

1/7/10

Business Meeting

Called to order 6:35pm

December minutes were read by "Old Outgoing" secretary

Corrections made

Sharon Cooper moved to approve corrected minutes Herb Cooper seconded the motion, motion passed

Officers Meeting: Transition of new officers

Personnel: Helen Bowlin made a motion to accept Diana Ward as a probationary supporting auxiliary member. Kate seconded. Motion passed Janet Schrodt made a motion to accept Sean and Brenda Haggerty as probationary members, position to be determined at a later meeting. Alex seconded, motion passed

Herb requested information on how equipment gets issued.

Jeanette reminded that inventory sheets need to be done for new members.

Marian stated that election results were not ratified, no quorum at last fire board meeting. New roster was passed around, please check information and correct if necessary. Jackets given out to Mike and Janet Schrodt, they were missed at Christmas.

Kate thanked Lyle for collecting cans and Doug for taking them down for recycling.

Equipment: Marian states that all trucks have been to Beck's and have been re-chained and are ready for service.

Alex will renumber pagers and correct phone numbers displayed on them.

Marian requests that the vehicles be exercised regularly. She also requests that everyone go to the fire barn after the meeting to pick up new equipment. First responder kits are in and on the vehicles.

Gloves are on the back table and all responders should take some. Extra gloves will be at the fire station.

Jody stated the AEDs need to be checked and batteries need to be replaced after 2 years. You need a computer that is IR capable to reprogram them. Alex stated that you need an IR emitter that plugs into a USB port. Alex will purchase one. Alex stated that there are new light bars for aux and some new gear for some fire fighters at the fire barn. There is also some Chimfex sticks in for chimney fires. We will need to do a training on these. The association will have some of these for sale for \$30.00.

Communication: Alex reported that the base radio will be installed at the fire station and 800mhz radios will be installed in the other 4 trucks. George Deaton and Alex have discussed linking wifi with the fire station.

Training: Next training is Thursday Jan. 14. It will be for fire fighters and aux. We will cover SOGs, what we do and cross references. Second training is Jan. 28th. We will cover engines, starting up the pumps, checking the fans and chain saws.

Alex reported that fire fighters need to complete the S130/190 certification and present him with the certificate. This can be done online with the disc he previously handed out. They also will do extensive training on the trucks and need to be certified every year. Alex requested training suggestions.

Jim Tiffin requested training on identifying the difference between smoke and water dogs. Also need to do ice rescue training.

Safety: There was discussion on whether we need to get tested to see if hep b shots haven taken. Marian will get more info. New personnel need to get hep b shots. Jody reminded everyone that there is still an H1N1 threat and everyone should be vaccinated. Marian suggested TB testing. Show of hands showed 8 interested.

Jody handed out cross references. Maps can be obtained at the office.

Herb requested a list of special situation roads.

Jody suggested calling Crystal Lakes staff to check on road conditions and best route to get to a call. Association only plows LZ when needed

Herb discussed best ways to block roads for landing a helicopter.

Firewise: nothing to report

Auxiliary: Kate thanked Herb for taking over the aux. He reminded aux. to be aware of your surroundings, stay in communications and most of all be safe.

Herb also discussed organizing aux to exercise trucks on a weekly basis. Marian stated that the department needs to get back to running the trucks on a rotating schedule.

Doug suggested we add inventory to this.

Miscellaneous: A thank you from Jack and Cindy Goodell was passed around. Marian reported that we still need to attend the fire board meetings. We need to encourage the public to attend meetings also.

Ray reported on his meeting with Steve Smalley, Steve Koeckeritz, and Gary Wiegel.

Alex has a list of projects that need to be done at the fire station. These can be done by individuals when they have time. We possibly need to schedule another work day.

Herb made a motion to purchase a smaller and new freezer for the fire station Jeanette seconded. Motion passed. It was decided that Ray and Jeanette will price them.

Marian read a statement to be read by Doug Blunt at the next board meeting about the condition of the department. This may also be published in the next issue of the Bugle in modified form.

Kate moved to adjourn Jane seconded motion passed

Meeting adjourned 8:51pm

Respectfully submitted,
Helen Bowlin, Secretary

02/04/10
Business Meeting
Called to order 6:34pm

A get well card was sent around for John Lang. Doug Blunt gave a report on John's condition.

January minutes were read. Doug Blunt moved they be accepted as read, Sharon Cooper seconded. Motion passed.

Personnel: A new roster was passed out. Doug and Shirla Race passed their probation period. Sharon Cooper moved to accept Doug and Shirla Race as full members to the department and Jim Tiffin seconded. Motion passed.

Equipment: D batteries are available for those who need them. Time set up to strip equipment off Engine 3. Doug stated that he has put 2 foam applicators on Engine 2 and 1 foam applicator is now on each brush truck. Herb is going to check on warranty on freezer in station, it was purchased in 2004. Herb replaced some bulbs but found loose wires and that some fixtures need to be replaced. Sharon will see if Jack Hunter is available for some assistance. Doug Race stated that the exhaust fan on the back wall needs to be checked. Doug Blunt will check it.

Communications: Marian reminded everyone to report absences to her.

Training: Red Feather has invited us to their ice rescue training on Tuesday Feb. 16th and Feb. 20th. Show of hands showed 10 interested. 4 need books. Our training will be on Tender 1 on the 11th and a review of Tender 1 and Engine 2 on the 25th. Jeanette has taken the National Fire Incident Reporting class and we would like a second person to take it. There will be a training in Fort Collins on March 6 & 7. The latest incident was discussed. Sharon requested Red Feather maps. Marian will check on. Marian suggested putting base radios in Jody's vehicle and her vehicle. Red Feather has given us permission to put their tac channel on our radios.

Safety: CDC stated that testing for hep b immunity is recommended for people who would have contact with patients. Marian will check if this can be done at the clinic. New people need to get hep b vaccine. TB testing is available, make an appt with the clinic. Jody handed out a report on OSHA strategy on how to reduce risk of illness.

Firewise: no report

Auxiliary: Herb stated that we will need volunteers in May to help with accepting donations and sorting and pricing items for the fire barn sale and with the sale itself. Doug Blunt stated he will do concessions on the day of the sale. The wine tasting to be held by Doug & Shirla Race at the restaurant was discussed. Proceeds will be donated to the fire department.

Miscellaneous: We need to continue to attend the fire board meetings. Before you take a truck out, walk around the vehicle and check all the doors. Marian reminded everyone that we are the back up for Red Feather. If they are assisting Glacier View, we could be called out. Doug Race made a motion to have department caps made. Sharon seconded. Discussion: Doug Blunt requested some caps be made in trucker style. Motion amended to be 1 dozen mixed style caps. Motion passed. Herb reported that he talked to Patty at the Trading Post about making sandwiches for firefighter in case of emergency. She will do so and does not require reimbursement unless we have a busy fire season. Doug Race conducted a brain storming session on what we would want in a new fire station. A wish list was made.

Jody moved to adjourn and Doug seconded
Meeting adjourned 8:52pm

Respectfully submitted,
Helen Bowlin, Secretary

Business Meeting

3/4/10

Called to order 6:37pm

Minutes from the Feb. meeting were read. Sharon made a motion to accept the minutes as read, Jane seconded. Motion passed

Personnel: It was announced that Jim Ekberg resigned.

Equipment: New safety vests are being ordered for the department. The color was discussed. Marian discussed equipment needed for ice rescue such as poles for reaching and neoprene gloves.

The freezer at the fire barn was discussed. Kate made a motion to have Herb & Sharon purchase a refrigerator freezer combo at least 18 cubic feet without ice maker or water dispenser, Jane seconded. Discussion: Can be either top or bottom freezer, what ever is the best deal around 18 cubic feet. Motion passed.

Communications: Alex has some new radios available. Alex has purchased an antenna for the fire station.

Marian has had a request for complete over ear headphones for the radios.

The latest incident was discussed. Staging was discussed. Lead in needs to be on channel 3 (EMS north) not channel 5.

Herb requested information on how we respond to a fire drill. Marian suggested we have a joint drill with the Association for training purposes.

Training: Marian requested a second person to take the fire reporting class (NFIRS). Doug Race volunteered to take it. Jody has supplied a list of roads off 74E for mutual aid use.

Marian discussed the EMS conference she and Kate attended.

Alex has S130-190 discs. All firefighters need to take the course and print out all the certificates. Refresh yearly. Alex reported that the 1st training in March will be cold weather and hypothermia. Auxiliary needs to attend. The second training will be on apparatus and cold weather. Alex wants willing aux to learn truck pump operation. Marian reported that we will be doing a CPR/first aid class and encourages everyone to take it.

Safety: We received a certificate from VFIS for no loss and no claims for the last quarter.

Firewise: The office will be testing the sirens on Fridays (the test is silent).

Auxiliary: Kate announced that the Red Feather Lakes Quilting Society has made a quilt for the department to be used as a fund raiser. Herb will have a sign up sheet to help with the fire barn sale.

Miscellaneous: Marian will be attending the Larimer County Fire Council meeting this month and would like someone to go with her.

Marian reminded everyone that they need to turn in run sheets after every incident.

Shirla reminded everyone about the wine tasting event.

Ray reported that the order for the ballot was selected.

Gary Wiegel has requested to be taken off the ballot. There is no longer a need to have an election, as the number of people running matches the number of openings on the fire board.

Public Comments: George Deaton thanked the fire department for its service.

Personnel revisited: Kate moved that Rick Bowlin be accepted as a full member of the fire department, Sharon seconded. Motion passed.

Kate moved to adjourn, Shirla seconded.

Meeting adjourned 8:41pm

Respectfully submitted,
Helen Bowlin
Secretary

Business Meeting

4/1/10

Called to order 6:37pm

Minutes from the March 4th meeting were read. Kate made a motion to accept the minutes as read. Herb seconded. Motion passed.

Personnel: Helen made a motion to accept Diana Ward as a full member of the department. Jody seconded. Motion passed. The next three meetings first responders will be bringing their blood pressure cuffs to practice taking blood pressure on willing department members. This will also be helpful for department members to know their own blood pressure numbers.

Equipment: Alex has ordered the new vests and lanyards for the radios. Doug has rescue straps available. He would like to see us train on how to use them.

Herb is starting a building log to keep track of all work done at the fire station.

Communications: There is a problem with EMS North, use Firenet (chnl 4) until further notice.

Training: Marian needs a count of everyone who needs to take the CPR/first aid class and who needs to refresh. Larimer County is offering an S130/190 class at CSU May 23-29. Aux please plan on attending first training this month.

Safety: Jody handed out an article on the move over law and a sign to remind us to stay safe. Bob Naroth reminded us that the radar gun will be out soon. Everyone is reminded to get the hepatitis B test, a TB test and the hepatitis B vaccine. There was a discussion about the snow and ice problem at the fire station. Marian will talk to the board about gutters and snow guards.

Firewise: The techs have been up and all the sirens are working.

Auxiliary: Marian discussed the future name change for auxiliary and the opportunities to expand on what we know and do. Herb passed around sign up sheets for volunteers to help with all aspects of the fire barn sale.

Miscellaneous: The fire station entry code have been changed. May 5th new fire board members will be sworn in to fill their full terms. Please continue to go to the fire board meetings. Department caps are available through Helen. Jeanette handed out a document on Crystal Lakes open fire policy. There was discussion about fire pits and dangerous burning. We were all reminded to not respond if we are not 100%. The officers will be putting together an orientation for new members and other members to refresh.

Jeanette made a motion to adjourn. Kate seconded. Motion passed.
Meeting adjourned 8:15pm

Respectfully submitted,
Helen Bowlin
Secretary

Business Meeting
May 6th 2010

Meeting called to order at 6:29pm

Minutes from the April 1st meeting were read. Jody made a motion to accept the minutes as read. Alex seconded. Motion passed.

Marian shared a Fire House magazine article.

Personnel: Ray Williams swore in new Fire Board members Shirla Race, Herb Cooper and Dan Defibaugh. Alex made a motion to accept Cameron Sagert as a probationary fire fighter. Jim Tiffin seconded. Motion passed. John Lang was welcomed back and he thanked everyone for the well wishes. Chuck Glanz was also welcomed back.

Equipment: Gloves, vests and lanyards are available for those who have not received theirs yet.

Communications: Problems with the Motorola radios were discussed. Alex will reprogram all radios. George Deaton has turned in his old radio. The department will issue him a new one and assign him #98 so he can help with smoke-spotting.

Training: Officers postponed discussion on training schedule until Friday to finish. It was announced that John Lang is now an Ice Rescue Trainer. Fire fighters who have passed the S130/190 course need to get their wildland boots. Marian passed out a list of Forest Service classes. Jody discussed a survey that lists fire fighter as the most stressful job in America. Officers are finishing up on emergency response guidelines.

Safety: Jody reminded us that is time to get ready for wildland calls and to check our water and snacks. Wildland boots need to be treated with mink oil. Alex secured a donation of cubicles for bunker gear from the Johnstown Fire Department. They will be installed along the back wall of the 2 bay area.

Firewise: Jody reminded us that they will be testing the sirens June 12th at 4:00pm and again on June 13th at 10:00am.

Auxiliary: Selling tree seedlings at the fire barn sale was discussed. Kate made a motion to buy 5 flats of seedlings to sell at the fire barn sale. Mike seconded. Motion passed. Ray and Jeanette will order them. The fire barn sale was discussed. A possible shed for the fire department was discussed. Herb made a motion to check the shed, cost and moveability. John seconded. Motion passed. There was discussion about selling logo items and snacks at various functions. It was decided that there will be no sales at the Water and Sewer annual meeting.

Sherry made a motion that we sell logo items, snacks and beverages at the Road and Rec annual meeting. Jeanette seconded. Discussion: money collected needs to be turned over the same day to Marian or Sherry. Motion passed. Diana and Helen will set up the items and Tom and Renee will take over and sell the items. Sherry made a motion to sell logo items at Breakfast at the Lake. Ray seconded. Motion passed. House number plates need to be included. Jeanette and John will sell the items at Breakfast at the Lake. The quilt raffle was discussed. Herb stated that a raffle permit will cost \$100.00. Kate, Ray & Jeanette will take the class to have the raffle license so that we can raffle the quilt in 2011. Jody asked for volunteers to attend the flag raising ceremony before the Water and Sewer annual meeting Saturday May 29th. Please meet at the office at 8:45am. Doug Race has permission for long term planning for a new fire station. Please volunteer to help him.

Public Comments: Jody read an amusing thank you story.

Ray made a motion to adjourn. Herb seconded. Motion passed.
Meeting adjourned at 8:09pm.

Respectfully submitted,
Helen Bowlin
Secretary

Business Meeting 6/2/10

Meeting called to order 6:33pm.

Minutes from the May 6th meeting were read. Ray Williams made a motion to accept the minutes as read, Sharon seconded. Motion passed.

Personnel: Doug Blunt made a motion to accept Ardie and Ron Yowell as probationary members of the department, duties to be determined, Sharon seconded. Motion passed. Pension Board election is in June, position filled in January 2011. Pension Board President Doug Race opened the floor for nominations. Shirla nominated John Lang, Herb seconded. Jody made a motion to close nominations, Ray seconded. Motion passed. John Lang was voted in unanimously as our new Pension Board member. Marian handed out a new roster.

Equipment: The Suburban is still at Beck's. Tape to stripe the back of the trucks has been ordered. Chuck Glanz and Doug Race will do the striping. Disposal of the red engine was discussed. The removal of the department gas tank was discussed. Bob Nauroth will check options.

Communications: Sharon will update the CLVFD bulletin board. Firenet is down, use EMS.

Training: We will be training with Medivac on Tuesday June 6th at 6:00pm. Doug Race discussed firefighter one training and certification. He would like to start up an independent study group for firefighters and any other department members that are interested. A sign-up sheet was passed around. Jody reported that Poudre Valley REA is willing to do a presentation on power lines.

Safety: We received a certificate of achievement from VFIS for no losses in the 1st quarter of 2010. We also received a plaque for no workman's comp losses in 2009. Jody reminded us to check our water bottles and snacks.

Firewise: Sirens will be tested June 12th and 13th. We were reminded to be careful around the high water.

Auxiliary: The shed discussed at the last meeting was checked and found to be unsuitable. It was suggested that we arrange some days to do some work on the fire barn. Herb thanked everyone for all their help with the fire barn sale. Sharon reported on the costs and sales involved with the fire barn sale. Herb passed around a sign up sheet for the Fourth of July activities. The raffle license was discussed. Discussion on Labor Day activities was tabled. Ray reported on the progress of getting the sewer line repaired.

Shirla made a motion to adjourn, John seconded. Motion passed.
Meeting adjourned 8:20pm.

Respectfully submitted,

Helen Bowlin
Secretary

Business Meeting

July 1, 2010

Meeting called to order at 6:38pm

Minutes from the June 3rd meeting were read. Sharon made a motion to approve the minutes as read and corrected. Doug seconded. Motion passed.

Personnel: Marian handed out a new roster.

Equipment: Marian thanked Doug Race and Chuck Glanz for striping the trucks. Alex stated that the new bunker cabinets need to be numbered and labeled. Jeanette and Helen will do this. Alex wants approval to buy a power washer to clean the hoses, material to build a hose drying rack, doors so that we can convert the old bunker gear room into an office and a new door for the secure room upstairs. There was some discussion about how much was needed. Doug Blunt made a motion to approve Alex to spend up to \$5,000.00 to make the suggested repairs and improvements without further approval. Jeanette seconded. Motion passed. Alex stated that there is a problem with the radio programming, which he is working on fixing. Jody suggested keeping radio chatter to a minimum. Marian reminded us to not discuss medical calls with those outside the department.

Marian stated that there might be an issue with our emergency lights. If we have them on we are obligated to stop at emergencies. We may want to consider taking them off before we go to town.

Training: Alex discussed the training schedule. Marian will post it on the web site. The next training is Tuesday July 6th at 6:00pm. We will start in the Wapiti room for a presentation and then move to the landing zone.

Safety: Jody encouraged everyone to carry medical gloves. Gloves are available at the station. Jody also reminded us to obey the speed limit.

Firewise: Jody urged everyone to do fire mitigation on their lots. She suggested that we urge our neighbors to do the same and use the slash pile while we have it.

Auxiliary: Denim shirts were discussed and a list was passed around for sizes. Sharon discussed the Fourth of July activities. We will need traffic control during the parade. We will need personnel to wash the fire trucks at 9:00am on Sunday morning. We also need fire fighters to take trucks for the fireworks on Saturday.

Miscellaneous: Rita Barr had a garage sale and donated the money to the fire department. Red Feather's request for assistance on a smoke report was discussed. Marian reminded us that we need to keep enough equipment in district to cover any emergency here. Jody stated that association vehicles could

be used for emergencies in Crystal Lakes. Alex suggested checking our mutual aid agreement with Red Feather. Voting on bylaws was put on hold. Sharon got candy to throw at the parade.

John made a motion to adjourn, Curt seconded. Motion passed.
Meeting adjourned at 7:30pm.

Respectfully submitted,
Helen Bowlin
Secretary

Business Meeting

8/5/10

Meeting called to order: 6:39pm

Minutes from July 1st meeting were read. Mike made a motion to accept the minutes as read. John seconded. Motion passed.

Dr. Janice Wiexelman was introduced as our medical advisor. She deploys in 3 weeks. Dr. Jim Schuler will take her place. She is working with first responders so that they can carry oxygen.

Personnel: Doug Blunt, Jim Tiffin, Jane Tiffin and Kate Kelly are all on leave.

Equipment: The AED in the station needs to be tested once a week. Mike and Herb will perform this. Dr. Wiexelman suggested that we purchase pulse ox monitors. Jeanette made a motion for the department to purchase 6 pulse ox monitors for the first responders to carry. Janet seconded. Motion passed. Alex gave a report on the items he has purchased and other current projects.

Communications: Marian stated that she cannot respond on Tuesdays during the summer or the 3rd Saturday of the month since there is no one to cover the office – if the call is something major, she will be able to close the office and leave, but for anything else that is not an option. We also need to have an IC on medical calls. There was discussion about not calling 900 for an incident # until everyone is done or we need to let 900 know that there are still personnel out. We are short on traffic control responders so firefighters may have to fill in when needed. Jody reported that the county has changed the address on filing 1 lot 38 to 329 Comanche Circle. (Old address---337) Alex stated that the radio in the fire station is now working and is "Crystal Fire Base".

Training: The first training on the 12th will be a Basecamp Fire training scenario. The second training on the 26th will be with MedEvac. We will meet in the Wapiti room at 5:15pm. Training for October will be first aid and CPR and will include new protocols. The first training of the month will be first aid and the second training will be CPR.

Safety: Jody passed out a handout on heatstroke.

Firewise: Jody reported that the slash pile is almost at capacity. The slash pile area may be returned to the owner.

Auxiliary: There was a board decision to split fundraising personnel from the department due to potential legal repercussions if we remain as we are. Jeanette Williams and George Deaton will spearhead a task force to set this up. Jeanette will call Cheryl Poage to see if she can help with this. The bylaws will have to be adjusted to cover the traffic control and fundraising split. Marian would like to look at the possibility of having someone with a radio and map to instruct people where to respond on calls. For the near future, we will attempt this with Ray

Williams working from home, when he is on the mountain, or Harold Alexander working from the fire station.

Meeting was adjourned at 8:13 by a fire call.

Respectfully submitted,
Helen Bowlin
Secretary

Business Meeting

9/2/10

Meeting called to order at 6:29pm.

Minutes from the August 5th meeting were read. John made a motion to accept the minutes as read. Ray seconded. Motion passed.

Personnel: Cameron has resigned. Kate has extended her leave.

Equipment: Please remember to turn off lights when you leave the fire barn. Gas up all vehicles when they are under $\frac{3}{4}$ of a tank. The access code to the station needs to be changed. Accountability system for firefighters was discussed. Equipment was handed out to first responders and firefighters. Alex requested equipment items to be purchased.

Communications: There is a new map at the fire station. Please do not poke holes in it -- use sticky post its or magnets. Curt will be making new pager # cards.

Training: First aid and CPR training will be in November. October training will be cold water rescue. How first responders respond to calls was discussed.

Safety: We received a certificate from VFIS for no workmans comp claims the second quarter of this year. Jody reminded us to check our water bottles. She requested a thank you be sent to MedEvac for the training.

Firewise: Conditions are very dry and a fire ban could be put in place. Signs have been changed to very high.

Auxiliary: Trucks need to be pulled out Sunday for the craft fair. Logo items and beverages will be sold. Sherry gave the September financial report. The split of fundraising and non responding members was discussed.

Miscellaneous: A list of approved fire pits is available for those who want it. Marian handed out a list of Lone Pine rentals. Calls may have rental names and not addresses. Slash pile was discussed. A grinder chipped 75 yards of slash before breaking down. How to deal with all the beetle killed trees was discussed.

Mike made a motion to adjourn. Curt seconded. Motion passed.

Meeting adjourned at 8:16pm.

Respectfully submitted,
Helen Bowlin
Secretary

Business Meeting
October 7, 2010

Meeting called to order at 6:33pm

The minutes from the September 2nd meeting were read. Mike made a motion to approve the minutes as read. Ray seconded. Motion passed.

Personnel: Chief Kelly is off the mountain until October 18th. The meeting is being conducted by John Lang. It was suggested that if you are going to be off the mountain more than 8 hours you should call an officer because we currently have several people off the mountain. As a reminder, 3 consecutive unexcused absences will result in member being returned to probationary status. Firefighters please call an officer and responders please call Herb to be excused. We will be voting on the new rules and regulations at the November meeting. We will also do nominations for officers to be voted on at the December meeting.

Equipment: In Marian's notes she reminded us that there are accountability tags for firefighters to use. When a vehicle goes out each firefighter has a tag. Please make sure you know how to use these. Doug Race reported that we have two new carbon monoxide meters. Curt Livingston does not have a radio so cannot respond to calls.

Communications: Bryon Fessler reported on the new department web page. He thanked his wife for all the time she has put into the new design. He discussed all the new areas and future expansion. The new site also uses the terminology such as fire station not fire barn and special duty responders not auxiliary. Questions or problems with the web site can be directed to webmaster@clvfd.org. User guides for the pagers were handed out. We were reminded to be brief and concise when communicating on the radio.

Training: First training this month will be standardizing the wildland packs. CPR and first aid will start on the second training this month. A sign up sheet was passed around for the CPR and first aid.

Safety: We were reminded to get a flu vaccination. Jody reported that Wapiti Drive and Kanawha Court will be closed next week for plumbing repairs. We were reminded that all incidents and training must be handled according to guidelines. There was discussion on how to handle any responder or firefighter who responds to a scene impaired. We need to self regulate and not respond unless we are 100%.

Firewise: Jody reported on the slash pile. A new area has been opened. She shared her concerns on the amount that would have to be burned this time.

Special Duty Responders: Herb brought up concerns on how the fire barn sale would be handled this year with equipment in there. Ray discussed all the

time Jeanette is putting into getting all the incident information imputed into the computer for NFIRS reporting. She is checking into a program that will improve the time this takes. A show of hands showed that the department is in support of purchasing such a program.

Miscellaneous: In Marian's notes she reminded us to check out the new web page and familiarize ourselves with it. She said she was happy to hand it over to Bryon and Sharron. There are property owners who want to have their culverts cleaned out. They will pay the department and will not hold them responsible for any damage. Handing over incidents to emergency services was discussed. We must hand control of an incident over to Emergency Services within 12 hours of the start of the incident or midnight, whichever come first. If we wait too long we are responsible for the additional costs. Read the updated rules and regulations and be ready to vote next business meeting. Steve Robinson is happy to help if we need him, just ask. Marian says keep it quiet while she is gone! Doug Race is still interested in starting the firefighter one training. John will be gone for several months starting the first of November.

Curt made a motion to adjourn. Doug Blunt seconded. Motion passed.
Meeting adjourned 8:06pm

Respectfully submitted,
Helen Bowlin
Secretary

Business Meeting

Nov. 4th 2010

Meeting called to order at 6:32

The minutes from the October 7th meeting were read. Ray made a motion to accept the minutes as read. Sharron seconded. Motion passed.

Personnel: Kate reported that John Lang's surgery went well and he is recuperating at home. Bob Nauroth is on a 3 month leave. Chuck Glanz is leaving for the season on November 8th. Marian gave her cell phone number out to members in case of an emergency. Nominations were made for the December elections. Jody nominated Marian for chief. Kate seconded. Jim made a motion to close nominations for chief. Janet seconded. Motion passed.

Shirla Race, Doug Race and Mike Schrodt all declined nominations for assistant chief.

Shirla nominated existing assistant chiefs remain the same. Jim made a motion that nominations for assistant chief be closed. Herb seconded. Motion passed.

Marian nominated Doug Race for training officer. Kate seconded. Motion passed. Renee made a motion to close nominations for training officer. Kate seconded. Motion passed.

Kate nominated Helen Bowlin for secretary. Janet seconded. Motion passed.

Renee made a motion to close nominations for secretary. Doug Race seconded. Motion passed.

Jim Tiffin declined nomination for traffic control officer. Sharon nominated Kate for traffic control officer. Doug Blunt seconded. Janet made a motion to close nominations for traffic control officer. Herb seconded. Motion passed.

Herb declined a nomination to remain fund raising coordinator. It was decided that Jeanette would be the temporary committee chair of the 501c3. She will be assisted by several of the department members. Jody reminded us that the floor will be open to nominations again in December. Renee made a motion to close all nominations. Sharon seconded. Motion passed.

Equipment: Gary Wiegall has offered the department a boat trailer and motor. There was discussion on how and where this could be used. Herb made a motion to accept a special use trailer that the boat could be stored upside down, and a motor. Kate seconded. Motion to accept---15 not accept---6 abstain---2 Doug Race will discuss the donation with Gary Wiegall. The committee that is looking into a new fire station needs inventory and equipment needs. As a department we need to do a complete inventory of the entire department. It was decided that we will do inventory on Wednesday the 10th at 10:00am.

Communications: Alex reported that we have an opportunity to purchase some used radios from Larimer County. Kate made a motion that we purchase 12 radios with fund raising money. Jeanette seconded. Motion passed. Alex will order them.

Training: MedEvac did not have funds or a trainer to do the first aid/CPR class. Alex knows someone who is willing to do them after all the new guidelines are in place. A suggestion for training is to familiarize ourselves with Beaver Meadows. Jeanette and Ardie will be attending NFIRS training on November 13th and 14th. Doug Race made a motion for the department to cover meals, miles and hotel stay for the NFIRS training. Jane seconded. Motion passed.

Safety: Jody shared a story and reminded us to have a buddy and keep track of our buddy at all times.

Firewise: Doug Race discussed the possibility of doing fire inspections. Alex stated that there is too much liability.

Auxiliary: \$420.00 was collected in the boot to be split between Four Mile and Sunshine Fire Departments. The raffle was discussed and will be revisited later.

Miscellaneous: Run sheets are available on the web site in a pdf file. Doug and Sirla will check out a property owner's culvert and possibly blow it out with one of the trucks. Alex made a motion to accept the new Rules and Regulations document as written. Jim seconded. Passed—22 opposed----2
There was discussion on the possibility of exemptions for certain issues. Ray reported that the Christmas party will be held at the restaurant on Sunday December 5th. Jeanette reported on the 501c3 committee. They have selected temporary officers. Alex needs to purchase 5 pagers. Kate made a motion to purchase 5 pagers. Renee seconded. Motion passed.

Kate made a motion to adjourn. Renee seconded. Motion Passed.

Respectfully submitted,
Helen Bowlin
Secretary

Business Meeting
December 2, 2010

Meeting called to order at 6:29pm

The minutes from the November 4th meeting were read. Tom made a motion that we accept the minutes as read. Renee seconded. Motion passed.

Personnel: Kate made a motion to accept Ron and Ardie Yowell as full members of the department. Jeanette seconded. Motion passed. Doug Race reported that John Lang is doing great, but he will not be at the Christmas party. Jody suggested that we send him a sunshine package. Everyone should bring a small wrapped item to the Christmas party to be sent to him. There were no new nominations so the election proceeded. Ballots were collected by Diana Ward. Diana and Alex counted the ballots. The following people were voted in by majority vote:

Marian Kelly-----Chief
John Lang-----1st Assistant Chief
Doug Blunt-----2nd Assistant Chief
Doug Race-----Training Officer
Helen Bowlin-----Secretary
Kate Kelly-----Traffic Control Officer

Equipment: Marian showed a special light wand that could be a good tool for safety at night. Kate made a motion that we purchase one for every department member, to be paid for out of fund raising money. Sharon seconded. Motion passed. Marian will purchase them. Alex was unable to buy the used pagers, there was only one left. Doug Race reported that he spoke with Gary Wiegel about the boat trailer donation. Herb made a motion that we table the matter. Jane seconded. Motion passed. Alex has stabilizers to hand out. He is also checking and replacing radios as needed. Jeanette will print inventory sheets for everyone to update and return.

Communications: Marian handed out radio channel number sheets.

Training: First training this month is on run sheets and incident reporting. Everyone should attend. Doug Race is working on a training schedule. We will be using the Firefighter 1 training study guide. He would like everyone to pitch in and train on a subject.

Safety: Jody reminded us to dress in layers and to have everything we need when we go out on a call.

Firewise: Marian and Jody have met with the Glacier View chief and other experts to get their opinions on the safety of burning the slash pile.

Crystal F.I.R.E.S. Jeanette reported that the Fire Board has approved the transfer of funds from the previous fund raising account to the new 501c3 account. She said they have chosen officers. They would like to have an activity at the fire station to open the F.I.R.E.S. group to the community for a membership drive around the June annual association meeting.

Miscellaneous: Doug and Shirla Race reported on their attempt at culvert cleaning. It was decided that we do not have the proper equipment to do this task. Alex gave the report for auxiliary funds. Jeanette has put together incident report binders. They will be at the fire station. She handed out incident report summaries for 2009 and 2010. Marian handed out a printout of proposed changes for the Rules and Regulations. We had the first reading of those proposed changes and will be voting on them in January..

Tom made a motion to adjourn. Jody seconded. Motion passed.
Meeting adjourned at 8:18pm.

Respectfully submitted,
Helen Bowlin
Secretary