

Crystal Lakes Fire Protection District

(970)881-3521

Board of Directors

Minutes For April 21, 2011
Wapiti Center– 7:00 P.M.

In Attendance: Sherry Alexander, Herb Cooper, Dan Defibaugh, and Shirla Race

Absent: (excused): Ray Williams and Fire Chief Marian Kelly

District Members in attendance: Five

Non District Members attending: Insurance Rep – Jerry Ward and Lawyer – Bob Alman

Agenda: Herb Cooper moved to accept the agenda. Shirla Race seconded the motion which passed unanimously.

Approval of Minutes of Previous Meeting(s): The corrected March minutes were read for approval. Shirla Race moved to accept the minutes as corrected. Dan Defibaugh seconded the motion, which passed unanimously.

President’s Report: Sherry Alexander, CLFPD Board Vice President, introduced Jerry Ward the Insurance Representative for the Earl McFarland Insurance Agency, Inc. Jerry Ward passed out copies of the “Accident and Sickness Coverage” to the CLFPD Board so he could explain detail of our insurance coverage and answer any questions.

Secretary’s Report: No formal report.

Treasurer’s Report: Shirla Race passed out copies of (1) CLFPD’s expenditures to date for this year and copies of April checks. (2) County funds are coming in. (3) Next month: the most expensive, high end, bills will be due so Shirla will ask the help of another Board member to co-sign the checks for these expensive items. (4) Information: The State of Colorado has accepted the CLFPD “exemption from audit” application. (5) Shirla will not be here in May, but will give her reports for the Board to Sherry Alexander. A motion to accept the Treasurer’s Report was made and seconded, which passed unanimously.

Fire Department Report: Marian Kelly provided copies of the Fire Department Report to all Board members. Report is attached to these minutes. Doug Race, CLVFD Training Officer reported the following: He has a list of classes that are available to Department members under the department Grant funding for Wild Land fires. Doug will continue to coordinate applications for these Wild Lane Fire classes. Doug Race is now a certified chainsaw operator, after taking the District Class. The department has goggles and chaps as required for use with the chainsaw.

Firewise: Jody Sandquist, the CLVFD Safety Officer reported on the slash pile. Crystal Lakes Road & Recreation Assoc, along with BioChar’s on-site-manager is looking for

the possibility of a new slash pile site. When a new site is found, the Assoc will clean up the old site (which may be under new ownership). The new site will have a security fence; have an employee monitor a controlled access on Fridays, Saturdays, Sundays and Mondays; and have a set use fee.

Discussion: (1) BioChar would like to depend on CLVFD for backup for controlling a fire at the present slash burn process. (2) Schedules and plans for slash pile use are being discussed. (3) Crystal Lakes Road & Recreation Assoc does not want to be in the slash pile burn business. (4) The fine for illegal slash dumping is \$ 1,000. (5) Slash pile burning information can be found in the Wapiti Bugle and in Jody's Manager emails.

Grants: No report

UNFINISHED BUSINESS

Discussion regarding Attorney selection: Bob Alman, an associate of Jim Abrams handed out copies of his credential and answered Board questions. Their law firm does have 501(c) (3) experience. Their rates are \$250 per hour for a lawyer and \$150 per hour for paralegal services.

NEW BUSINESS

As the Board Desires: Doug Race reported that the CLVFD has sites proposed for new "dry hydrants". The sites are: Lake View Park, Beaver Meadows Pond, Lake Erie, and Catawba Pond.

Comments by Attending Public: Doug Race wants to provide a costs estimate at the Water & Sewer Annual Meeting for installing a dry hydrant on Water and Sewer Property. Jody asked if the CLFPD or the CLVFD have presentations for either the Crystal Lakes Water & Sewer Assoc or the Crystal Lakes Road & Recreation Assoc annual meetings. She also stated the CLR&RA fire pit specifications are compatible with the current Larimer County fire restrictions.

Set or confirm next Board meeting date: May 16, 2011

Adjournment: Dan Defibaugh moved to adjourn the meeting at 8:42 pm. Shirla Race seconded, the motion passed unanimously.

Submitted by
Herb Cooper
Secretary CLFPD

(Note: Reformatted to a Word Document, CLFPD Letterhead added, Agenda title changed to Minutes and revisions made by temporary Recording Secretary Jeanette Williams, authorized by the CLFPD Board members June 2, 1011)

Crystal Lakes Volunteer Fire Department

237 Blackfoot Rd, Red Feather Lakes, CO 80545
(970) 881-3521

April 20, 2011
Fire Department Report

1. Department Activity since last board meeting:

- 1 business meeting
- 1 department training (& 1 training canceled due to weather)
- 1 fire call – smoldering power pole
- 1 medical call

2. Report on Engine 3 – Alan Sagert has been informed that the Bill of Sale he requested is available for pick-up at the Crystal Lakes Associations office, but has not yet stopped by to get it.

3. Report on FEMA Grant –

– Repeater Tower & Private Frequency – After much work, including both on-the-ground communications testing and signal mapping done by Dave Rowe of Larimer County Emergency Services, we have ascertained that the best location for a repeater tower will be the fire station. This location is not perfect, but reaches most parts of our district and does not present the logistical issues a stand-alone site would. We now have the appropriate information to generate requests for bids, which we'll send to three or four nearby communications companies. Dave Rowe will assist with drafting the request for bid and we have a list of companies in Northern Colorado and Wyoming to send this to. Dave Rowe, Harold Alexander, Doug & Shirla Race, Jody Sandquist, and Kate Kelly have been of invaluable assistance in the process of determining the best site.

– Training – Doug Race is working with Boyd Lebeda of the Colorado State Forest Service to design a class schedule.

4. Fire Investigation Class – Shirla Race and I have completed the Fire/Arson Investigator Academy class run by the Public Agency Training Council. This is an introduction to fire investigation, rather than a certification course, and it gave us a lot of useful information which will assist us in protecting the area of origin, and hopeful the cause, of the fire for the county investigators.

Respectfully submitted,

Marian Kelly
Fire Chief
Crystal Lakes Volunteer Fire Department