July 14, 2011

Meeting called to order at 6:37pm.

The minutes from the previous meeting were read. Ray made a motion that we accept the minutes as read. Tom seconded. Motion passed.

A cake and card from Joshua Michel was presented to the department in thanks for helping him when he broke his arm.

Personnel: It was reported that Bob and Alice Schiel and Lou Costar have resigned from the department. Jeanette made a motion to accept Mark Weeks as a probationary member of the department. Doug Race seconded. Motion passed. Jeanette made a motion to have Marian replace John Lang as Pension Board secretary. Janet seconded. Motion passed. Marian passed out new rosters and radio number cards. The password for the station and web site will be changed. Doug Blunt stepped down as assistant chief for medical reasons. Renee nominated Shirla to take Doug's place as assistant chief. Helen seconded. Motion passed.

Equipment: Alex reported that Duracell donated 100 AA and 100 AAA batteries to the department. He also reported on other equipment that has arrived and that has been ordered. There was discussion on how department supplies that were previously purchased by the auxiliary should be handled with the new 501c3

Training: Doug Race reported on the 6 Fema Grant classes that will be held. These are open to our firefighters and special duty responders and all surrounding fire departments.

Safety: Jody reported on the incident with her grandson. She stated that we need to have someone on medical scenes that can communicate with families so they are updated and know their choices. Marian reported that we need to keep from getting too many people in the room on medical calls. If you are not needed make sure you step out of the way. We need to look at ways of getting other personnel on scene to train as IC.

Firewise: The Fire Board has voted to prohibit slash burns on all lots in the Crystal Lakes fire district.

CL FIRES: Doug Race and Dave and Rae Smith took the aluminum cans down to be recycled. It raised \$523.80. Anytime you see the can bin full please take a minute to bag up the cans and put them in the brown palace. The key to the brown palace is in the station lock box. Jeanette reported on the 4th of July activities.

Miscellaneous: We need to take a new department picture for the web site. There are 30 kilns being burned per week. Firewood is available on the greenbelt areas. You need to sign a waiver at the office before removing the wood.

Shirla made a motion to adjourn. Doug Blunt seconded. Motion passed.
Meeting adjourned at 8:38pm

Respectfully submitted,
Helen Bowlin
Secretary

Business Meeting
August 4th, 2011

Meeting called to order at 6:34pm.

The minutes from the previous meeting were read. Sharon made a motion that we accept the minutes as read. Janet seconded. Motion passed.

Personnel: Harold Alexander has resigned from the department. He will still work on projects for the department, but will no longer be responding on calls. Herb made a motion to spend up to \$100.00 on a gift card of Alex's choice. Renee seconded. Motion passed. Marian reported that she will be having knee surgery at the end of September.

A roster was passed around for corrections and updated information. Jacket sizes were requested for firefighters and SDR's running equipment.

Equipment: Nomex brush coats for firefighters will be ordered with grant money. Safety vests for first responders will be purchased out of EMS funds. John Lang's memorial fund is at \$1,925.00. There was discussion on how to use this fund.

Communications: The new slash burning ban signs need to be put up. There was discussion on adding a WIFI signal to the station for training and use by the Fire District and CL FIRES. Ray discussed a possible Verizon cell phone plan for the department.

Training: Saturday August 13th is the next joint training with Red Feather. The upcoming training courses arranged with grant money were discussed. E-mail Doug Race with choices. Past medical calls with landing zones were discussed.

Safety: Jody handed out sheets on working around dead trees safely and burn information.

CL FIRES: The fish fry dinner will be September 4th, please sign up to help. Department regulations state that we must assist with at least 50% of fund raising activities. Membership in CL FIRES is not required but is encouraged.

Miscellaneous: EMS calls were discussed. If there are enough people at the station the squad can be taken to the scene so that more people can learn to be IC.

Renee made a motion to adjourn. Tom seconded. Motion passed
Meeting adjourned at 7:43pm

Respectfully submitted,
Helen Bowlin
Secretary

Business Meeting
September 1, 2011
Meeting called to order at 6:31pm

The minutes from the previous meeting were read. Sharon made a motion to accept the minutes as read. Ray seconded. Motion passed.

Personnel: Ron Yowell is back as an SDR. Marian will postpone her surgery because Kate is out with a broken leg.

Equipment: Marian reported that all the bids on the repeater tower are over our grant money budget. Alex suggested that we might be able to do it ourselves. Mark will check with the county planning department to see what permits we need. We are still waiting on our frequency. Larimer County is donating some of the needed equipment. Mark reported on drafting equipment. There was discussion. Mike made a motion to use the John Lang memorial fund plus additional money from the department budget to purchase a Turbo Draft and needed equipment to mount it on the tender and additional fittings for use on the engine. Jeanette seconded. Motion passed. A boat was donated to the department. We will need oars. There was discussion on being able to use a gas engine on the lakes in an emergency. Ray will request permission from the Water & Sewer Association. He will also ask them about having lock boxes at lakes for emergency gear.

Communications: Marian handed out new roasters and contact cards. She will also put up a roster and radio number list in the station office.

Training: Next training will be on radios and communication. Everyone please attend. We need to have debriefings after all calls. We will try debriefing before business meetings and trainings and adjust if needed. There was a discussion on the most recent MVA call.

Safety: Jody passed out a safety sheet.

CL FIRES: Jeanette reported that they have sent in their non-profit application. She urged everyone to buy tickets to the fish fry. She also reported that a property owner has about 500 books to donate to the department for a book sale.

Miscellaneous: Marian reminded us that we need to move the trucks out for the craft fair. Marian and Mike had a conversation with Steve and Chris with Red Feather about merging the two departments. We need to discuss this to see if it is worth pursuing. We need to think about the pros and cons and legal aspects. There was discussion. It was decided that we would discuss it more next month. I made a motion to adjourn. Janet seconded. Motion passed. Meeting adjourned at 8:12pm.

Respectfully submitted
Helen Bowlin
Secretary

Business Meeting

October 6, 2011

Meeting called to order at 6:42pm

The minutes from the previous meeting were read. Ray made a motion to accept the minutes as read. Mark seconded. Motion passed.

Personnel: Marian's surgery will be the first week of November. One of the assistant chiefs needs to run the November meeting. Nominations for next year's officers needs to be done at the November meeting. There was discussion on this. It was decided that seasonal members could vote by mail or e-mail. The secretary will send out ballot by member's chosen method. They will be signed and returned to the election chair person. Ray made a motion to accept Diana Ward as election chair person. Jeanette seconded. Motion passed.

Equipment: The vehicles need to be taken to Beck's for their annual service check. They will be taken one per week on Thursdays. Mark reported on service issues with the tender. He also reported that the Turbo Draft has been ordered and shipped. Ray spoke to both association boards about using an outboard motor on the lakes in an emergency. A motion was passed by both Association boards to allow an outboard motor in an emergency and a one time per year training exercise. Steve Koeckeritz would like signage to report training by the fire department when we do our emergency training. Doug Race arranged to piggy back the association's dredging work so that we can install our dry hydrants. There was discussion.
Marian handed out and confirmed sizes on wildland coats.

Communications: Two Pac sets have been set up with access port and antenna and are being tested for use in vehicles. Alex is working on base stations for Ray and Doug Blunt.

Training: Doug Race reported on October training.

Safety: Jody reminded us to dress and prepare properly for all calls. She passed out a test your knowledge sheet on cuts and scrapes.

CL FIRES: Jeanette reported on the book sale.

Miscellaneous: A new slash pile operated by the Wiexelmans has opened by the old slash pile. There was a lengthy discussion on the possibility of merging our department with Red Feather's department to form one department. Consensus on the matter was that it might be a good idea for future, but isn't something we wish to pursue at this time.

Jody made a motion to adjourn. Doug Race seconded. Motion passed.
Meeting adjourned at 8:52pm

Respectfully submitted,
Helen Bowlin
Secretary

Business Meeting
November 3, 2011

Meeting called to order at 6:32pm

The minutes from the previous meeting were read. Sharon made a motion to approve the minutes as read. Diana seconded. Motion passed.

Personnel: Kate called and reported that Marian's surgery went well. We were reminded to always mark days off the mountain on the web calendar. Doug Race made a motion to accept Gary Weixelman as a probationary firefighter. Jody seconded. Motion passed.

Nominations: Sharon nominated Marian Kelly for chief. Diana seconded.
Nominations for chief closed.

Diana nominated Kate Kelly for traffic control officer. Janet seconded. Nominations for traffic control closed.

Janet nominated Mike Schrodt for 1st assistant chief. Ron seconded. Nominations closed.

Helen nominated Shirla Race for 2nd assistant chief. Herb seconded. Nominations closed.

Diana nominated Helen Bowlin for secretary. Janet seconded. Helen nominated Ardie Yowell. Ardie declined. Nominations closed.

Jody nominated Doug Race for training officer. Herb seconded. Nominations closed.

Helen made a motion to close all nominations. Diana seconded. Motion passed.

Equipment: The Engine and Brush 1 and 2 have been to Beck's for their annual service. The Squad still needs to go. The Tender is at Transwest for its warranty work. The Tender needs to be chained up when it returns. Mike reported on the progress of the dry hydrants. Doug R. reported that we have received the Turbo Draft. It has been tested and works well.

Communications: There was discussion on our tower and the possibility of using the base camp tower.

Training: Doug Race reported on the first wildland class. He also reported that Mark Weeks passed the pack test and now has his red card. Future classes were also discussed.

Safety: Jody reminded us to check our PPE, dress in layers and drive carefully. She also reminded us to clean snow off our lights.

Fire Wise: The emergency sirens were discussed. It was suggested that we do another dam emergency training.

Miscellaneous: The department Christmas party will be Sunday December 4th. Shirla thanked everyone who helped install the dry hydrants. There was a discussion on ways to thank Bryon Fessler.

Ron made a motion to adjourn. Herb seconded. Motion passed
Meeting adjourned at 7:49pm.

Respectfully submitted,
Helen Bowlin
Secretary